



College of Engineering Visca, Baybay City, 6521-A Leyte, Philippines

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS July to December 2016

Name of Faculty Member: Dr. Roberto C. Guarte

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean/VPI (50%)	4.95	2.48	
b. Students (50%)	5.00	2.50	
TOTAL for Instruction	70%	4.98	3.48
2. Research	10%	5.00	0.50
3. Extension	10%	5.00	0.50
4. Administration	10%	5.00	0.50
5. Production			
TOTAL			4.98

EQUIVALENT NUMERICAL RATING: 4.98

Additional Points:

CoE Annex Bldg Project (P14M) 0.01
Old Library Renovaton Project (15M) 0.01
Chairman of CHED-TCABE 0.01

TOTAL NUMERICAL RATING:

5.01

ADJECTIVAL RATING:

Outstanding

Prepared by:

ROBERTO C. GUARTE

Name of Faculty

Reviewed by:

BEATRIZS. BELONIAS

Department Head

Approved by:

EDGARDOE. TULIN

Presiden



Visayas State University

College of Engineering

Visca, Baybay City, 6521-A, Leyte, Philippines.

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>ROBERTO C. GUARTE</u>, Faculty of the Department of Agricultural Engineering and Dean of the College of Engineering commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period <u>July to December 2016</u>.

ROBERTO C. GUARTE

Professor and Dean

Date:

BEATRIZ S. BELONIAS
Professoy III/VP for Instruction

Date:

								Rat	ing		
MFO No.	MFO Description	Success/Performance Indicator (PI)	Program/Activities/ Projects	Tasks Assigned	Target	Accom- plishmnt (Jan- June 2017)	Quality	Efficiency	Timeliness	Average	Remark
MFO 1	Advanced Education Services	PI 1. Number of graduate degree specializations offered and monitored	Supervising/ Monitoring	Monitor graduate degree specialization offered under the college	4	4	5	5	5	5	Soil and Water, Crop Processing, Renewable Energy, Farm Power & Machinery
		Pl 2. Total FTE monitored	Teaching	Teaches MSAE subject	2.00	3.75	5	5	5	5	Handles MS subjects in Instrumentation for Eng Research (AgEn 205) and Renerable Energy 1 (AgEn 251)
		PI 3. Percentage increase in number of graduate students enrolled	Supervising/ Monitoring	Supervising/monitoring number of undergraduate students enrolled	33	166.67	5	5	5	5	Increase number of enrollees from 3 to 8 graduate students
		PI 10. Number of New Powerpoint Presentations Prepared	Preparation/ Encoding/ Printing	Preparing powerpoint lecture presentation	4	8	5	5	5	5	Four (4) PowerPoint Presentation for AgEn 205 and four (4) for AgEn 251
1		<u>PI 1</u> . Number of FTE coordinated and implemented	Teaching	Teaching	3.00	6.50	5	5	5	5	Handles subjects in Rural Electrification (AE 171)
		PI 3. Number of degree programs compliant to CMO supervised and implemented	Supervising/ Monitoring	Ensures that the degree program under the College of Engineering is compliant to CHED CMO	5	5	5	5	5		BSAE, BSCE, BSCS, BSGE and BSME



