SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Alice Martinez- Acabal

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Numerical Rating (2x3)
1. Instruction	(2)	(5)	(27.5)
a. Head/Dean (50%)		4.97 x 50 % = 2.48	
b. Students (50%)		5.00 x 50 %= 2.50	
Total for Instruction	90%	4.98	4.48
2. Research			
a. Client/Dir for Research (50%)			
b. Dept. Head/Center			
Total for Research	10%	5.00	0.50
3. Extension			
a. Client/Dir for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Extenstion	0%		
4. Administration	0%		
5. Production	0%		
TOTAL	100%		4.98

EQUIVALENT NUMERICAL RATIN

4.98

Add: Additional Points, if any: TOTAL NUMERICAL RATING:

4.98

ADJECTIVAL RATING:

VSS

Prepared by:

Reviewed by:

ALICE MARTINEZ-ACABAL

Name of Faculty

GLENN F. JANSALIN

Head, DoPAC

Recommending Approval:

Approved:

CANDELARIO L. CALIBO

Dean, CAS

VP for Instructor

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ALICE MARTINEZ- ACABAL, of the Department of Pure & Applied Chemistry, College of Arts & Sciences commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to to June 2019.

ALICE R. MARTINEZ ACABAL

Approved:

JACOB GLENN F. JANSALIN

pepartment Head

MFO No.	MFO & PAPs	Success/Performance Indicators(PI)	Program/ Activities	Tasks Assigned	Target	Details of Actual Accomplishment		Ra	ating		Remarks
IVII O IVO.	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,	Projects			Accomplishment	Q ¹	E ²	T ³	A ⁴	
MFO: 1	Advanced Education Services	Pl. 1. Full Teaching Equivalent (FTE)	Instruction								
		PI. 2 Number of graduate students advised	Instruction	as GAC to students major in Chemisitry	1	2	5	5	5	5	Emmalinda Grace Olaer
MFO: 2	Higher Education Services	P2.1. Full Teaching Equivalent (FTE)	Instruction	Teach Chem 126 lec, Chem 127n lec, Chem 126 lab, Chem 125 lec	8	13.05	5	5	5	5	Vacation Sick Leave
		P2.2 Number of instructional materials developed/revised and utilized	Instruction								
		Revise Course Outline		updated course outline	1	1	4	5	5	4.7	Chem 127
MFO: 3	Research Services										7
		P 3.1 Conducts research project/study approved/ conducted	Research	Conducts approved research study/project		1	5	5	5	5	Co-component Leader of the research entitled Survey & Chemical Characterization of Cinnamomum species in Leyte
		P3.2. Number Oral and poster presentations in national and international conferences	Research	presents research output							
		P3.3 Additional output(attended seminars/workshops/trainings)		national	1	2	5	5	5	5	PCC, Future Earth
				institutional/local	t	1	5	5-	5	5	PSBMB
MFO: 4	Extension Services	P4. 1. Number of individual beneficiaries served	Giving assistance to clientele	extends assistance to		1	5	5	5	5	DVM
		P4.2. Number of group beneficiaries served		Accommodate groups seeking assistance					7		



MFO: 5	Support to Students	P5. 1. Number of special services such as resource speaker on programs and technical judge conducted in support to students activities	Conducting special services to students	number of times serves as resource speaker							
		P5. 2. Number of hours spent on student thesis outline/manuscript consultation	Support to Students	hours spent thesis consultation	20	30	5	5	5	5	BS Chem
		P5. 3. Number of hours spent on student consultations	Support to Students	hours spent on student consultation regarding subject matter	20	30	5	5	5	5	BSChem/DVM
		P5. 4 Number of student related activities assisted	Support to Students	number of student activities assisted							
		P5. 5 Number of student thesis outline advised	Support to Students	advises thesis outline/manuscript checked	1	3	4	4	5	4.3	BS Chem
		P5. 6 Number of student thesis manuscript advised and checked	Support to Students	checked thesis outline/manuscript	1	3	5	5	5	5	BS Chem
MFO:6	General Administration and Support Services (GASS)	P6. 1. Number of efficient and customer friendly services rendered	General Services	Entertain visitors/students with zero percent complaint from client served	0% complaint	0% complaint					
		P6.2 Number of times serve as OIC		serves as OIC	1	4	5	5	5	5	
	Total Over-all Rating										
	Average Rating									4.97	
	Adjectival Rating									0	

Average Rating (Total Over-all rating divided by 6)	4.975	
Additional Points:		
Punctuality		
Approved Additional points (with copy of		
approval)		
FINAL RATING		
ADJECTIVAL RATING		

approval)	(ich he)	
FINAL RATING		
ADJECTIVAL RATING		
Evaluated & Rated by:	Recommending Approval:	Approved by:
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an e		1011-
JAZOB GLENN F. JANSALIN	CANDELARIO L. CALIBO	BEATKIZ S. BELONIAS
Head, DoPAC	Dean, CAS	VF for Instruction
		1
Date:	. Date:	Date:

1- Quality 2 - Effiency 3 - Timeliness 4 - Average



PERFORMANCE MONITORING & COACHING JOURNAL

√	1st	Q
√	2 nd	Α
	3 rd	R
	4th	E R

Name of Employee: <u>ALICE MARTINEZ- ACABAL</u>

Head of Office: JACOB GLENN F. JANSALIN

Number of Personnel: 14 Faculty & 5 Admin Staff

Me	eting	Mama	Others (Pls.	Remarks
One-on-One	Group	iviemo	specify)	
No Need				
		Meeting One-on-One Group	One-on-One Group	Meeting One-on-One Group Memo Others (Pls. specify)

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

IACOB GLENN F. JANSALIN Immediate Supervisor

CANDELARIO L. CALIBO Next Higher Supervisor

Noted

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: <u>ALICE MARTINEZ- ACABAL</u> Performance Rating: <u>Outstanding</u>

Aim: Maintain outstanding student's rating

Proposed Interventions to Improve Performance:

Date:

Target Date:

First Step:

None Needed

Date:

Target Date:

Next Step:

Outcome:

Final Step/Recommendation:

Prepared by:

OB GLENN F. JANSALIN

Unit Head

Conforme:

ALICE MARTÍNEZ- ACABAL Name of Ratee Faculty