

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **JESUSA M. MAGNO**

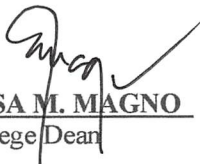
Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2 x 3)
Instruction			
Head(50%)		4.80x50%=2.4	
Student(50%)		4.20x50%=2.1	
Total for Instruction	35%	4.50	1.575
Research	20%	4.78	.956
Extension	20%	4.73	.946
Administration	25%	4.87	1.228
TOTAL			4.705

EQUIVALENT NUMERICAL RATING: 4.705

Add: Additional points, if any: -

TOTAL NUMERICAL RATING: **VERY SATISFACTORY**

Prepared by:


JESUSA M. MAGNO
College Dean

Approved by

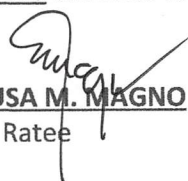

BEATRIZ S. BELONIAS
VP, Instruction

Impresso: Giovanni

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **JESUSA M. MAGNO** of the **COLLEGE OF NURSING** commits to deliver and agree to be rated on the attainment of the following **accomplishments** in accordance with the indicated measures for the period **JULY to DECEMBER 2018**.


JESUSA M. MAGNO

Ratee


 Approved: **BEATRIZ S. BELONIAS**

VP, Instruction

MFO & Performance Indicators (PI)	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
MFO 1 INSTRUCTION Prepares Lectures and Plans Academic activities of students	Full time Equivalent (FTE)	Teaches: NCM 100n, NRes 12, NCM 106, CA 11	5	9.6	4.8	4.8	4.8	4.8	
	Number of Instructional Materials Revised: <ul style="list-style-type: none"> Handouts Slides (presentation) 	College Dean Chairperson, Executive Committee	2	4	4.8	4.8	4.8	4.8	
		Chairperson, Academic and Non-Academic Personnel Committee IM Development Committee Member Chairperson, Curriculum Committee	2	4	4.8	4.7	4.7	4.73	
	Number of Instructional Material revised: <ul style="list-style-type: none"> Course syllabus 	College Dean Chairperson, Executive Committee Chairperson, Academic and Non-Academic Personnel Committee Chairperson, IM Development Committee Chairperson, Curriculum Committee	1	1	4.8	4.8	4.8	4.8	
Student Research and Field Practice Advising	Student Research and Field Practice Advising <ul style="list-style-type: none"> No of Case study No of Student Research 		1 grp 1 grp.	1 1	4.8	4.8	4.9	4.83	

TOP SECRET VEEB & THERMAMICS ENGINEERING JOURNAL

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DATE 08-19-2010 BY 60322 UCBAW

2016/11/20

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Student Advising and Consultation Services	Student Advising and Consultation Services <ul style="list-style-type: none"> No. of hours spent on consultation No. of Student-related activities assisted 	Dept. Based Guidance Facilitator Events Committee Chair	110	180	4.9	4.9	4.8	4.86	
			hours 2	2	4.8	4.8	4.8	4.8	
MFO II.Extension Services	Number of Extension Programs/Projects Conducted and Completed within the prescribed period <ul style="list-style-type: none"> Number of person-days trained Number of IEC materials/techno guides developed/approved/used Number of beneficiaries served: Groups Individuals Number of trainings conducted Number of extension projects conducted and completed within prescribed period 	College Dean Program Leader: H-PALs CARES Component Member (FAST) Component Member (CATCH)	20	30	4.8	4.8	4.7	4.76	
			1	4	4.8	4.8	4.8	4.8	
			1	1	4.8	4.8	4.8	4.8	
			150	180	4.8	4.8	4.7	4.76	
			1	2	4.8	4.8	4.8	4.8	
			3	3	4.8	4.8	4.8	4.8	
MFO III. Research Services	Number of Research proposals submitted by the Faculty and approved by the College Research Coordinator		1	3	4.7	4.8	4.7	4.73	Two research proposals by faculty are still awaiting approval
	Number of Research Completed								On-going
MFO IV Administration	Conducts College meeting <ul style="list-style-type: none"> Number of meetings conducted 	College Dean	4	6	4.9	4.9	4.9	4.9	
	Preparation of Administrative Documents and Communication Letters <ul style="list-style-type: none"> Number of communication letters written and delivered to proper offices on time Number of Memorandum Issued as the need arises 	College Dean	20	55	4.9	4.8	4.8	4.83	
			4	6	4.9	4.9	4.9	4.9	