Visayas State University

College of Engineering

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ROBERTO C. GUARTE

Professor and Dean

July to December 2018
BEATRIZS. BELONIAS

Professor III/VP for Instruction

Date:____

								Rat	ing		
MFO No.	MFO Description	Success/Performance Indicator (PI)	Program/Activities/ Projects	Tasks Assigned	Target	Accom- plishmnt (Jan- June 2017)	Quality	Efficiency	Timeliness	Average	Remark
MFO 1	Education	<u>PI 1.</u> Number of graduate degree specializations offered and monitored	Supervising/ Monitoring	Monitor graduate degree specialization offered under the college	4	4	5	5	5	5	Soil and Water, Crop Processing, Renewable Energy, Farm Power & Machinery
		PI 2. Total FTE monitored	Teaching	Teaches MSAE subject	2.00	3.75	5	5	5	5	Handles MS subjects in Instrumentation for Eng Research (AgEn 205) and Renerable Energy 1 (AgEn 251)
		<u>PI 3.</u> Percentage increase in number of graduate students enrolled	Supervising/ Monitoring	Supervising/monitoring number of undergraduate students enrolled	33	166.67	5	5	5	5	Increase number of enrollees from 3 to 8 graduate students
		<u>PI 10.</u> Number of New Powerpoint Presentations Prepared	Preparation/ Encoding/ Printing	Preparing powerpoint lecture presentation	4	8	5	5	5	5	Four (4) PowerPoint Presentation for AgEn 205 and four (4) for AgEn 251
MFO 2	Higher Education Services	<u>PI 1</u> . Number of FTE coordinated and implemented	Teaching	Teaching	3.00	6.50	5	5	5	5	Handles subjects in Rural Electrification (AE 171)
		PI 3. Number of degree programs compliant to CMO supervised and implemented	Supervising/ Monitoring	Ensures that the degree program under the College of Engineering is compliant to CHED CMO	5	5	5	5	5	5	BSAE, BSCE, BSCS, BSGE and BSME

								Rat	ing		
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		PI 6. Average percentage passing in licensure in mandated programs	Monitoring	Supervision as Dean	60	80	5	5	5	5	
		PI 7. Number of students awarded with scholarship/fellowship/grants	Scholarship grants	Screens, monitors & evaluates students under the BSAE Financial Assistance Progrm (FAP)	40	83	5	5	5	5	BSAE-FAP scholars, DOST, Pagkaon, Iskolar ng Bayan, etc.
		PI 10. Number of academe/Industry linkage established	Coordinating	Establishes linkage with academe / industry	30	52	5	5	5	5	Academe/Industry linkages in local, regional and even national
		PI 11. Number of students advised									
		On thesis/ field practice/special problem	Advising/revising	Advises two (2) students on thesis	2	2	5	5	5	5	Guatlo, J; and Layan, JJ
	y .	On consultation	Consultation	Consultation activities with Eng'g students	20	100	5	5	5	5	Most higher years engineering students visit for a short consultation
		<u>PI 12</u> . No. of student organi-zations Advised/Assisted									
		Student organizations advised	Supervising	Supervise two (2) student organization	2	2	5	5	5	5	PSAE-PSG and COE-SSC
		Student organizations assisted on student related activities	Supervision and Mentoring	Supervise at least six (6) student- related activities	6	6	5	5	5	5	Supervised at least six (6) student-related activities on the 2nd half of 2016
	1	PI 13. Number of instructional materials developed									
		Revised Powerpoint lect. presentation (per course)	Revise PowerPoint presentations	Revises lecture presentations	3	4	5	5	5	5	Revise PowerPoint presentation in AE 171
		PI 14. Intervening Tasks/Additional outputs									
		Number of meeting conducted by the CHED Technical Committee for Agricultural and Biosystems Engineering (TCABE) to finalize new BSABE PSG and PSG for AE	Chairman	Chairs TCABE meetings	3	4	5	5	5	5	Formulate the new OBEdized Policies, Standards and Guidelines for the Bachelor of Science in Agricultural and Biosystems Engineering and TCABE meetings

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MFO No.	MFO Description	Success/Performance Indicator (PI)	Program/Activities/ Projects	Tasks Assigned	Target	Accom- plishmnt (Jan- June 2017)	Quality	Efficiency	Timeliness	Average	Remark
MFO 3	Research Services	PI 4. Number of research proposals submitted	Research study	Prepares and submits at least one (1) project porposal for funding	13	13	5	5	5	5	Finalized and submitted projects for funding from RERC and Supervised the submission of research proposals from the 5 departments under CoEng
		PI 7. Amount of research money generated from institutional funding (Thousand PHP)	Research project	Prepares and submits project proposal funding (worth P10,000)	0	P500,000	5	5	5	5	Acquired P500,000.00 budget allocation from OVPRE for the Research and Extension activities of RERC
MFO 4	Extension Services	PI 2. Number of IEC materials/technoguides developed/used	Supervision	Supervision of IEC materials/technoguides development	5	20	5	5	5	5	Supervised the development and production of RE brochures solar energy, biogas, hydro, wind, and other RE technologies
		PI 3. Number of beneficiaries served									
12		Groups	Supervision and Monitoring	Monitoring of SHS units in Leyte, Southern Leyte, and Biliran	50	541	5	5	5	5	Spearheaded the conduct of monitoring of SHS units in Leyte (360 SHS) and Southern Leyte (181 SHS)
				Assessment of Solar Power Associations (SoPA) in Leyte, Southern Leyte, and Biliran	4	4	5	5	5	5	Spearheaded the conduct of assessment of Solar Power Assciations in San Pedro (3 SoPAs); San Pablo (1 SoPA);
		Individuals	Supervision and Monitoring	Supervise/ Monitor Solar Home System beneficiaries	210	541	5	5	5	5	Spearheaded the conduct of household monitoring activities in Leyte (360 HHs) and Southern Leyte (181 HHS)
		PI 4. Number of extension projects conducted and/or completed on schedule	Extension project implementation	Spearhead at least two (2) project and/or completed on schedule	2	3	5	5	5	5	Spearheads the implementation of HEP in Leyte, Southern Leyte, and Biliran; Leads the monitoring of Solar Streetlight Project for Super Typhoon Yolanda-Affected Areas in Leyte; Help
MFO 5	The second secon	<u>PI 3.</u> Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	Supervising/ Monitoring	Ensures that all faculty has at least very satisfactory rating in 50% of the subjects evaluated by students	60%	80%	5	5	5	5	At least 80% of the faculty supervised got a rate of at least VS

