SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Rating Period: January-June 2022

Name o	f Faculty	Member:
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PRECIOUS C. DOMINGO

Program Involvement	Percentage	Numerical Rating	Equivalent
(1)	Weight of	(Rating x %)	Numerical
	Involvement		Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head (50%)		5.00 x 50% = 2.440	
b. Students (50%)		4.00 x 50% = 1.965	
TOTAL for Instruction	95%	4.41	3.965
2. Research			
a. Client/Director for Research			
b. Dept. Head/Center Director			
TOTAL for Research			
3. Extension			
a. Client/Director for Extension			
b. Dept. Head/Center Director			
TOTAL for Extension			
4. Production			
5. Administration/Other Services	5%	5.00 x 5% = 0.250	0.250
TOTAL	100%		4.448

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4.448

Add: Additional Points, if any: TOTAL NUMERICAL RATING:

4.448

ADJECTIVAL RATING:

VERY SATISFACTORY

Prepared by:

Reviewed by:

PRECIOUS CODOMINGO Name of Faculty

Department Head

Recommending Approval:

MA. THERESA P. LORETO

Dean, CAS

Approved by:

Vice President for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, PRECIOUS C. DOMINGO, a faculty member of the DEPARTMENT OF LIBERAL ARTS AND BEHAVIORAL SCIENCES commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JANUARY-JUNE 2022

PRECIOUS C. DOMINGO

Instructor I

Date: July 5, 2022

Approved:

JETT C. QUEBEC Department Head

Date: July 6 , 2022

MA. THERESA P. LORETO

College Dean Date:

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/	Activities Projects	Tasks Assigned	Accom				Ratin	g	REMARKS (Indicators in
							ent	Qualit	Eficie	Timeli	Avera	percentage should be supported with numerical values in
	1. ADVANCED EDUCATIO											THE PROPERTY OF THE PROPERTY O
OVPI N	IFO 2. Graduate Student I	Management Services										
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE			Handles subjects/courses assigned	N/A	N/A					N/A
	PI 8: Number of graduate students advised *	A2. Number of students advised			Acts as academic adviser to graduate students	N/A	N/A					N/A
		A3 . Number of students advised on thesis/special problem/dissertation										
		As GAC Chairman			Advises and corrects research outline and thesis/SP/dissertation manuscript	N/A	N/A					N/A
		AS GAC Member			Advises and corrects research outline and thesis/SP/dissertation manuscript	N/A	N/A					N/A
,		A4. Number of students entertained for consultation purposes			Entertains students seeking consultation with faculty	N/A	N/A					N/A
		<u>A5</u> . Number of on-line ready coursewares developed and			Converts the existing instructional materials into flexible learning systems	N/A	N/A					N/A
		On-line ready courseware			Prepares Instructional module/laboratory quide/workbook or a combination thereof	N/A	N/A					N/A
		Supplemental learning resources			Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	N/A	N/A					N/A
		Assessment tools			Prepares assessment tools such as long exam, quizzes, problems sets, etc.	N/A	N/A					N/A
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor			Submits the course ware duly reviewed by TRP for editing by MMDC editor	N/A	N/A					N/A

