

Exhibit "K"

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Member: **DEVIANNE JANE E. DAIZ**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
Instruction	50%		
a. Head/ Dean (50%)		5.0 x 50% = 2.5	
b. Students (50%)		4.0 x 50% = 2.0	
Total			2.25
Extension	25%		
a. Head/ Dean		5.0	1.25
Total			
Research	25%		
a. Head/ Dean		4.5	1.125
Total			
Grand Total			4.625

EQUIVALENT NUMERICAL RATING: 4.625

Add: Additional points, if any:

TOTAL NUMERICAL RATING: **4.625**

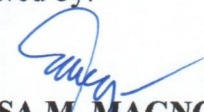
ADJECTIVAL RATING:

OUTSTANDING

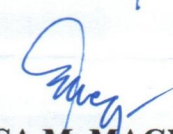
Prepared by:

Reviewed by:


DEVIANNE JANE E. DAIZ
Faculty


JESUSA M. MAGNO
College Dean

Recommending Approval:


JESUSA M. MAGNO
College Dean

Approved:


BEATRIZ S. BELONIAS
Vice President, Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **DEVIANNE JANE E. DAIZ**, a faculty member of the **COLLEGE OF NURSING** commit to deliver and agree to be rated on the attainment of the following **accomplishments** in accordance with the indicated measures for the period **July to December 2022**.

DEVIANNE JANE E. DAIZ

Instructor

Date:

Approved:

JESUSA M. MAGNO

College Dean

Date:

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handles and teaches courses assigned	5	32.375	5	5	5	5.00	
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	2	6	5	5	5	5.00	
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	2	4	5	5	5	5.00	
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for	5	11	5	5	5	5.00	

		A15 . Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as	5	8	5	5	5	5.00	
		A18 . Number of students entertained for consultation purposes	Entertains students consulting on subject taught,	10	120	5	5	5	5.00	
	PI 8: Number of students advised: *	A16 . Number of students advised	Acts as academic adviser to students	5	5	5	5	5	5.00	
		A17 . Number of students advised on thesis/ field practice/special problem	Acts as undergraduate	1	9	4.7	4.7	4.7	4.70	
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Converts the existing instructional materials into	1	2	5	5	5	5.00	
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination	2	2	4.6	4.6	4.6	4.60	Anatomy and Physiology critical thinking activities and laboratory activities
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on	2	20	5	5	5	5.00	Anatomy and Physiology powerpoint presentations and recordings.
		Assessment tools	Prepares assessment tools such as long exam, quizzes,	2	15	5	5	5	5.00	
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	1	1	4.8	4.8	4.8	4.80	Anatomy and Physiology (Lec, Lab)

	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished: Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation	1	1	5	5	5	5.00	Assigned and prepared documents for the area on Licensure Examination and Performance of Graduates during the AACUP Level 3 evaluation.
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs	1	2	4.7	4.7	4.7	4.70	
UMFO 3 . RESEARCH SERVICES										
	PI 5. Percent of research proposals approved *	A 31. Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate	1	1	4.5	4.5	4.5	4.50	Component Leader on a research related to Internationalization
UMFO 4. EXTENSION SERVICES										
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries.	20	198	5	5	5	5.00	Conducted series of trainings with the partnered communities.
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implements duly approved extension projects.	1	1	5	5	5	5.00	Component Leader on COPE-CHD Extension Program
UMFO 5. SUPPORT TO OPERATIONS										
	OVPI MFO 4. Program and Institutional Accreditation Services									

	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	<i>Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member</i>	No NC	No NC	5	5	5	5.00	
	Total Over-all Rating									

Average Rating (Total Over-all rating divided by 4)		
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		
ADJECTIVAL RATING		

Comments & Recommendations for Development
Purpose: Commendation on the
conduct of community extension activity.

Evaluated & Rated by:

JESUSA M. MAGNO

Department Head

Date:

2-22-23

Recommending Approval

JESUSA M. MAGNO

Dean, College of Nursing

Date:

2-22-23

Approved by:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date:

2-28-23

Exhibit "G"

PERFORMANCE MONITORING AND COACHING JOURNAL

	1 st	Q u a r t e r
	2 nd	
/	3 rd	
	4 th	

Name of Office: **COLLEGE OF NURSING**

Head of Office: **Jesusa M. Magno**

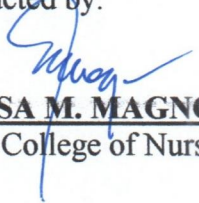
Name of Personnel: **DAIZ, DEVIANNE JANE E.**

Activity Monitoring	Mechanism				Remarks
	Meeting		Memo	Others (Pls specify)	
	One-on One	Group			
Counselling done during faculty and individual meetings.		1. Advised to continue developing the learning guides as prescribed by the university.			Submitted the required learning materials for the class handled.
		2. Encouraged to sustain enthusiasm in the tasks assigned aside from the core instructional function.			Delivered functions as expected from the office.
		3. Encouraged to attend and represent the college in the conduct of extension program.			Commendations accorded for other functions such as
		4. Encouraged to continue working for the College as DRC for the Quality			Performed timely and efficient function as College DRC.

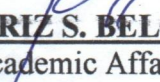
		Management System			
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DEVIANNE JANE E. DAIZ
Faculty

Conducted by:


JESUSA M. MAGNO
Dean, College of Nursing

Noted by:


BEATRIZ S. BELONIAS
VP, Academic Affairs

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: DAIZ, DEVIANNE JANE E.

Performance Rating: 4.625

The Performance Rating showed that the concerned faculty obtained an Outstanding Performance in the areas of Instruction, Research and Extension based from TPES and IPCR results.

Aside from her instruction delivery, she has commendable performance as College DRC for quality management system and meticulously reviewing documents to ensure appropriate filing and coding.

The above faculty also serves as Academic Coordinator, on top of her instruction and extension deliverables.

Aim:

1. To continue community extension implementation
2. Attendance in workshop/seminars for professional advancement and development.

Date: January 2022

Target Date: Dec. 2022

First Step:

1. Coordinated meeting cum planning in the extension office of the college
2. Identify access for seminar opportunities

Results:

1. Able to implement successfully extension works with affirmative feedback from its clientele
2. Able to attend virtual research conference organized by NEPRA Guild

Next Step:

1. Continue motivating through coordinated support to endure extension service commitment.

Recommendations:

1. Agreed to continue in conducting extension service and attendance to life-long learning activities.

Prepared by:


JESUSA M. MAGNO
Dean, College of Nursing

Conforme:


DAIZ, DEVIANNE JANE E.
Faculty