

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: RIS MENOEL R. MODINA

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
e. Head/Dean (50%)		4.88x100% = 4.88	
f. Students (50%)			
Total for Instruction	70%	4.87	3.40
2. Research			
e. Client/Dir. for Research (50%)			
f. Dept. Head/Center Director (50%)			
Total for Research	30%	5	1.5
3. Extension			
g. Client/Dir. For Extension (50%)			
h. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL	100%		4.90

EQUIVALENT NUMERICAL RATING: 4.90
 Add: Additional Points, if any: none
 TOTAL NUMERICAL RATING: 4.90

ADJECTIVAL RATING: OUTSTANDING

RIS MENOEL R. MODINA

Name of Faculty

ANALYN M. MAZO

Department Head

Recommending Approval:

MA. THERESA P. LORETO

Dean/Director

Approved:

BEATRIZ S. BELONIAS

Vice President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

Ris Menoel R. Modina, a faculty member of the DEPARTMENT OF BIOLOGICAL SCIENCES commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July-December 2020**

RIS MENOEL R. MODINA
Assistant Professor IV
Date: 03/05/2021

Approved:
ANALYN M. MAZO
Department Head
Date: March 5, 2021

MA. THERESA P. LORETO
College Dean
Date: 16 Mar 2021

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, implemented &	A1. Actual Faculty's FTE	Handles subjects/courses assigned							
	PI 8: Number of graduate students	A2. Number of students advised	Acts as academic adviser to graduate	5	5	5	5	4.5	4.83	Jul-Dec 2020
		A3. Number of students								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		A4. Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty	5	5	5	5	5	5.00	Jul-Dec 2020
	PI 9: Number of	A5. Number of on-line ready								
		On-line ready courseware	Advises and corrects							
		Supplemental learning								
		Assessment tools								
		A 6 : Number of on-line course								
		A 7 : Number of virtual								
	PI 10. Additional	A 8. Other outputs								

UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	<i>Handles and teaches courses assigned</i>	20	12.375	5	5	5	5.00	FTE targets is based from Jan-Dec. Jan-June was accomplished already. The one reflected here now is the accomplishment for July-Dec2020
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	3	5					
		A12. Number of trainings attended related to instruction	Attend mandated trainings	1	1	5	5	5	5.00	
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	4	4	5	4	5	4.67	
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	15	20	5	5	5	5.00	
		A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	6	10	5	5	4.5	4.83	
	PI 8: Number of students advised: *	A16. Number of students advised:	<i>Acts as academic adviser to students</i>	25	33	5	5	5	5.00	

		<u>A17</u> : Number of students advised on thesis/ field practice/special problem:		4	1	5	5	5	5.00	Target is 4 for Jan-Dec, others are already accomplished from Jan-June. The one reflected here is for July-Dec2020
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	3	3	5	5	5	5.00	
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript	3	3	5	5	5	5.00	
		<u>A18</u> : Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	20	70	5	5	5	5.00	
	PI 9: Number of	<u>A19</u> : Number of Student	Advises student							
		<u>A20</u> : Number of Student	Assists student							
	PI 10: Number of instructional materials developed *	<u>A 21</u> : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	3	5	4	4.5	4.50	Biol 123n , MarB 15, Zool 11
		Supplemental learning resource	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	10	20	5	5	4.5	4.83	
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	20	23	5	5	5	5.00	
		<u>A 23</u> : Number of on-line course ware reviewed by DIMRC	Submits the course ware duly reviewed by DIMRC	1	1	5	5	4.5	4.83	


		A 24. Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	1	2	5	4	4	4.33	July-Dec 2020 (Biol 123n and MarB 15)
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional							
		Agency/firm/Industry linkages	Coordinates with							
		A 26. Other outputs	Designs experiential							
UMFO 3 . RESEARCH SERVICES										
	PI 1. Number of	A27. Number of research	Conducts research for							
	PI 2. Number of research outputs completed within the	A 28. Number of research outputs completed within the year *	Conducts and completes research project within the year							
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication							
		<i>In refereed int'l journals</i>								
		<i>In refereed nat'l/regional journals</i>								
	PI 4. Number of research outputs	A 30. Number of research outputs presented in	Prepares, submits and presents research paper							
		<i>In int'l fora/conferences</i>								
		<i>In nat'l/regional fora/conferences</i>								
	PI 5. Percent of research proposals approved *	A 31. Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation	1	1	5	5	5	5.00	funded by DOST-NRCP
	PI 6. Additional	A 32. No. of research-related								


		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed							
		A 35. Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal							
UMFO 4. EXTENSION SERVICES										
UMFO 5. SUPPORT TO OPERATIONS										
	OVPI MFO 4. Program and Institutional Accreditation Services									
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of theQMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	zero non-conformity						
		A 45. Compliance to all requirements of the program	Prepares required documents and complies		100% compliant					
UMFO 6. General Admin. & Support Services (GASS)										
	PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients		Zero % complaint					
	Total Over-all Rating								87.83	
	Average Rating								4.88	
	Adjectival Rating								Outstanding	
						Comments and Recommendations for Development Purpose: Publish research outputs in international journals				
Evaluated & Rated by:						Recommending Approval		Approved by:		


Evaluated & Rated by:

Recommending Approval

Approved by:


ANALYN M. MAZO
Department Head, DBS
Date: March 5, 2021


MA. THERESA P. LORETO
Dean, CAS
Date: 16 Mar 2021


BEATRIZ S. BELONIAS
Vice President for Academic Affairs
Date: 3/17/21

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Ris Menoel R. Modina

Performance Rating: Outstanding

Aim: Pursue graduate studies

Proposed Interventions to Improve Performance:

Date: June 2019 Target Date: 2021

First Step:

Pursue graduate program based on the FDP

Result:

To pursue PhD Zoology

Date: _____ Target Date: _September-December_____

Next Step:

Look for possible University

Outcome:

Possible university is UP

Final Step/Recommendation:

_Look for possible scholarship

Prepared by:


ANALYN M. MAZO
Unit Head

Conforme:


RIS MENOEL R. MODINA
Instructor III