100 Apr

								Rat	ting		
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MFO 6	General Admin. & Support Services (GASS)	PI 1. Number of departments and/or service units supervised and monitored	Supervising/ Monitoring	Supervising and monitoring	8	8	5	5	5	5	Oversees all activities of the 5 departments under the CoE, CoE Workshop and office of the CoE dean, RERC, VSU-TVET
		PI 4. No. of management meetings conducted	Planning & Implementation	Preside at least one (1) college-wide meeting per semester; at least once every month for CoE ManCom Meeting	6	8	5	5	5	5	Presided one (1) college-wide meeting first half CY 2016; one (1) CoE ManCom Meeting each month Jan-Jun; one (1) emergency meeting
		PI 5. Number of documents attended and served	Checking and action to official documents	Review and Approve documents	1,000	1,500	5	5	5	5	Reviewed and approved at least 1,500 documents from Jan-Jun
		PI 6. Number of academic lecture/laboratory rooms supervised	Supervision	Supervises the maintenance of lecture/ laboratory/ comfort rooms and facilities	10	13	5	5	5	5	Supervised maintenance of EB101, 102, 103, 107, 201, 202, 203b, 204, 205, 206, CPB01, CPB02, CPB03
		PI 8. Area of lawn supervised (sq.m, approx.)	Supervising	Supervises the maintenance of lawn	5000	5000	5	5	5	5	Supervised the maintenance of CoEng lawn and POTC and Eng'g Workshop Lawn
		PI 9. Number of office and laboratory equipment purchased	Strengthening of office/laboratory facilities	Approved request to purchase laboratory/office equipment	5	8	5	5	5	5	Approved requests to purchase of CoEng office of the dean, DAE and RERC
		PI 10. Efficient and customer- friendly frontline service	Supervising	Supervise frontline to served clients with courtesy; immediate response to client needs and inquiries	100	100	<u>5</u>	5	5	5	Never received complaints from customers
		PI 11. Additional Outputs									
		Best practices/new initiatives:									
		Number of Application for AACCUP Accreditation	Supervision and Monitoring	Supervision/Monitoring of respective department applied for AACCUP Accreditation	2	2	5	5	5	5	AACCUP Accreditation of BSAE and BSCS

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		Number of University infrastructure projects implemented and supervised	Supervision and Monitoring	Supervising/ monitoring of on-going building renovation	2	2	5	5	5	5	Implemented and supervised the implementation of the construction of a new COE Annex Building (P14M) and Renovation of the Old Library Building (P15M)
Number	of Performance Indi	cators Filled-up			38	38	190	190	189	190	
Total Ov	Total Over-all Rating							189.	667		
Average Rating						4.991					
Adjectiva	al Rating						Outstanding				

Received by:	The state of the s	Recommending Approval: BEATRIZ S. BELOWAS, Ph.D.	Approved: LISUL EDGARDO E. TULIN, Ph.D.
FPRPEO Ch	nairman, PMT	Vice Pres. for Instruction	President
Date: Da	ate:	Date:	Date: