

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: BERNA LOU A. REGIS


Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
Head/Dean (50%)		4.81x100%= 4.81	
Students (50%)			
Total for Instruction	100%	4.81	4.81
2. Research			
Client/Dir. for Research (50%)			
Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
c. Client/Dir. for Extension (50%)			
d. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL	100%		4.81

EQUIVALENT NUMERICAL RATING: 4.81
 Add: Additional Points, if any: none
 TOTAL NUMERICAL RATING: 4.81

ADJECTIVAL RATING: **OUTSTANDING**

Prepared by:

Reviewed by:


BERNA LOU A. REGIS
 Name of Faculty


ANALYN M. MAZO
 Department Head

Recommending Approval:


CANDELARIO L. CALIBO
 Dean/Director

Approved:


BEATRIZ S. BELONIAS

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **Berna Lou A. Regis**, a faculty member of the **Department of Biological Sciences**, commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to June 2020**.

Approved:

Berna Lou A. Regis
Assistant Professor II
Date: *12/21/20*

ANALYN M. MAZO
Department Head
Date: *12/21/20*

CANDELARIO L. CALIBO
College Dean
Date: *Dec. 21, 2020*

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	<u>PI 10 . Additional outputs:</u>	<u>A 8. Other outputs implementing the new normal due to covid 19</u>	Designs experiential learning activities and other outputs to implement new normal							
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										

	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	<i>Handles and teaches courses assigned</i>	15	25.6	5	5	4.5	4.83	
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	3	6	5	5	4	4.67	
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	15	300	5	5	4	4.67	
		A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	10	52	5	5	4	4.67	
	PI 8: Number of students advised: *	A16. Number of students advised:	<i>Acts as academic advisor to students</i>	10	13	5	5	5	5.00	
		<i>As SRC Chairman</i>	Advises, and corrects research outline and thesis/SP manuscript	1	1	5	4.5	5	4.83	
		<i>As SRC Member</i>	Advises and corrects research outline and thesis/SP manuscript							
		A18. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	3	15	5	5	5	5.00	
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel							
		<i>On-line ready courseware</i>	<i>Prepares Instructional module/laboratory guide/workbook or a combination thereof</i>							

PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member							
UMFO 6. General Admin. & Support Services									
Total Over-all Rating								33.67	
Average Rating								4.81	
Adjectival Rating								OUTSTANDING	

Evaluated & Rated by:

Recommending Approval

Approved by:

ANALYN M. MAZO
ANALYN M. MAZO
 Department Head, DBS
 Date: *12/21/2020*

CANDELARIO L. CALIBO
CANDELARIO L. CALIBO
 Dean, CAS
 Date: *Dec 21, 2020*

BEATRIZ S. BELONIAS
BEATRIZ S. BELONIAS
 Vice President for Instruction
 Date:

Comments & Recommendations for Development

Purpose:

Needs to finish her doctoral degree.

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Berna Lou A. Regis

Performance Rating: Outstanding

Aim: Finish graduate studies (PhD)

Proposed Interventions to Improve Performance:

Date: January 2020 Target Date: December 2020

First Step:

Dissertation write up

Result:

First draft of write up

Date: Jan 2021 Target Date: December 2021

Next Step:

Finish dissertation write up

Outcome: Approved Dissertation

Prepared by:


ANALYN M. MAZO
Unit Head

Conforme:


BERNA LOU A. REGIS