

## SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **GENESIS C. ALBARICO**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)	50%	5.0	2.5
b. Students (50%)	50%	4.6	4.3
Total for Instruction	100%		4.8
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL			<b>4.8</b>

EQUIVALENT NUMERICAL RATING:

4.8

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.8

ADJECTIVAL RATING:

Outstanding

Prepared by:

**GENESIS C. ALBARICO**

Name of Faculty

Reviewed by:

**ELIZABETH S. QUEVEDO**

Department Head

Recommending Approval:

**MA. THERESA P. LORETO**

Dean/Director

Approved:

**BEATRIZ S. BELONIAS**

Vice President for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, GENESIS C. ALBARICO, a faculty member of the DEPARTMENT OF PURE AND APPLIED CHEMISTRY commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period JANUARY - JUNE 2023.

  
GENESIS C. ALBARICO

Instructor II

Date: 07/01/2023

Approved:

  
ELIZABETH S. QUEVEDO

Department Head

Date: 7/1/23

  
MA THERESA P. LORETO

College Dean

Date: JUL 0 7 2023

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	taught Chemistry subjects assigned	4	23	5	5	5	5.00	Chem 131.1; Chem 122; Chem 122.2 (1); Chem 122.2 (2) Chem 143.1(1); Chem 143.1(2)
		A10. Number of grade sheets submitted within prescribed period	prepared and submitted grade sheets for chemistry subjects assigned	1	10	5	5	5	5.00	Chem 131.1; Chem 122; Chem 122.2 (1); Chem 122.2 (2) Chem 143.1(1); Chem
		A 11. Number of INC forms with grade submitted within prescribed period								



		<b>A12</b> . Number of trainings attended related to instruction	attended trainings related to instruction	1	1	5	5	5	5.00	VSU Faculty On-boarding,
		<b>A13</b> . Number of long examinations administered and checked	gave long examinations and checked test papers in Chemistry subjects assigned	2	10	5	5	5	5.00	Chem 131.1; Chem 122; Chem 122.2 (1); Chem 122.2 (2) Chem 143.1(1); Chem 143.1(2)
		<b>A14</b> . Number of quizzes administered and checked	gave quizzes and checked answers of students	10	30	5	5	5	5.00	Chem 131.1; Chem 122; Chem 122.2 (1); Chem 122.2 (2) Chem 143.1(1); Chem 143.1(2)
		<b>A15</b> . Number of lab reports and term papers checked and graded								
	<b>PI 8:</b> Number of students advised: *	<b>A16</b> . Number of students advised:	served as academic adviser	1	3	5	5	5	5.00	Tecson D., Medallo M., Managbanag A.
		<b>A17</b> . Number of students advised on thesis/ field practice/special problem:								
		As thesis adviser	served as thesis adviser to BS Chemistry major students and checked thesis outline/manuscript	1	7	5	5	5	5.00	Tecson D., Medallo M., Managbanag A.
		As SRC Chairman	advised and checked thesis outline/manuscript of BS Chemistry students							
		As SRC Member	advised and checked thesis outline/manuscript of BS Chemistry students							
		<b>A18</b> . Number of students entertained for consultation purposes	accommodated students seeking consultation related to subjects enrolled, thesis, and grades	10	30	5	5	5	5.00	BS Chemistry major and nonmajor students

	<b>PI 9:</b> Number of student organizations advised/ assisted *	<b>A19 .</b> Number of Student organizations advised								
		<b>A20 .</b> Number of Student organizations assisted on student related activities		1	1	5	5	5	5.00	ViChemSoc
	<b>PI 10:</b> Number of instructional materials developed *	<b>A 21 :</b> Number of on-line course ware developed and submitted :								
		On-line ready courseware	developed and submitted on-line ready course ware such as Learning Module							
		Supplemental learning resources	developed and submitted supplemental learning resources such as lecture powerpoints							
		Assessment tools	developed and submitted assessment tools such as long examination, quizzes, problem sets	1	35	5	5	5	5.00	Chem 131.1; Chem 122; Chem 122.2 (1); Chem 122.2 (2) Chem 143.1
	<b>PI 11.</b> Additional outputs	<b>A 25.</b> Number of Additional outputs accomplished:								
		Designation as Tree Planting Coordinator	Lead in the preparation, planning, organizing, monitoring, and evaluation in the implementation of the tree planting activity for the BS Chemistry and Masters major in Chemistry students	10	32.00	5	5	5	5.00	BS Chemistry 4th Year and MS Ed. major in Chemistry Students
		Program accreditation/evaluation								
		Agency/firm/Industry linkages								
		<b>A 26.</b> Other outputs implementing the new normal due to covid 19	advised and checked thesis outline/manuscript of BS Chemistry students	1	7	5	5	5	5.00	BS Chemistry 3 and 4
		<b>A.27.</b> Awards received								
<b>UMFO 3 . RESEARCH SERVICES</b>										



