

# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **Mary Annilyn L. Villar**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.95 x 50 % =2.47	
b. Students (50%)		5.00 x 50 % =2.5	
Total for Instruction	80%	4.97	3.98
2. Research			
a. Client/Dir for Research (50%)		5.00 x 50% = 2.50	
b. Dept. Head/Center Director		5.00 x 50% = 2.50	
Total for Research	10%	5.00	0.50
3. Extension			
a. Client/Dir for Research		0 x 50% = 0	
b. Dept. Head/Center Director		0 x 50% = 0	
Total for Extension	0%		
4. Administration	10%	5.00	0.50
5. Production	0%	0.00	0.00
TOTAL			<b>4.98</b>

EQUIVALENT NUMERICAL RATIN 4.98

Add: Additional Points, if any:

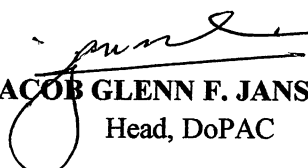
TOTAL NUMERICAL RATING: 4.98

ADJECTIVAL RATING: Outstanding

Prepared by:

Reviewed by:


  
**MARY ANNILYN L. VILLAR**  
Name of Faculty

  
**JACOB GLENN F. JANSALIN**  
Head, DoPAC

Recommending Approval:

Approved:

  
**CANDELARIO L. CALIBO**  
Dean, CAS

  
**BEATRIZ S. BELONIAS**  
VP for Instructor

**MARY ANNILYN L. VILLAR**

**Approved:**

**JACOB GLENN F. JANSALIN**

Department Head

[illegible]

WFO No	WFO Name	Organization	Country	Region	City	State	County	Zip	Phone	Fax	Website	Notes
WFO 1	WFO 1 Name	Organization	Country	Region	City	State	County	Zip	Phone	Fax	Website	Notes
WFO 2	WFO 2 Name	Organization	Country	Region	City	State	County	Zip	Phone	Fax	Website	Notes
WFO 3	WFO 3 Name	Organization	Country	Region	City	State	County	Zip	Phone	Fax	Website	Notes
WFO 4	WFO 4 Name	Organization	Country	Region	City	State	County	Zip	Phone	Fax	Website	Notes
WFO 5	WFO 5 Name	Organization	Country	Region	City	State	County	Zip	Phone	Fax	Website	Notes
WFO 6	WFO 6 Name	Organization	Country	Region	City	State	County	Zip	Phone	Fax	Website	Notes
WFO 7	WFO 7 Name	Organization	Country	Region	City	State	County	Zip	Phone	Fax	Website	Notes
WFO 8	WFO 8 Name	Organization	Country	Region	City	State	County	Zip	Phone	Fax	Website	Notes
WFO 9	WFO 9 Name	Organization	Country	Region	City	State	County	Zip	Phone	Fax	Website	Notes
WFO 10	WFO 10 Name	Organization	Country	Region	City	State	County	Zip	Phone	Fax	Website	Notes

WFO 10 is the only one that is not a member of the WFO 10 group. It is a member of the WFO 10 group.

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[illegible]

Average Rating (Total Over-all rating divided by		4.95
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.95
ADJECTIVAL RATING		

Comments & Recommendations for Development Purpose:


1. Apply for PhD in chemistry here or abroad
2. Attend MCC every year or any chemistry fora to get at least 15 CPO units for license renewal

Evaluated & Rated by:

  
**JACOB GLENN F. JANSALIN**  
 Head, DoPAC

Date: \_\_\_\_\_

Recommending Approval:

  
**CANDELARIO L. CALIBO**  
 Dean, CAS

Date: \_\_\_\_\_

Approved by:

  
**BEATRIZ S. BELONIAS**  
 VP for Instruction

Date: \_\_\_\_\_

1- Quality    2 - Efficiency    3 - Timeliness    4 - Average

# PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q U A R T E R
	2 <sup>nd</sup>	
√	3 <sup>rd</sup>	
√	4th	

Name MARY ANNILYN L. VILLAR

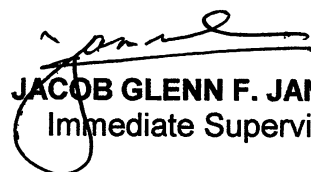
Head of Office: JACOB GLENN F. JANSALIN

Number of Personnel: \_\_\_\_\_

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring					
Coaching	Review students suggestions for teaching improvement and devise strategies to address advice comments.				

*Note: Please indicate the date in the appropriate box when the monitoring was conducted.*

Conducted by:

  
JACOB GLENN F. JANSALIN  
Immediate Supervisor

Noted

  
CANDELARIO L. CALIBO  
Next Higher Supervisor

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **MARY ANNILYN L. VILLAR**

Performance Rating: **Outstanding & Very Satisfactory**

Aim:

1. To obtain Outstanding student rating in all subjects taught.
2. To encourage her application for PhD study abroad

Proposed Interventions to Improve Performance:

Date: Sept. 18, 2018

Target Date: Dec. 31, 2018

First Step:

1. Review results of last student evaluation and address general comments of students.
2. Endorse all application related to PhD studies applied here and abroad.

Date:

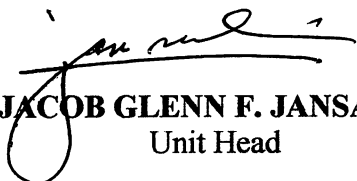
Target Date:

Next Step:

Outcome:

Final Step/Recommendation:

Prepared by:

  
**JACOB GLENN F. JANSALIN**  
Unit Head

Conforme:

**MARY ANNILYN L. VILLAR**

Name of Ratee Faculty