

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Rating Period: July-December 2021

Name of Faculty Member: PRECIOUS C. DOMINGO

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating (2x3)
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head (50%)		4.88 x 50% = 2.440	
b. Students (50%)		3.93 x 50% = 1.965	
TOTAL for Instruction	90%	4.41	3.965
2. Research	5%		
a. Client/Director for Research			
b. Dept. Head/Center Director		4.67 x 5% = 0.234	
TOTAL for Research			0.234
3. Extension			
a. Client/Director for Extension			
b. Dept. Head/Center Director			
TOTAL for Extension			
4. Production			
5. Administration/Other Services	5%	5.00 x 5% = 0.250	0.250
TOTAL	100%		4.448


EQUIVALENT NUMERICAL RATING: 4.448

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.448

ADJECTIVAL RATING: VERY SATISFACTORY

Prepared by:


PRECIOUS C. DOMINGO
Name of Faculty

Reviewed by:


JETT C. QUEBEC
Department Head

Recommending Approval:

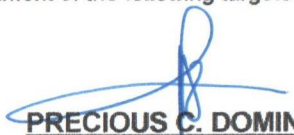

MA. THERESA P. LORETO
Dean, CAS


Approved by:



BEATRIZ S. BELONIAS
Vice President for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, PRECIOUS C. DOMINGO, a faculty member of the DEPARTMENT OF LIBERAL ARTS AND BEHAVIORAL SCIENCES commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JULY-DECEMBER 2021


PRECIOUS C. DOMINGO
 Instructor I
 Date: 02/07/2022

Approved:

JETT C. QUEBEC
 Department Head
 Date: January 5, 2022


MA. THERESA P. LORETO
 College Dean
 Date: 2/9/2022

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Actual Accomplishment	Rating					REMARKS (Indicators in percentage should be supported with numerical values in numerators and
							Quality	Efficiency	Timeliness	Average		
UMFO 1. ADVANCED EDUCATION SERVICES												
OVPI MFO 2. Graduate Student Management Services												
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE		Handles subjects/courses assigned	N/A	N/A					N/A	
	PI 8: Number of graduate students advised *	A2. Number of students advised		Acts as academic adviser to graduate students	N/A	N/A					N/A	
		A3. Number of students advised on thesis/special problem/dissertation										
		As GAC Chairman		Advises and corrects research outline and thesis/SP/dissertation manuscript	N/A	N/A					N/A	
		AS GAC Member		Advises and corrects research outline and thesis/SP/dissertation manuscript	N/A	N/A					N/A	
		A4. Number of students entertained for consultation purposes		Entertains students seeking consultation with faculty	N/A	N/A					N/A	
	PI 9: Number of instructional materials	A5. Number of on-line ready coursewares developed and		Converts the existing instructional materials into flexible learning systems	N/A	N/A					N/A	
		On-line ready courseware		Prepares Instructional module/laboratory guide/workbook or a combination thereof	N/A	N/A					N/A	
		Supplemental learning resources		Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	N/A	N/A					N/A	
		Assessment tools		Prepares assessment tools such as long exam, quizzes, problems sets, etc.	N/A	N/A					N/A	

		<i>A 6 : Number of on-line course were reviewed by TRP & edited by MMDC editor</i>		<i>Submits the course were duly reviewed by TRP for editing by MMDC editor</i>	N/A	N/A					N/A
		<i>A 7 : Number of virtual classroom created and operational</i>		<i>Creates virtual classroom using either Moddle or Google Classroom</i>	N/A	N/A					N/A
	<i>PI 10 . Additional outputs:</i>	<i>A 8. Other outputs implementing the new normal due to covid 19</i>		<i>Designs experiential learning activities and other outputs to implement new normal</i>	N/A	N/A					N/A
UMFO 2. HIGHER EDUCATION SERVICES											
OVPI UMFO 3. Higher Education Management Services											
	<i>PI 5: Total FTE, coordinated, implemented</i>	<i>A9. Actual Faculty's FTE</i>		<i>Handles and teaches courses assigned</i>	18	32.25	5	5	5	5.00	Humn13n (2 sections), Humn12n (1 section), ELSt 111(2 sections), TEGr112 (2 sections), Spch 11
		<i>A10 . Number of grade sheets submitted within prescribed period</i>	Preparation	<i>Prepares gradesheet and submits on or before deadline</i>	14	8	5	5	5	5.00	Humn13n (2 sections), Humn12n (1 section), ELSt 111(2 sections), TEGr112 (2 sections), Spch 11
		<i>A 11 . Number of INC forms with grade submitted within prescribed period</i>		<i>Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period</i>	2	18	5	5	5	5.00	completion forms related to the previous subject or semester
		<i>A12 . Number of trainings attended related to instruction</i>	Trainings attended	<i>Attend mandated trainings</i>	4	3	5	5	5	5.00	Google classroom training, Moodle training, Assessment and making of TOS
		<i>A13 . Number of long examinations administered and checked</i>	exam prep	<i>Administers and checks long examination for subjects taught</i>	14	8	5	5	5	5.00	Humn13n (2 sections), Humn12n (1 section), ELSt 111(2 sections), TEGr112 (2 sections)
		<i>A14 . Number of quizzes administered and checked</i>		<i>Prepares and checks quizzes for lec</i>	20	25	5	5	5	5.00	Humn13n (2 sections), Humn12n (1 section), ELSt 111(2 sections)
		<i>A15 . Number of lab reports and term papers checked and graded</i>		<i>Checks lab reports and term papers submitted as required</i>	2	10	5	5	5	5.00	ELSt111, TEGr 112
	<i>PI 8: Number of students advised: *</i>	<i>A16. Number of students advised:</i>		<i>Acts as academic adviser to students</i>	10	16	5	5	4	4.67	ABELS students
		<i>A17 . Number of students advised on thesis/ field practice/special problem:</i>									
		<i>As SRC Chairman</i>	Advising/correction	<i>Advises, and corrects research outline and thesis/SP manuscript</i>	2	3	5	5	4	4.67	Engl 200- Undergraduate Thesis; Jessa Bacalan; Hannah Joy Balasabas; Wilfredo Barcos