		A 7 : Number of virtual classroom created and operational		Creates virtual classroom using either Moddle Google Classroom	N/A	N/A					N/A
	<u>PI 10</u> . Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19		Designs experiential learning activities and other outputs to implement new normal	N/A	N/A					N/A
UMFO	2. HIGHER EDUCATION SI	ERVICES									
OVPI U	IMFO 3. Higher Education	Management Services									
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE		Handles and teaches courses assigned	18	20.45	5	5	5	5.00	
	Inipononos ana momeros	A10. Number of grade sheets submitted within prescribed period	Preparation	Prepares gradesheet and submits on or before deadline	10	6	5	5	5	5.00	
		A 11 . Number of INC forms with grade submitted within prescribed period		Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	10	19	5	5	5	5.00	
		A12. Number of trainings attended related to instruction	Trainings attended	Attend mandated trainings	2	none					
		A13. Number of long examinations administered and checked	exam prep	Administers and checks long examination for subjects taught	10	6	5	5	5	5.00	
		A14 . Number of quizzes administered and checked		Prepares and checks quizzes for lec and lab	10	15	5	5	5	5.00	
		A15. Number of lab reports and term papers checked and graded		Checks lab reports and term papers submitted as required	2	2	5	5	5	5.00	
	PI 8: Number of students	A16. Number of students advised:		Acts as academic adviser to students	5	2	5	5	5	5.00	
	DOMEDO: "	A17 . Number of students advised on thesis/ field practice/special problem:			3	5	5	5	5	5.00	
		As SRC Chairman	Advising/correction	Advises, and corrects research outline and thesis/SP manuscript	3	NONE					
		As SRC Member	Advising/correction	Advises and corrects research outline and thesis/SP manuscript	5	5	5	5	5	5.00	Bacalan, Barcos, Lopez,Pepito, Castro,
		A18. Number of students entertained for consultation purposes		Entertains students consulting on subject taught, thesis and grades	10	10	5	5	5	5.00	Elst103/Litr134-/Litr 117/ELSt 200.1
		A19 . Number of Student organizations advised		Advises student organizations recognized by USOO	1	NONE					
		<u>A20</u> . Number of Student organizations assisted on student related activities		Assists student organizations in implementing student related activities	1	NONE					

	A 21 : Number of on-line course ware developed and submitted :	0	Prepares and submits for review by the Technical Review Panel	2	none					
	On-line ready courseware		Prepares Instructional module/laboratory guide/workbook or a combination thereof	5	5	5	5	5	5.00	Materials for ELST103-History of the English
	Supplemental learning resources		Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	10	15	5	5	5	5.00	Language/Litr134- Literature of the World/Litr 117- Contemporary
	Assessment tools		Prepares assessment tools such as long exam, quizzes, problems sets, etc.	10	12	5	5	5	5.00	Popular and emergent Literatur
	A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor		Submits the course ware duly reviewed by TRP for editing by MMDC editor	2	NONE					
1	A 24 : Number of virtual classroom created and operational		Creates virtual classroom using either Moddle or Google Classroom	5	3	5	5	5	5.00	Elst103/Litr134-/Li 117
	A 25. Number of Additional outputs accomplished:									
	Program accreditation/evaluation		Prepares documents and /or program profile and other materials required during program/institutional	2	4	5	5	5	5.00	accreditation
	Agency/firm/Industry linkages		Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU	N/A	N/A					
	A 26. Other outputs implementing the new normal due to covid 19		Designs experiential learning activities and other outputs to implement new normal	3	1	5	5	5	5.00	NSTP-Project implementation
					AVERAGE				5.00	
IFO 3 . RESEARCH SERVICES										
outputs in the last three (3)	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *		Conducts research for possible utilization by industry or other beneficiaries	none	none					
	A 28. Number of research outputs completed within the year *		Conducts and completes research project within the year	2	none					
outputs published in	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year		Writes publishable materials out of research outputs and submits for publication	2	none					
	In refereed int'l journals									
	In refereed nat'l/regional journals									

•	PI 4. Number of research outputs presented in regional/national/ int'l	A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *	0	Prepares, submits and presents research paper in scienfic for a/conferences	2	none			
		In int'l fora/conferences			1	none			
		In nat'l/regional fora/conferences			1	none			
	FT 3. Percent or research	A 31. Percentage of or research		Prepares research proposals, submits and	none	none			
	PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by faculty or student w/ faculty)			none	none			
		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer		Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper	N/A	N/A			
		A 34. Number of UMs submitted to ITSO, VSU	UM preparation	Prepares and submits application for UM of technology generated out of research output	N/A	N/A			
		A 35.Other outputs implementing the new normal due to covid 19		Designs research related activities and other outputs to implement new normal	N/A	N/A			
						AVERAGE		0.00	
UMFO	4. EXTENSION SERVICE	ES							
	PI 1. Number of active	A 36. Number of active partnerships		Identifies and links with probable partners for	N/A	N/A			
	PI 2. Number of trainees	A 37. Number of trainees weighted by		Conducts trainings among beneficiaries of	N/A	N/A			
	PI 3. Number of extension programs organized and	A 38. Number of extension programs/projects implemented		Implementes duly approved extension projects	N/A	N/A			
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance		Provides quality and relevant training courses and advisory services	N/A	N/A			
	PI 5. Number of technical/expert services	A 40 . Number of technical/expert services as/in:		Provides the technical and expert services requested by beneficiaries					
	Research Mentoring	Research Mentor			none	none			
		Peer reviewers/Panelists			none	none			
	Peer reviewers/Panelists	T GGT TEVIEWGISH altelists							
		Resource Persons			none	none			
	reviewers/Panelists					none			