	<b>PI 5.</b> Percent of research proposals approved *	<b>A 31.</b> Percentage of of research proposals prepared, submitted and approved	submitted research proposal for possible funding	1	1	5	5	5	5.00	NEDA Funding
<b>UMFO 4. EXTENSION SERVICES</b>										
<b>UMFO 5. SUPPORT TO OPERATIONS</b>										
<b>OVPI MFO 4. Program and Institutional Accreditation Services</b>										
	<b>PI 8.</b> Compliance to all requirements thru the established/adequate implementation,	<b>A 44.</b> Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	participated in the compliances of QMS core processes of the university under ISO 9001:2015	1	1	5	5	5	5.00	ISO Internal Audit
		<b>A 45.</b> Compliance to all requirements of the program and institutional accreditations:	participated in the preparation of all required documents for compliance requirements of the program and institutional accreditations	1	1	5	5	5	5.00	PRB Chemistry evaluation and monitoring
		On program accreditations	participated in the preparation of all required documents for compliance requirements of the BS Chemistry program	1	1	5	5	5	5.00	CHED R08 Site Visit
		On institutional accreditations	Participated in the preparation of compliances documents of QMS core processes of the university under ISO 9001:2015	1	1	5	5	5	5.00	ISO recertification for VSU
<b>UMFO 6. General Admin. &amp; Support Services (GASS)</b>										
	<b>PI 2.</b> Zero percent complaint from clients served	<b>A 46.</b> Customerly friendly frontline services	ensured a customer friendly frontline services		100% customer's satisfaction	5	5	5	5.00	
<b>Total Over-all Rating</b>									90.00	

Average Rating		5.00
Additional Points:		
Approved Additional points (with copy of approval)		
<b>FINAL RATING</b>		<b>5.00</b>
<b>ADJECTIVAL RATING</b>		Outstanding

#### Comments & Recommendations for Development Purposes

Advise to finish Ph.D. program as soon as possible

Evaluated & Rated by:

*Elizabeth S. Quevedo*

**ELIZABETH S. QUEVEDO**

Department Head

Date: 07/01/2023

Recommending Approval

*Ma. Theresa P. Loreto*

**MA. THERESA P. LORETO**

Dean, College of Arts & Sciences

Date: JUL 07 2023

Approved by:

*Beatriz S. Belonias*

**BEATRIZ S. BELONIAS**

Vice President for Instruction

Date: 7/10/23

## PERFORMANCE MONITORING & COACHING JOURNAL

√	1st	Q U A R T E R
√	2 <sup>nd</sup>	
	3 <sup>rd</sup>	
	4th	

Name of Employee: GENESIS C. ALBARICO


Head of Office: ELIZABETH S. QUEVEDO

Number of Personnel: 1

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	Advised to finish his PhD program the soonest time possible				March 27, 2023
Coaching	Encourage the Faculty to: a) aim for Outstanding TPES result in all subjects taught through constant follow up students progress; b) submit research paper for publication and research and extension proposal for possible funding (local/external/international)				

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

  
ELIZABETH S. QUEVEDO  
Immediate Supervisor

Noted:

  
MA. THERESA P. LORETO  
Next Higher Supervisor

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: GENESIS C. ALBARICO

Performance Rating: Very Satisfactory

Aim: Aspire for an outstanding student rating in all subjects taught

Proposed Interventions to Improve Performance:

Date: July, 2023

Target Date: December, 2023

First Step:

Prepare and update learning materials for assigned chemistry subjects in the 1st Semester AY 2023-2024; hold classes regularly and on time for assigned chemistry subjects 1st Semester AY 2023-2024; implement planned activities on time; submit research and extension proposal; and finish PhD in Chemistry program the soonest time possible

Results:

---

---

Date: \_\_\_\_\_

Target Date: \_\_\_\_\_

Next Step:

---

---

Outcome: \_\_\_\_\_

Final Step/Recommendation:

---

Prepared by:



**ELIZABETH S. QUEVEDO**

Unit Head

Conforme:



**GENESIS C. ALBARICO**

Name of Ratee Faculty/Staff