	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *		Conducts research for possible utilization by industry or other beneficiaries	none	none					none
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *		Conducts and completes research project within the year	2	1	5	4	5	4.67	Students' Perception in Distance Learning
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year		Writes publishable materials out of research outputs and submits for publication	2	none					
		<i>In refereed int'l journals</i>									
		<i>In refereed nat'l/regional journals</i>									
	PI 4. Number of research outputs presented in regional/national/ int'l	A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *		Prepares, submits and presents research paper in scientific for a/conferences	2	0					none
		<i>In int'l fora/conferences</i>			1	0					none
		<i>In nat'l/regional fora/conferences</i>			1	0					none
	PI 5. Percent of research proposals approved *	A 31. Percentage of research proposals approved, submitted and		Prepares research proposals, submits and	none	none					none
	PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by faculty or student w/ faculty)			none	none					none
		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer		Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper	N/A	N/A					N/A
		A 34. Number of UMs submitted to ITSO, VSU	UM preparation	Prepares and submits application for UM of technology generated out of research output	N/A	N/A					N/A
		A 35. Other outputs implementing the new normal due to covid 19		Designs research related activities and other outputs to implement new normal	N/A	none					none
						AVERAGE				4.67	
UMFO 4. EXTENSION SERVICES											
	PI 1. Number of active	A 36. Number of active partnerships		Identifies and links with probable partners	N/A	N/A					N/A
	PI 2. Number of trainees	A 37. Number of trainees weighted by		Conducts trainings among beneficiaries of	N/A	N/A					N/A
	PI 3. Number of extension programs organized and	A 38. Number of extension programs/projects implemented		Implements duly approved extension projects	N/A	N/A					N/A

UMFO 6. General Admin. & Support Services (GASS)

	PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services		Provides customer friendly frontline services to clients	Zero % complaint	Zero % complaint	5	5	5	5.00	Zero % complaint
	PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *		Initiates/introduces improvements in performing functions resulting to best practice							
		A 48. Other outputs implementing the new normal due to covid 19		Designs administration/management related activities and other outputs to implement new normal							
						AVERAGE				5.00	
	Total Over-all Rating										
	Average Rating										
	Adjectival Rating										

	Average Rating (Total Over-all rating divided by number of entries)		
	Additional Points:		
	Approved Additional points (with copy of approval)		
	FINAL RATING		
	ADJECTIVAL RATING		

Comments & Recommendations for Development Purpose: Ms. Domingo is the epitome of hardwork and dedication. Her contribution to the department is worth praise and recognition. Finishing her doctorate degree would surely benefit the department.

Evaluated & Rated by:

JETT C. QUEBEC

Department Head

Date: January 5, 2022

Recommending Approval

MA. THERESA P. LORETO

Dean, College of Arts and Sciences

Date: 2/9/2022

Approved by:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: 2/15/22

Exhibit I

PERFORMANCE MONITORING FORM

Name of Employee: **PRECIOUS C. DOMINGO**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach courses: <ul style="list-style-type: none"> Philippine Popular Culture Teaching Arts to Elementary Grade Reading Visual Arts Language of Non-Literary Texts Speech communication NSTP/CWTS 	Conducted classes (synchronous and Asynchronous), computed grades per course, and achieve an outstanding result in students' performance evaluation	August 2021	August - December 2021	September to December 2021	Very Impressive	Outstanding	
2	Assist students' concerns	Aid in students' concerns on the subject (Humn13n, ELSt 111, TEGr 12, Humn12n, Spch 11, NSTP)	August 2021	August - December 2021	September to December 2021	Impressive	Outstanding	
3	Virtual classroom preparation	Prepared modules, learning materials, videos, and virtual classroom	July 2021	August - December 2021	August - December 2021	Very Impressive	Outstanding	
4	Checked student outputs	Collated and checked students submitted output (Humn13n, ELSt 111, TEGr 12, Humn12n, Spch 11, NSTP)	August 2021	August - December 2021	August - December 2021	Impressive	Outstanding	
5	Participate in all activities conducted by the department, college and the university (meetings and online webinar)	Attendance sheet; Present certificates if possible	July 2021	August - December 2021	August - December 2021	Very Impressive	Outstanding	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


JETT C. QUEBEC
Department Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **PRECIOUS C. DOMINGO**

Performance Rating:

Aim:

- To develop flexible classroom management and teaching strategies appropriate to the face to face and online teaching and learning.
- To progress and complete the graduate study
- To present in an international or national conference or be a resource speaker in trainings and seminar
- To collaborate with other faculty in conducting research study

Proposed Interventions to Improve Performance and Competence and Qualification to assume higher responsibilities:

Date: JANUARY 2022

Target Date: JUNE 2022

- Review teaching effectiveness, evaluate, and update the teaching manuals
- Enroll dissertation writing I
- Create a research proposal with the other faculty member
- Submit research study to a peer-reviewed, Scopus indexed journals


Outcome: NA

Prepared by:

JETT C. QUEBEC
Department Head

Conforme:

me:



PRECIOUS C. DOMINGO
Faculty