

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS**

Name of Faculty Member: SEREGENA RUTH L. MARTINEZ

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating (2x3)
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty	30%	5.00	1.50
b. Students	70%	5.00	3.50
TOTAL for Instruction	90%		<b>4.50</b>
2. Research	2.5%	0.00	0.00
3. Extension	2.5%	5.00	0.13
4. Production	2.5%	5.00	0.13
5. Administration/Other Services	2.5%	5.00	0.13
<b>TOTAL</b>			<b>4.875</b>

EQUIVALENT NUMERICAL RATING: 4.875  
 Add: Additional Points, if any: \_\_\_\_\_  
 TOTAL NUMERICAL RATING: 4.875

ADJECTIVAL RATING: OUTSTANDING

Prepared by:

SEREGENA RUTH L. MARTINEZ

Name of Faculty

Reviewed by:

GUIRALDO C. FERNANDEZ, JR.

Department Head

Approved by:

EDGARDO E. TULIN

President

INDIVIDUAL PERFORMANCE COMMITMENT REPORT

I, SEREGENA RUTH L. MARTINEZ of the Department of Liberal Arts and Behavioral Sciences commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JULY 1-DECEMBER 31, 2016**

SEREGENA RUTH L. MARTINEZ

Ratee

Approved:

GUIRALDO C. FERNANDEZ, JR.

Head of Unit

MFO No.	Description of MFO & PAPs	Success/Performance Indicators	Program/ Activities/ Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
MF02	Higher Education	FTE	Teaching	Taught undergrad/major and graduate courses and Senior High Subjects	18	20.05	5.00	5	5	5.00	Teacher's Leave
					<b>SUB-TOTAL</b>					<b>5.00</b>	
MF03	Research	NONE			NONE						
MF04	Extension	Number of beneficiaries served	Community Outreach	Organizer/Coordinator	20	301	5	5	5	5.00	Brgy. Kambonggan, Brgy. Butigan, Brgy. Monterico
					<b>SUB-TOTAL</b>					<b>5.00</b>	
MF05	Production	<i>Number of instructional materials developed/revised and utilized</i>									
		Syllabus	Author/Compiler	Prepared syllabus	1	2	5	5	5	5.00	Engl 23, Engl 15
		Number of orals, quizzes, seatworks prepared and checked.			5	18	5	5	5	5.00	
		Number of periodic exams prepared and checked			2	14	5	5	5	5.00	Engl 23, Engl 119, Engl 15, LTNG 216, LTNG 212, Engl 198
					<b>SUB-TOTAL</b>					<b>5.00</b>	
MF06	Other Services	Number of articles collected and edited		Collected and edited student articles for the DLABS Literary Bulletin	15	27	5	5	5	5.00	
		Number of committees served	Member, Coordinator	Member of DLABS Academic Personnel Committee, Socio-Cultural Committee, Graduate School Admissions Committee, Graduate School	2	4	5	5	5	5.00	
		Number of subjects coordinated	Coordinator	English subjects	1	2	5	5	5	5.00	
		Number of hours spent on student consultation	Consultation	Allots 3 hours per week	3	5	5	5	5	5.00	
		Number of participation in the events/program of the dept./college/university and other offices	DLABS Anniversary		1	3	5	5	5	5.00	
					<b>SUB-TOTAL</b>					<b>5.00</b>	

Received by: [Signature]  
 Planning Office  
 Date: \_\_\_\_\_

Calibrated by: [Signature]  
**REMBERTO A. PATINDOL**  
 Chairman, PMT  
 Date: \_\_\_\_\_

Recommending Approval:  
**BEATRIZ S. BELONIAS, Ph.D.**  
 Vice Pres. for Instruction  
 Date: \_\_\_\_\_

Approved: [Signature]  
**EDGARDO E. TULIN, Ph.D.**  
 President  
 Date: \_\_\_\_\_