OVPI MFO 4. Program and Institutional Accreditation Services P18. Compliance to all requirements of the CMS core processes of the university under ISO 9001:2015* Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member A 45. Compliance to all requirements of the program and institutional accreditations: On program accreditations Pilot Plant Manager On institutional accreditations SSF Rootcrop facility incharge Provides customer friendly frontline services A 46. Customerly friendly frontline Provides customer friendly frontline services Table 9.		F t t					1		I		
P111. Additional outputs * A42. Not of extension-related awards A43. Other outputs implementing the new normal due to covid 19 Designs extension related activities and other outputs to implement new normal due to covid 19 Designs extension related activities and other outputs to implement new normal due to covid 19 Designs extension related activities and other outputs to implement new normal due to covid 19 Designs extension related activities and other outputs to implement new normal due to covid 19 Designs extension related activities and other outputs to implement new normal due to covid 19 Designs extension related activities and other outputs to implement new normal due to covid 19 Designs extension related activities and other outputs to implement new normal due to covid 19 Designs extension related activities and other outputs to implement new normal due to covid 19 Designs extension related activities and other outputs to implement new normal due to covid 19 Designs extension related activities and other outputs to implement new normal due to covid 19 Designs extension related activities and other outputs the normal due to covid 19 Designs extension related activities and other outputs the normal due to covid 19 Designs extension related activities and other outputs the normal due to covid 19 Designs extension related activities and other outputs the program accreditations of the university are completed with in the performance of hisher functions as faculty member the normal due to covid 19 Designs extension related activities and other outputs in preformating the gradualing students the schedules and important announcement for graduation. Security activities and other outputs the gradualing students the schedules and important announcement for graduation. Could segretation of the preformance due to covid 19 Designs administration/management for department.					none	none					
P11. Additional outputs * A42 Number of Jacks Screen on A43 Other outputs implementing the new normal due to covid 19 UMFO 5. SUPPORT TO OPERATIONS OVPI MFO 4. Program and Institutional Accreditation Services P18. Compliance to all requirements of the outputs implements bit in the established adequate implementation, maintenance and improvement of the university are complied within the performance of his/her functions as faculty member implementation, maintenance and improvement of the program and institutional Accreditations A45. Compliance to all requirements of the university are complied within the performance of his/her functions as faculty member improvement of the university are complied within the performance of his/her functions as faculty member and improvement of the program and institutional accreditations On program accreditations On program accreditations Pitor Plant Manager On institutional accreditations SSF Rootrop facility incharge P12. Zero percent complaint from clients services A45. Customerty friendly frontline services services P12. Additional Outputs A47. Number of Inew initiatives introduced resulting to best practice replicated/henchmarked by other depotations and other outputs implementing the new normal due to covid 19 Designs administration/management related activities and other outputs implementing the new normal due to covid 19 Designs administration/management related activities and other outputs implementing the new normal due to covid 19 Designs administration/management related activities and other outputs implementing the new normal due to covid 19 Designs administration/management related activities and other outputs implementing the new normal due to covid 19 Designs administration/management related activities and other outputs implement and normal requirements of the past of productions resulting to best practice replicated/henchmarked by other depotation. Covid lag englade information relevant for department					none	none					
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P18. Compliance to all requirements of the CMS core processes of the University and requirements for the University are complied with in the performance of his/her functions as faculty member. A45. Compliance to all requirements of the University and Institutional accreditations:		A 43. Other outputs implementing the			N/A	N/A					
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introduced resulting to best practice replicated/benchmarked by other depts/agencies * A48. Other outputs implementing the new normal due to covid 19 Designs administration/management related activities and other outputs to implement new normal	PI 2. Zero percent complaint from clients	A 46. Customerly friendly frontline					5	5	5	5.00	Zero % complaint
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				and important announcement for graduation. Facilitate prepararion and collection of papers for graduation. Collate graduate information relevant for department	0	35	5	5	5	5.00	
AVERAGE 5.00						AVERAGE				5.00	
	Total Over all Dating									0.00	
Total Over-all Rating Average Rating											
Adjectival Rating											
Aujectival Nating	Adjectival Rating		I	1		I					

