

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: OTHELLO B. CAPUNO

Program Involvement	Percentage Weight of Involvement	Numerical Rating (Rating x%)	Equivalent Numerical
(1)	(2)	(3)	(2x3)
1. Instruction	15%	4.70	0.71
2. Research Services	25%	5.00	1.25
3. Extension Services	25%	4.93	1.23
4. Administration and Facilitative Services	35%	4.96	1.74
TOTAL	100%		4.93

EQUIVALENT NUMERICAL RATING:

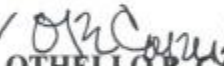
Add: Additional Points, if any: 4.93

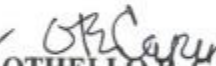
TOTAL NUMERICAL RATING:

ADJECTIVAL RATING: OUTSTANDING

Prepared by:

Reviewed by:

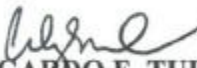

OTHELLO B. CAPUNO
Name of Faculty


OTHELLO B. CAPUNO
Director, ViCAARP & Vice Pres for R&E

Recommending Approval:


REMBERTO A. PATINDOL
Chairman, PMT

Approved:


EDGARDO E. TULIN
President

OFFICE OF THE VICE PRESIDENT FOR RESEARCH AND EXTENSION
Visayas State University

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW (IPCR)

I, OTHELLO B. CAPUNO, Head of the Office of the Vice President for Research and Extension (OVPRE), commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2017.


OTHELLO B. CAPUNO
VPRE, Rajee


EDGARDO E. TULIN
University President

Date: _____ Date: _____

MFO No.	MFO Description	Success/Performance Indicator (PI)	Task Assigned	Target	Actual Accomplishment	Rating				Remark
						Quality	Efficiency	Timeliness	Average	
UMFO	MFO 2. Higher Education Services									
	FTE		Teach, Technical Adviser, mentor of student Thesis Advisee	2	2	4.7	4.7	4.7	4.7	
	Sub-total								4.7	
	MFO 3. Research Services									
	PI1. Number of articles published in internationally indexed journals		Submit/endorse articles for publication	1	2	5	5	5	5	
	PI2. Number of research outputs presented in scientific fora		Present/endorse articles for publication	5	33	5	5	5	5	
	PI 3. Number of research units and organizations managed, programs/projects conducted/completed		a) Managed/coordinates VSU RDE Centers and programs under the colleges	13/150	15/150	5	5	5	5	VICARP, DA-RRDEN, EVCIERD, RHRDC-8, Science Consortia, ERASMUS-URO Consortium and respective members
			b) Managed/coordinates Regional RDE consortia and respective programs of member agencies	5/170	10/170	5	5	5	5	
			c) Conducts programs/projects	3	5	5	5	5	5	
			d) Acts/approves/endorse ongoing/completed projects	120	150	5	5	5	5	
	PI4. Number of proposals prepared and approved		Manage/endorse research proposals to University President/funding agency and supervise monitoring of approved proposals	5	15	5	5	5	5	
			Percent rate of approved proposals	96%	98%	5	5	5	5	
	PI 5. Amount of research money generated from external funding		Facilitated generation of research money from external funding through endorsed program/project proposals	15	80 M	5	5	5	5	

PI 6. Amount of research money generated from institutional funding	Review/endorse programs/projects and budget proposals for approval by University President	16	26	5	5	5	5
PI 7. Number of coordinated/supervised/conducted RDE scientific and related for a and review proceedings/outputs	Take overall coordination of RDE scientific and related fora (In-House Review, Symposium, program/project conference)	28	45	5	5	5	5
PI 8. Number of reviewed/package RDE management outputs/IEC materials produced, reproduced and distributed for information and accreditation requirements	Review and approve/recommend for final packaging of R&D outputs, submitted R&D progress reports	42	85	5	5	5	5
PI 9. Number of forge/manage and strengthened RDE Linkages	Provided assistance to the University President in forging and maintaining international/national/regional/institutional RDE linkages	40	65	5	5	5	5
Sub-total							5
MFO 4. Extension Services							
PI 1. Number of person-days trained weighted by length of training	Train stakeholders	3,000	5,000	5	5	5	5.00
PI 2. Number of trainings conducted	Acts and supported conducted RDE trainings/seminars/workshops	15	33	5	5	5	5.00
PI 3. Number of technical expert services served	Number of technical expert services served as Resource Persons, Consultancy/Evaluators/organizers	18	42	5	5	5	5.00
PI 4. Number of IEDC materials.techniguides developed/used	Approves the production of IEC materials for distribution to stakeholders	12,000	30,000	5	5	5	5.00
PI 5. Number of extension projects and major activities conducted	Conducts and facilitates extension projects and major activities	350	800	5	5	5	5.00
PI 6. Number of extension proposals submitted	Prepares extension programs and review/endorse proposals submitted by proponents	7	10	4.8	4.8	4.8	4.80
PI 7. Percent of extension proposals approved	Percent of extension proposals approved	100%	100%	4.8	4.8	4.8	4.80
PI 8. Amount of extension money generated from external funding	Facilitate submission of program/project budget proposals	10 M	20 M	5	5	5	5.00
PI 9. Amount of extension money generated from institutional funding	Facilitate submission of program/project budget proposals	3.2 M	4.5 M	4.8	4.8	4.8	4.80
Sub-total							4.933
MFO 5. Admin Support Services							
PI 1. Percentage of RDE documenta acted on time	Acts on time administrative documents	100%	100%	4.8	4.8	4.8	4.8
PI 2. Number of meetings conducted	Preside OVPRE and other related meetings	12	20	5	5	5	5
PI 3. Percent of RDE related trips approved	Approved RDE related trips	97%	100%	5	5	5	5