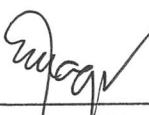
	Number of Linkages/Partnership Forged/Ensured <ul style="list-style-type: none">MSU-Iligan Institute of TechnologyNaresuan University, Thailand	College Dean	1	1	4.9	4.9	4.9	4.9	On-going
		Chairperson, Extension Services	1	1	4.8	4.8	4.6	4.73	
	Attendance to University/Committee/Council Meetings <ul style="list-style-type: none">Complete Attendance to University/Committee/Council meetings	College Dean	10	25	4.9	4.9	4.9	4.9	
	Report Preparation on Annual Accomplishment Report and Annual Procurement Plan <ul style="list-style-type: none">Number of Annual Accomplishment ReportNumber of Annual Procurement Plan	College Dean	1	1	4.9	4.9	4.9	4.9	
			1	1	4.9	4.9	4.9	4.9	
	Prepares/Reviews/Approves IPCR and OPCR	College Dean Faculty	1	1	4.9	4.9	4.9	4.9	
Total Over-all Rating					4.83	4.83	4.80	4.82	4.82

Average Rating (Total Over-All rating divided by 4)		XX
Additional points		
Punctuality	XX	
Approved Additional points (with copy of approval)	XX	
FINAL RATING		4.82
ADJECTIVAL RATING		VERY SATISFACTORY

Comments & Recommendations for Development Purpose:

1. Pursue the realization of an international collaboration (with Naresuan University) **before Level III AACUP Accreditation.**
2. To encourage other faculty members to **engage in Extension Projects** based on the thrusts of the **College and University.**
3. Pursue in opening the Post-grad Program in Nursing.

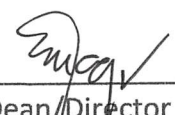
Evaluated & Rated by:



 Dept./Unit Head
 Date: 1/30/2019

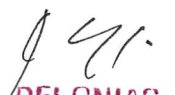
1-Quality
 2-Efficiency
 3-Timeliness
 4-Average

Recommending Approval:



 Dean/Director
 Date: 1/30/2019

Approved by:



BEATRIZ S. BELONIAS, PhD
 Vice President
 Date: _____

"Exhibit I"

PERFORMANCE MONITORING FORM

Name of employee: **MAGNO, JESUSA M.**

For the Month: **JULY-DECEMBER 2018**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-all Assignment of Output**	Remarks/ Recommendation
1	A. Instruction							
	1.Class preparation	Prepared lesson plans, appropriate teaching strategies like Powerpoint presentations, dummies , other visual materials	July 2018	Per semester assignment	Within the given semester	Impressive	Very Satisfactory	
	2.Preparing quizzes/exams	Appropriate set of exams./ TOS	Per semester assignment	2-3 days before quizzes term tests	Within the given semester	Impressive	Very Satisfactory	
	3.Reading/checking exams/outputs	Raw scores, ratings	Per semester assignment	1-2 days after the exam	Within the given semester	Impressive	Very Satisfactory	
	4.Computing/preparing grades	Excel prepared grades. Entry to cumulus.	Per semester assignment	Within the week after the exams	Within the given semester	Impressive	Very Satisfactory	Submitted scores early
	5.Student consultation	Record of consultation	Within the semester	Within the semester	Within the given semester	Impressive	Very Satisfactory	
	6.Supervising student research/case studies	Draft of Research or Case Study. Final	Within the semester	Two weeks before the	Within the given	Impressive	Very Satisfactory	Conducted

