





# INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **KARL JOHN A. GALVEZ** of the Department of Economics commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period  
January-June 2019

  
**KARL JOHN A. GALVEZ**  
Ratee

Approved:   
**MA. SALOME B. BULAYOG**  
Head of Unit


MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomp.	Rating				Remarks
					Q1	E2	T3	A4	
<b>UMFO 1</b>	<b>ADVANCED EDUCATION SERVICES</b>								
	Fulltime Teaching Equivalent for Graduate	Teaching graduate courses							
<b>UMFO 2</b>	<b>HIGHER EDUCATION SERVICES</b>								
	Fulltime Teaching Equivalent Under graduate courses	Teaching Undergrad. courses	4.00	4.75	5	5	5	5.00	Econ 115(lec/lab), Econ 148 (lec/lab), Econ 149 (lec), ApEc 122 (lec)
	Number of Thesis/Special Problems Advised:		2	3	5	5	5	5.00	
	Number of Student Research Advised								
	* Approved thesis outline		2	3	5	5	4	4.67	
	* Approved manuscript		2	3	5	4	4	4.33	
	* Approved as SRC Chairman		2	3	5	5	4	4.67	
	* Approved as SRC Member		2	8	5	5	5	5.00	
	Number of student organization advised								
	Number of Instructional Materials Developed and Revised								
	a. OBE-compliant syllabi		1	2	5	5	4	4.67	
	b. Teaching guides/student guides/lab. Manuals		1	1	5	5	4	4.67	
	c. Complete sets of teacher-developed audio visual materials (powerpoint, videos, computer games, etc.)		1	1	5	5	4	4.67	
	d. On-line interactive learning resources per subject								
		Average Rating						<b>4.74</b>	
<b>UMFO 3</b>	<b>RESEARH SERVICES</b>								
	Number of research proposals submitted								



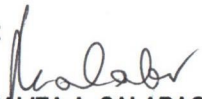
	Number of research proposals approved								
	Number of research studies conducted (as OIC)		2	2	5	4	4	4.33	
	Number of research projects/studies completed within the year		1	1	5	4	4	4.33	
	Number of research papers (oral presentation, posters, keynote speaker, plenary speaker) presented in regional/national/int'l scientific/professional for a and conferences								
	In int'l fora/conferences								
	In nat'l for a/conferences								
	In reg'l for a/conferences								
	In institutional for a/conferences		1	1	4	4	4	4	
	Number of paper submitted for publication in internationally indexed journals								
	In refereed int'l journals								
	In refereed nat'l journals								
	In institutional journals								
	Number of Patents/Utility Models/copyrights filed and registered								
	Amount of research money generated from external funding (Thousand PHP)								
	Amount of research money generated from institutional funding (Thousand PHP)								
	Number of research outputs in the last three years utilized by the industry or other beneficiaries								
	Number research-related awards (research conducted by faculty or students with faculty)								
	Average Rating							4.22	
<b>UMFO 4</b>	<b>EXTENSION SERVICES</b>								
	Number of trainees weighed by the length of training		5	5	5	5	5	5.00	
	Number of trainings conducted		1	2	5	5	4	4.67	
	Number of EIC materials/techno-guides developed/used		1	1	4	4	4	4.00	
	Number of beneficiaries served								
	Groups		1	2	5	4	4	4.33	
	Individuals		5	30	5	5	5	5.00	
	Number of technical/expert services provided/rendered								
	Research Mentoring								
	Per reviewed/Panelists								

	Resource Person								
	Convenor/Organizer								
	Consultancy								
	Evaluator								
	Number of extension projects conducted (as Proj. Staff)	1	1	5	5	5	5.00		
	Number of extension proposals submitted								
	Number of extension proposal approved								
	Amount of extension money generated from external funding (Thousand PHP)								
	Amount of extension money generated from institutional funding (Thousand PHP)								
	Percentage of beneficiaries who rated the training course and advisory services as satisfactory or higher in terms of quality and relevance								
	Number of extension-related awards (extension conducted by faculty or student and faculty)								
	Average Rating						4.67		
<b>UMFO 5</b>	<b>SUPPORT TO OPERATIONS (STO)</b>								
	Number of seminars/trainings/conventions/ workshops attended outside the university								
	Int'l								
	National	1	1	5	5	5	5.00		
	Regional	1	1	5	5	5	5.00		
	Institutional	1	1	5	5	5	5.00		
	Number of meetings attended (dept. level)	4	6	5	5	5	5.00		
	Average Rating						5.00		
Total No. of Entries					22				
Total Overall Rating					18.63				
Average Rating					4.66				
Adjectival Rating					Outstanding				


Calibrated by:

  
**MA. SALOME B. BULAYOG**  
 Head, DOE

Recommending Approval:

  
**ANALITA A. SALABAO**  
 Dean, CME

Approved:

  
**BEATRIZ S. BELONIAS**  
 Vice President for Instruction

Comments & Suggestions  
for Development Purpose:

**Develop obedized syllabus  
using ISO format**



**PERFORMANCE MONITORING FORM**Name of Employee: **Karl John A. Galvez**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-All Assessment Of Output**	Remarks/ Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grades sheets within prescribed period, makes herself available for students consultations during consultation hours, revises course syllabus, and approves manuscripts.	Very Satisfactory	January 2019	June 30, 2019	June 10, 2019	Very Impressive	Very Satisfactory	
2	Attends meetings and performs functions as member of different committees of the department	Outstanding	January 2019	June 30, 2019	January 3, 2019 – June 30, 2019	Very impressive	Outstanding	
3	Performs other functions	Outstanding	January 2019	June 30, 2019	January 3, 2019 – June 30, 2019	Very impressive	Outstanding	

\*Either very impressive, impressive, needs improvement, poor, very poor

\*\*Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:

  
**MA. SALOME B. BULAYOG**  
 Unit Head

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Karl John A. Galvez  
Performance Rating: January-June 2019

Aim: Enhance and enrich involvement in research and extension endeavor

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January

Target Date: April 2019

First Step:

Appointed as Study Leader of research project entitled "Socio-Economic Component of Forest Landscape Restoration, "Factors Influencing the Customers Consumption Behavior and Satisfaction on PCC's Fresh Milk and Choco Milk and "Market Study for Coconut-Based Products of National Coconut Research Center in VSU". He was appointed as Co-Study Leader of extension project entitled "Enhancing Capacity in Socio-Economic Research: Establishing a Socio-Economic Research and Data Analysis Center in the Visayas.

Result:

Attend meeting regarding the implementation of the different projects.

Date: May 2019

Target Date: June 2019

Outcome:

Attended and presented research output during inhouse reviews .


Final Step/Recommendation:

Continue the implementation of different projects following the target program of works.

Prepared by:

  
**MA. SALOME B. BULAYOG**  
Dean, CME

Conforme:

  
**KARL JOHN A. GALVEZ**  
Ratee

cc: ODA-HRD