	PI 4. Number of awards OVPRE has contributed to the university under the VP's overall supervision	RDE related awards received: - institution - consortium - projects: papers/posters - researchers	32	53	5	5	5	5	5	1) Men & Women of VICAARP - Regl CSC Pag-asa Award 2017 (Group Category); Natl CSC Pag-asa Award 2017 (Group Category) 2) PhilRootcrops - Regl CSC Lingkod Bayan Award 2017 (Group Category); Natl CSC Lingkod Bayan Award 2017 (Group Category) 3) Dr. Erlinda A. Vasquez - Regl CSC Lingkod Bayan Award 2017 (Individual Category); Natl CSC Lingkod Bayan Award 2017 (Individual Category) 4) Dr. Julius Abela - Regl Gawad Saka Award 2017 5) Dr. Jose L. Bacusmo - Phil Advancement for S&T 6) First Place (Best Paper) - ACIAR-PCAARRD Phil. Horticulture Program Annual Review Meeting on July 17-18 at Cebu City 7) Best Poster - ACIAR-PCAARRD Phil. Horticulture Program Annual Review Meeting on July 17-18 at Cebu City 8) Best Papers (7) - Level 2 RDE Review 9) Outstanding Papers (2) - 29th Regl RDE Symposium 10) Best Posters (3) - 29th Regl RDE Symposium 11) Publication incentive awards (34)	
	PI 5. Innovations (New Initiatives)	1) Instrumental in planning and construction of three VSU kiosks in the VSU beach area 2) Techno demo of VSU fruits and vegetables near DOE and ISRDS 3) New programs for R&E with DARFO-8 funding in the amount of 59M Pesos. 4) Took the leadership in repainting campus building roofings (Guard Posts, waiting sheds, parking areas, DASS, DBS & highschool benches) and facilities 5) Sponsored a basketball tournament (OBC Cup) participated by students, alumni and faculty and staff during the VSU anniversary (for the last 6 years) with all expenses shouldered by the sponsor (OBC)	97%	100%	5	5	5	5	5	* A total of 3 kiosks were completed and now used by VSU faculty and staff, students and guests/visitors * More than Php100,000 was generated from the use of VSU RDE Hall * A substantial amount (Php 59M) was generated for RDE implementation of the YRRP Program in EV * Repainting was done for the preparation of regional SCUAA * Provided additional activity and entertainment to the VSU anniversary and allows convergence among students, faculty and staff thru sports.	
	Sub-total									4.96	
	Total Over-all Rating										
	Average Rating									4.90	
	Adjectival Rating										

Received by: _____


Planning Officer

Date: _____

Calibrated by: _____


REMBERTO A. PATINDOL
Chairman, PMT

Date: _____

Recommending Approval: _____


OTHELLO B. CAPUNO
Vice Pres. for R&E

Date: _____

Approved: _____


EDGARDO E. TULIN
President

Date: _____

PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q U A R T E R
	2nd	
	3rd	
	4th	

Name of Office: OFFICE OF THE VICE PRESEIDENT FOR RESEARCH AND EXTENSION

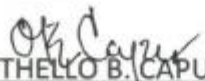
Head of Office: OTHELLO B. CAPUNO

Number of Personnel: 30

Activity	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring 1. Meetings	One on one discussion with concern personnel/ center directors/ project leaders on specific issues and concerns	Regular meeting with office personnel/ Center Directors/ project leaders		Minutes of meeting	Updating of accomplishments vis-à-vis targets
2. Daily office attendance				Logbook/ biometrics	Inform personnel/center directors/project leaders for new initiatives
3. Annual RDE Review		In-house review (Level I & II) of RDE projects conducted			Presentation of accomplishments vis-à-vis targets
Coaching Conduct of RDE activities				Capability building for personnel/ researchers	Endorse participation to trainings, workshops, seminars, etc.

Conducted by:

Verified by:


OTHELLO B. CAPUNO
VP for R&E


EDGARDO E. TULIN
University President