Project Name	Project Description	Project Manager	Project Sponsor	Project Stakeholders	Project Objectives	Project Deliverables	Project Risks
Project A	Project A Description	Project A Manager	Project A Sponsor	Project A Stakeholders	Project A Objectives	Project A Deliverables	Project A Risks
Project B	Project B Description	Project B Manager	Project B Sponsor	Project B Stakeholders	Project B Objectives	Project B Deliverables	Project B Risks
Project C	Project C Description	Project C Manager	Project C Sponsor	Project C Stakeholders	Project C Objectives	Project C Deliverables	Project C Risks
Project D	Project D Description	Project D Manager	Project D Sponsor	Project D Stakeholders	Project D Objectives	Project D Deliverables	Project D Risks
Project E	Project E Description	Project E Manager	Project E Sponsor	Project E Stakeholders	Project E Objectives	Project E Deliverables	Project E Risks
Project F	Project F Description	Project F Manager	Project F Sponsor	Project F Stakeholders	Project F Objectives	Project F Deliverables	Project F Risks
Project G	Project G Description	Project G Manager	Project G Sponsor	Project G Stakeholders	Project G Objectives	Project G Deliverables	Project G Risks
Project H	Project H Description	Project H Manager	Project H Sponsor	Project H Stakeholders	Project H Objectives	Project H Deliverables	Project H Risks
Project I	Project I Description	Project I Manager	Project I Sponsor	Project I Stakeholders	Project I Objectives	Project I Deliverables	Project I Risks
Project J	Project J Description	Project J Manager	Project J Sponsor	Project J Stakeholders	Project J Objectives	Project J Deliverables	Project J Risks

PROJECT CHARTER

Page 1 of 1

		output of hardbound research or case study		end of each semester	semester			
	7. Reading/correcting student research/case studies	Defense in a panel. Final output of hardbound research or case study	Within the semester	Within the semester	Within the given semester	Impressive	Very Satisfactory	
	8. Prepares/revise course syllabus for assigned subject	Final copy of the OBE Course Syllabus	July & Dec. 2018	July & Dec. 2018	Within the given semester	Impressive	Very Satisfactory	
2	B.Research							
	1. Implementation of approved research	Number of Approved Research proposals	AY 2019	Dec. 2019		Impressive	Very Satisfactory	AY 2019
	2. Negotiating with stakeholders	Meeting, minutes						On-going
	3. Preparing reports for reviews (in house, cluster, RDE, symposiums) or for funding organizations	List of Approved, on-going VSU and externally funded research	Within the semester	Within the semester	Within the given semester	Impressive	Very Satisfactory	Coordinates with Research and Extension Coordinators Sept. 12, 2018 in-house review of research conducted
	5. Responding to official communications(letters, emails, etc)	Pertinent Documents	Within the semester	Within the semester	Within the given semester			On-going
3	C.Extension							
	1.Conceptualizing/writing new extension program/project	Communication letters to OVPRE, Approved Extn. Program	Within the AY			Impressive	Very Satisfactory	5 year program 2016-2021 With another Extension Prog. approved in July for Research.

	2.Implementation of approved extension project	Schedule of activities Number of trainees Submitted written reports Evaluation Pictures of the undertaking Certificates	Within the year	Within the year once approved		Impressive	Very Satisfactory	On-going for approved projects
	3.Documenting extension process	Written reports	Per scheduled activity within the year	Every after implementation within the AY	Every after implementation within the AY	Impressive	Very Satisfactory	On-going
	4.Gathering data/information	FGD, Interview, Meetings	Within the AY	Within the year once approved				On-going
	5.Negotiating with stakeholders	Approved communication Letters	Quarterly preparation	Within the AY		Impressive	Very Satisfactory	In-house review for Extension Sept. 13, 2018
	6. Preparing reports for reviews (in house, cluster, RDE, symposiums) or for funding organizations		Per invitation	2-3 days before the schedule In-house review of researches and extension programs		Impressive	Very Satisfactory	Sept 12, 2018 in-house review for Extension Projects
	8. Responding to official Communications(letters, etc.)	Approved letters/ MOA/MOU	Within the AY	Every after each meeting		Impressive	Very Satisfactory	
4	D.Other Responsibilities							
	1.Committee Membership	Performance of assigned task	Within the AY	At the end of each AY	At the end of each AY	Impressive	Very Satisfactory	Complied

