### Exhibit K

## SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member:

JULIOUS B. CERNA

Program Involvement	Percentage	Numerical	Equivalent
(1)	Weight of	Rating	Numerical
	Involvement	(Rating x%)	Rating
	(2)	(3).	(2x3)
1. Instruction			
a. Head/Dean (50%)		5.0x50%= 2.50	
b. Students (50%)		$4.77 \times 50\% = 2.39$	
Total for Instruction	60%	4.89	2.93
2. Research	15%	5.00	0.75
3. Extension	15%	5.00	0.75
4. Administration	10%	4.58	0.46
5. Production	0%	0.00	0.00
TOTAL			4.89

**EQUIVALENT NUMERICAL RATING:** 

4.89

Add: Additional Points, if any:

0.00

TOTAL NUMERICAL RATING:

4.89

ADJECTIVAL RATING:

**OUTSTANDING** 

Prepared by:

Reviewed by:

JULIOUS B. CERNA

Name of Faculty

IVV O EMPLAC

Department Head

Recommending Approval:

VICTOR B. ASIC

Dean, CAFS

Approved:

BEATRIZ S. BELONIAS

Vice President for Instruction

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	5 Production		0)3.1		0.09	0.000
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	b. Students (50%)				1347085=338	
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Prepared by:

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### INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>JULIOUS B. CERNA</u>, of the <u>Department of Food Science and Technology</u> commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period <u>July – December 2018</u>

JULIOUS B. GERNA

Approved:

VY C. EMNACE Head, DFST VICTOR B. ASIO Dean, CAFS

MFO & PAPs				Actual		R	Rating		Remarks
IVIFU & PAPS	Success Indicators	Tasks Assigned	Target	Accomplishment	Q <sup>1</sup>	E <sup>2</sup>	T3	A <sup>4</sup>	
MFO1- Advanced Education Services					<b>-</b>				
MF02 – Higher Education Services	P1. 1. Number of FTE coordinated and implemented	Teaches undergraduate	3	4.35	5.0	5.0	5.0	5.0	
		courses (FTec 143 Lec and Lab & AE 130)							
	P1.2. Number of instructional material revised/prepared	Revised/Prepared IMs							
	New syllabi		1	2	4	4	4	4.0	,
	Revised syllabi		1	2	5	5	4	4.64	
	New powerpoint Lecture Presentation (per course)		5	6	5	5	5	2.00	
	P1.3. Number of course outline/syllabus updated	Updated course outline on FTec 143& AE 130	1	2	5	5	4	4.67	
	P1.4. Number of Students advised								
·	As SRC Chairman	Advising/correction	6	6	5	5	4	4-67	
	As SRC Member	Advising/correction	4	4	5	5	4	4.67	

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	As Academic Adviser	Advising/undergrad students	4	4	5	5	5	5.00	
	On Consultation	Accommodated students for thesis/OJT/Researc h consultation	15	25	5	5	5	5.00	
	P1.5. Additional Outputs					<b>†</b>		<del> </del>	
	Number of Examinations prepared	Prepared examinations for subjects taught	8	10	5	5	5	5.00	
	Number of term exams checked	Checked term exams	4	116	5	5	4	4-67	
	Number of checked requirements	Checked individual/group requirements	20	580	5	5	4	4.67	ĸ.
	Number of checked quizzes	Checked quizzes (individual)	20	290	5	5	5	5.00	
	Number of grade sheets submitted on prescribed period	Prepared Gradesheet for 1st Semester 2018-2019	2	2	5	5	5	5.00	
MFO3 – Research Services	P1.1. Number of research projects conducted and/or completed on schedule								
	Number of patents filed	Filed patents of different technologies	2	4	5	5	5	5.00	
	P1.2. Number of articles submitted for publication	Submitted research article for publication	1	2	5	5	5	5.00	
	Number of research consultations	Accommodated researchers for consultations	4	8	5	5	5	5.00	
	Number of high school students advised	Advised High School Research Project	2	2	5	5	5	5.00	
//F04- Extension Services	P4.1 Additional Outputs								
	Number of seminar/training attended	Attended seminar/training	1	4	5	5	5	5.00	
	Number of beneficiaries assisted	Assisted beneficiaries	1	1	5	5	5	5.00	

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MFO 6 – General Admin. & Support Services (GASS)	P6. 1. Percent complaints from clients served	Percent of complaints from the clients served	No vaid complaint		5	5	5	5.00	
	Number of areas in-charge for level 3 AACCUP Phase 2	Acted as Area In- charge	1	1	4	3	3	3.33	
	Number of membership in committee	Acted as member in different committees	5	11	5	5	5	5.00	
	Number of Plan produced	Produced plan/design	3	5	5	5	5	G-00	
Total Over- all Rating							題。舊	115.35	

Average Rating (Total Over-all rating divided by 4)	4.80
Additional Points:	
Approved Additional points (with copy of approval)	
FINAL RATING	4.80
ADJECTIVAL RATING	OUTSTANDING

**Comments & Recommendations** for Development Purpose:

**Update Instructional Materials in Food Engineering courses** 

Evaluated & Rated by:

Recommending Approval:

Approved by:

Department Head

VICTOR B. ASIO

Dean, CAFS

Date:

BEATRIZ S./BELONIAS Vice President for Instruction

Date:

1 - Quality

2 – Efficiency

3 – Timeliness 4 – Average

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### PERFORMANCE MONITORING FORM

Name of Employee: JULIOUS B. CERNA

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-All Assessment Of Output**	Remarks/Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grades sheets within prescribed period, makes himself available for students consultations during consultation hours.	Very Satisfactory	July 1, 2018	December 31, 2018	December 10, 2018	Very Impressive	Very Satisfactory	
2	Attends trainings, seminars and workshops.	Outstanding	July 1, 2018	December 31, 2018	December 10, 2018	Very Impressive	Outstanding	
3	Attends meetings and workshops as per instructed by immediate Head.	Outstanding	July 1, 2018	December 31, 2018	December 10, 2018	Very Impressive	Outstanding	
4	Performs other functions such as; member of the different committees of the department	Outstanding	July 1, 2018	December 31, 2018	December 10, 2018	Very Impressive	Outstanding	

<sup>\*</sup>Either very impressive, impressive, needs improvement, poor, very poor \*\*Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:

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#### **EMPLOYEE DEVELOPMENT PLAN**

Name of Employee

: JULIOUS B. CERNA

Performance Rating

: 4.89 Outstanding

Aim:

To improve teaching capability of faculty member.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: <u>July 2018</u>

Target Date: September 2018

First Step:

Required Engr. Cerna to update course syllabi of the courses assigned to him

Result:

Updated undergraduate course syllabi

Date: October 2018

Target Date: December 2018

Next Step:

Update undergraduate course syllabus and Instructional Materials.

Outcome:

Final Step/Recommendation:

Engr. Cerna will update the rest of the syllabi and instructional materials assigned to him.

Prepared by:

JULIOUS B. CERNA

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Conforme:

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Assimilar Conservation Committee (FRA)

Aim: To improve whicher searchis as a public entra

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