Average Rating (Total Over-all rating divided by number of entries)	0	
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		
ADJECTIVAL RATING		

Evaluated & Rated by:

JETT C. QUEBEC

Department Head Date: July 6, 2022 Recommending Approval

MA. THERESA P. LORETO

Dean, College of Arts and Sciences
Date: 8 4 2027

Comments & Recommendations for Development Purpose: Ms. Domingo is the epitome of hardwork and dedication. Her contribution to the department is worth praise and recognition. Finishing her doctorate degree would surely benefit the department.

Approved by:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs Date:

Exhibit I

PERFORMANCE MONITORING FORM

Name of Employee: PRECIOUS C. DOMINGO

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach courses: European Literature Contemporary, Popular, and Emergent Literature History of the English Language	Conduct online classes, and create pre-recorded discussions for students to access in case online synchronous class is not possible	January 2022	June 2022	January-June 2022	Impressive	Outstanding	
2	Assist students' concerns through students consultation	Aid in students' concerns on the subject. Contact students via online platforms and emails.	January 2022	June 2022	January-June 2022	Impressive	Outstanding	
3	Class preparation	Enroll the students in VSUEE. Prepared PPT presentations and PDF materials and secured necessary learning materials such as videos and uploaded them to VSUEE	January 2022	June 2022	January- March 2022	Impressive	Outstanding	
4	Submission of midterm grades and final grades	Submit grades to the University registrar and provide a copy of the e-class record to the department	January 2022	June 2022	June 2022	Impressive	Outstanding	
5	Advise students in undergraduate thesis	Serve as adviser and panel member of ABELS students in the undergraduate thesis writing.	January 2022	June 2022	March 2022- June 2022	Impressive	Outstanding	
6	Participate in all activities conducted by the department, college and the university	Attendance sheet; Present certificates if possible	January 2022	June 2022	January-June 2022	Impressive	Outstanding	
7	Perform other functions assigned by the department head	Participate in the preparation of department activities and serves as a working committee.	January 2022	June 2022	January-June 2022	Impressive	Outstanding	

^{*} Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

JETT C. QUEBEC Department Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: PRECIOUS C. DOMINGO

Performance Rating:

Aim:

- To develop flexible classroom management and teaching strategies appropriate to faceto-face and online teaching and learning.
- To progress and complete the graduate study
- To publish research studies in a reputable journal
- To collaborate with other faculty in conducting a research study

Proposed Interventions to Improve Performance and Competence and Qualification to assume higher responsibilities:

Date: JANUARY 2022

Target Date: JUNE 2022

- -Review teaching effectiveness, evaluate, and update the teaching manuals
- -Enroll dissertation writing I
- -Create a research proposal with the other faculty member
- -Submit research study to peer-reviewed, Scopus-indexed journals

Outcome:

- Updated and revised the existing online teaching materials.
- Enrolled in DWI
- Need to work on the publication of the research study

Date: JULY 2022

Target Date: DECEMBER 2022

Next Step:

- -Update the materials and syllabus for a face-to-face class
- -Proceed to the Dissertation proposal defense
- -Work on publishing the research study in a reputable/indexed journal

Outcome: NA

Final Step/Recommendation: NA

Prepared by:

Department Head

Conforme:

PRECIOUS C. DOMINGO

Ratee/Faculty