№	Тема занятия	Цели и задачи	Содержание занятия	Методы и формы работы	Оформление	Литература	Дополнительно
1	Введение в курс лекций	Ознакомление с программой и содержанием курса	Ознакомление с программой и содержанием курса	Лекция	Слайды	Список литературы	
2	История развития философии	Изучение истории философии	История философии	Лекция	Слайды	Список литературы	
3	Философия Древней Греции	Изучение философии Древней Греции	Философия Древней Греции	Лекция	Слайды	Список литературы	
4	Философия Средних веков	Изучение философии Средних веков	Философия Средних веков	Лекция	Слайды	Список литературы	
5	Философия Возрождения	Изучение философии Возрождения	Философия Возрождения	Лекция	Слайды	Список литературы	
6	Философия Нового времени	Изучение философии Нового времени	Философия Нового времени	Лекция	Слайды	Список литературы	
7	Философия Просвещения	Изучение философии Просвещения	Философия Просвещения	Лекция	Слайды	Список литературы	
8	Философия XIX века	Изучение философии XIX века	Философия XIX века	Лекция	Слайды	Список литературы	
9	Философия XX века	Изучение философии XX века	Философия XX века	Лекция	Слайды	Список литературы	
10	Философия XXI века	Изучение философии XXI века	Философия XXI века	Лекция	Слайды	Список литературы	

	2.Sociocultural committees	Performance of assigned task	Within the AY	At the end of each AY	At the end of each activity	Impressive	Very Satisfactory	Complied
	3.Attendance in meetings (dept./college/committees/AACCUP/etc	Notice of Meetings, Memo Order, Minutes, Attendance, Feedback	Per invitation/ Memo Order		At the end of each activity	Impressive	Very Satisfactory	Complied
	4.Attendance in trainings workshops/conferences/conventions	Certificates of Attendance and Participation	Per invitation/ Memo Order		At the end of each activity	Impressive	Very Satisfactory	Complied
	5. Resource Speaker in Seminars/Convention	Approved letter of Invitation, Certificates, Attendance	Per invitation/ Memo Order		At the end of each activity	Impressive	Very Satisfactory	With invitations and conducted
	6. Coordinate with Faculty in Class and RLE Schedules, course syllabi and other related activities	Faculty Workload, Master rotation plan and schedules	Call for /Notice Meeting Call for /Notice Meeting	Within the AY	Within the AY	Impressive	Very Satisfactory	Conducted
	7. Conduct/preside over faculty regular/emergency meetings	Attendance, Minutes	Call for /Notice Meeting	Within the AY	Within the AY	Impressive	Very Satisfactory	Conducted
	8. Other services/activities needing supervision of a Dept. Head	Related documents	Call for /Notice Meeting	Within the AY	Within the AY	Impressive	Very Satisfactory	Complied
	9. Teaching Observation & Faculty Evaluation	Accomplished Teacher Observation Form		Within the AY	Within the AY	Impressive	Very Satisfactory	Conducted

*Either very impressive, impressive, needs improvement, poor, very poor

**Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

JESUSA M. MAGNO

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Project Description	Operational Policy	Administrative	Financial	Technical	Human Resources	Information Systems	Other
1. To develop a project plan for the project.	Project plan developed	Yes	Yes	Yes	Yes	Yes	Yes
2. To develop a project plan for the project.	Project plan developed	Yes	Yes	Yes	Yes	Yes	Yes
3. To develop a project plan for the project.	Project plan developed	Yes	Yes	Yes	Yes	Yes	Yes
4. To develop a project plan for the project.	Project plan developed	Yes	Yes	Yes	Yes	Yes	Yes
5. To develop a project plan for the project.	Project plan developed	Yes	Yes	Yes	Yes	Yes	Yes
6. To develop a project plan for the project.	Project plan developed	Yes	Yes	Yes	Yes	Yes	Yes
7. To develop a project plan for the project.	Project plan developed	Yes	Yes	Yes	Yes	Yes	Yes
8. To develop a project plan for the project.	Project plan developed	Yes	Yes	Yes	Yes	Yes	Yes
9. To develop a project plan for the project.	Project plan developed	Yes	Yes	Yes	Yes	Yes	Yes
10. To develop a project plan for the project.	Project plan developed	Yes	Yes	Yes	Yes	Yes	Yes