

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: YHENA P. LAZONA

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)	50%	4.91	2.46
b. Students (50%)	50%	4	2.00
TOTAL for Instruction	85%	4.46	3.79
2. Research	8%	5	0.4
3. Extension	2%	5	0.1
4. Support to Students	2.5%	4.667	0.12
5. Administration	2.5%	5	0.13
TOTAL	100%		4.53

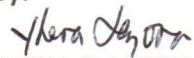
EQUIVALENT NUMERICAL RATING: 4.53

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.53

ADJECTIVAL RATING:

Prepared by:


YHENA P. LAZONA
Name of Faculty

Reviewed by:


CANDELARIO L. CALIBO
Department Head

Approved by:


EDGARDO E. TULIN
President 

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, YHENA P. LAZONA, of the Department of Pure & Applied Chemistry commits the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July - December 31, 2016

Yhena P. Lazona
YHENA P. LAZONA

Approved: CANDELARIO L. CALIBO

Department Head

Ratee

MFO No.	MFO & PAPs	Success/ Performance Indicators (PI)	Program/Activities/Projects	Tasks Assigned	Target	Details of Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MFO:2	Higher Education Services	PI.1 Full Teaching Equivalent (FTE)	Instruction	Chem 125 lab(2), Chem 126 lab, Chem 21 lec, Chem 21 lab	16	32.8	5	5	5	5	Vacation-Sick leave
		PI.2 Number of Instructional materials developed/revised									
		PI.3 New Syllabi/Lecture Manual	Instruction	Develop new OBE syllabus in Chemistry	1	1	5	5	4	4.667	
		PI.4 Revised a laboratory manual in Chemistry		No. of lab manual revised	3	3	5	5	4	4.667	
MFO3.	Research Services	PI.1 Number of approved and funded researches conducted	Research	Conducts approved and funded research	2	1	5	5	4	4.667	NPK Analysis (major river systems in Leyte)
		PI.2 Number of researches conducted on schedule		Conducts research on schedule	2	1	5	5	4	4.667	
		PI.3 Amount/Value of research proposals prepared and submitted for	Research	Request research funding	100K	100K	5	5	5	5	
		PI.4 Number of groups or individuals mentored to conduct research		Mentors group or individual to conduct research	2	4	5	5	5	5	
MFO4.	Extension Services	PI.1 Number of individual beneficiaries served	Extension	Accommodates individuals seeking assistance	5	5	5	5	5	5	
		PI.2 Number of group beneficiaries served		Accommodates group seeking assistance	20	20	5	5	5	5	
		PI.3 Number of technical expert services conducted		Serve as subject matter specialist in trainings and on-call specialists in extension	1	1	5	5	5	5	

MFO5. PI. Students	Support to	PI.1 Number of hours spen on student thesis outline/manuscript/special problem		Records the number of hours spent on student consultation regarding thesis and special problem	40	40	5	5	5	5	
		PI.2 Number of hours spent on student consultations		Records no. of hours spent on student consultation	40	40	5	5	5	5	
		PI.3 No. of student related activities assisted		Records the number of student activities	2	5	5	5	5	5	
		PI.4 Number of student thesis manuscript advised and checked		Checks student manuscript	2	4	5	5	5	5	
		PI.5 Number of hours spent on student outline/manuscript consultation		Records the number of hours spent on student outline/manuscript consultation	40	40	5	5	5	5	
		PI.6 Number of student research advise		Advised thesis for BSChem students	2	4	5	5	4	4.667	
MFO6.	General Administration and Support	PI. Number of efficient and customer friendly services rendered	General services	Entertain visitors with 0% complaint from client served	0 complaint	0 complaint	5	5	5	5	
		PI. 2 Number of emergency assistance rendered		Assisted students on emergency cases	1	1	5	5	5	5	
		PI. 3 Number of AACUP areas coordinated		Prepare docuements for Area V	1	1	5	5	5	5	
		Total Over-all Rating								93.33	
		Average Rating								4.912	
		Adjectival Rating								0	

Received by:

DANIEL M. YUDTUD

Head, Planning Office

Calibrated by:

REMBERTO A. PATINDOL

Chair, PMT

Recommending Approval:

BEATRIZ S. BELONIAS

VP for Instruction

Received by:

EDGARD E. TULIN

VSU President

Date:

Date:

Date: