SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member:

PRECIOUS C. DOMINGO

Program Involvement	Percentage	Numerical Rating	Equivalent	
(1)	Weight of	(Rating x %)	Numerical	
	Involvement		Rating	
(1)	(2)	(3)	(2x3)	
1. Instruction				
a. Faculty	30%	5.00	1.50	
b. Students	70%	5.00	3.50	
TOTAL for Instruction	90%		4.50	
2. Research	2.5%	5.00	0.13	
3. Extension	2.5%	5.00	0.13	
4. Production	2.5%	5.00	0.13	
5. Administration/Other Services	2.5%	5.00	0.13	
TOTAL	4		5.000	

EQUIVALENT NUMERICAL RATING:

5.000

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

5.000

ADJECTIVAL RATING:

OUTSTANDING

Prepared by:

Reviewed by:

PRECIOUS C. DOMINGO

Name of Faculty

GURALDO C. FERNANDEZ, JR.

Department Head

Recommending

CANDELARIO L. CALIBO

Dean, CAS

Approved by:

BEATRIZ'S, BELONIAS

Vice President for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, <u>PRECIOUS C. DOMINGO</u>, of the <u>Department of Liberal Arts and Behavioral Sciences</u> _commits to deliver and agree to be rated on the attainment of the <u>following targets</u> in accordance with the <u>indicated measures</u> for the <u>period JANUARY-JUNE 2019</u>

PRECIOUS C. DOMINGO

Ratee

Approved:

GUIRALDO C. FERNANDEZ, JR.

Head of Unit

	Descrtiption	Success/Performance Indicators	Program/			Actual		Rating			Remarks
	of MFO &		Activities/			Accompli	Q^1	E ²	T ³	A ⁴	
MFO No.	PAPs		Projects	Tasks Assigned	Target	shment					
MFO1	Higher Education	Full Time Equivalent	Teaching	Instruction	18	18.7	5	5	5	5.00	Teaches English Language subject (Art Appreciaation, Literatures of the World, Speech Communication, Manuscript Writing, Thesis adviser
		Number of Instructional Materials									
		* Revised IMs within the last 3 vears	Author/Compiler	Revision	1	3	5	5	5	5	Revises course syllabi in English Language
		* Powerpoint presentations prepared	Author/Compiler	Author	10	20	5	5	5	5	Created powerpoint presentations for classroom use
		Student Advising and Consultation									
		* Number of students advised	Advising	Adviser	1	2	5	5	5	5	ABEL students adviser
		* Number of hrs per week spent on student consultation	Consultation		3	3	5	5	5	5	Teacher Consultaion time/ 3 hrs a week
•				SUB-TOTAL	4.8.1						
MF02	Research	Number of Outputs Presented in Regional/National/International For a/Conferences	International Conference	Presenter	1	1	5	5	5		Presented a research output LSPIC 2019 Linguistic Society of the Philippines International Conference March, 7-9, 2019
		Number of papers published in other peer-reviewed publications (proceedings, books, monographs, etc.)	Publishable research article	Author	1	2	5	5	5	5.00	LINGUISTIC ANTHROPOLOGY eJOU RNAL: Vol. 4, No. 29: Jun 11, 2019: Student's Language Exposure, Motivation, and Anxiety Toward Learning the English Language

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			Publishable research article	Author							SOCIOLOGY OF EDUCATION eJOUR NAL; Vol. 2, No. 25: Apr 18, 2019: English Language Proficiency of Students in Visayas State University
MF04	Extension	Number of trainings/seminars attended	Convocation	Participants	2	4	5	5	5	5.00	Graduate School Convocation cultivatiing Mental Health, Ethics and Diplomacy, towards Efficient Public Service; April 28, 2019: LNU Tacloban
			Seminar	Participants							Regional Seminar Workshop on Eng;ish Language Proficiency cum English Language Pedagogy; March 13-15, 2019: LNU Tacloban
			Seminar-Workshop	Resource speaker							Seminar Workshopon Innovative Language Teaching Strategies for the 21st Century Classroom: March 23, 2019, Alng-Alang Leyte
	£.		Trainign-Workshop	Participant							Training Workshop on Parametric and Non Parametric Analysis for Socio Economic Research using SPSS; April 4- 5, 2019; VSU- Baybay
				SUB-TOTAL							
MF04	Support to Students/ Production	Number of quizzes prepared and checked		Art Appreciation, Literatures of the Worlds, Speech Communication	30	40	5	5		5.00	(3 sections for Art appreciation, 3 Sections for Literature of the World, 1 section for Speech Communication)
		Number of midterm and final exams prepared and checked.		Art Appreciation, Literatures of the Worlds, Speech Communication	6	6	5	5	5	5.00	(3 sections for Art appreciation, 3 Sections for Literature of the World, 1 section for Speech Communication)
a13		Number of oral recitations graded/evaluated		Art Appreciation, Literatures of the Worlds, Speech Communication	10	15					(3 sections for Art appreciation, 3 Sections for Literature of the World, 1 section for Speech Communication)
		Number of midterm and final gradesheets submitted		Art Appreciation, Literatures of the Worlds, Speech Communication, NSTP	8	8					(3 sections for Art appreciation, 3 Sections for Literature of the World, 1 section for Speech Communication)
				SUB-TOTAL							
MF05	General Admin & Support	Number of participation on the events/program in the dept, college, univ. and other offices	department activity	Participant	2	3					1st DLABS Lecture Series: Reflections for Research Writing
	Services		University Activity	Participant							94th VSU Anniversary

Number of committees served	English Committee	Member	1	1	5	5	5	5.00	
Number of meetings attended	Meetings	Attendance	4	5		5	5		Consultative meeting with CAS faculty and staff, Jan. 9, 2019
									Departmental meeting, Jan. 9, 2019
									VSUFA (with Pres. Tulin) meeting, Feb. 7, 2019 Departmental meeting, Feb. 12, 2019
									Departmental meeting, Mar. 15, 2019
		SUB-TOTAL							

Average Rating (Total Over-all rating divided by number of entries)	
Additional Points:	
Approved Additional points (with copy of approval)	
FINAL RATING	
ADJECTIVAL RATING	

Comments & Recommendations for Development Purpose: Ms. Domingo serves the department well doing what is expected of her as a faculty member of DLABS. Yet, she should always keep in her mind that there is always room for improvement.

Evaluated & Rated by:	Recommending Approval:	Approved:
GUIRALDO C. FERNANDEZ, JR.	CANDELARIO L. CALIBO	BEATRIZ S, BELONIAS
Department Head	College Dean	Vice-President for Instruction
Date:	Date:	Date:

Exhibit I

PERFORMANCE MONITORING FORM

Name of Employee: PRECIOUS C. DOMINGO

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach two (2) courses	Will provide attendance sheets of assigned classes, midterm and final grade sheets per course, and achieve an outstanding result in students' performance evaluation	January 2019	June 2019	June 2019	Impressive	Outstanding	
2	Assist students' concerns through students consultation	Will improve students' performance	January 2019	June 2019	June 2019	Impressive	Outstanding	
3	Class preparation	Will prepare visual aids, quizzes, and activities	January 2019	June 2019	June 2019	Impressive	Outstanding	
4	Submission of midterm grades and final grades	Grades will be submitted to the university registrar	January 2019	June 2019	June 2019	Impressive	Outstanding	
5	Publish written essays	Published manuscript will be submitted to the department secretary	January 2019	June 2019	June 2019	Impressive	Very Satisfactory	
6	Paper presentations in conferences	Certificate of appearance and certificate of participation	January 2019	June 2019	June 2019	Impressive	Outstanding	
7	Participate in all activities conducted by the department, college and the university	Attendance sheet; will present certificates if possible	January 2019	June 2019	June 2019	Impressive	Very Satisfactory	
8	Perform other functions assigned by the department head	Certificate of the trainings and workshops	January 2019	June 2019	June 2019	Impressive	Outstanding	

^{*} Either very impressive, impressive, needs improvement, poor, very poor ** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

GUIRALDO C. FERNANDEZ, JR.
Department Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: PRECIOUS C. DOMINGO

Performance Rating:

Aim: To improve teaching strategies

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: August 2019

Target Date: One year from date of one-on-one meeting

First Step:

-Provide teaching strategies according to the needs of the learners. Conduct needs analysis prior to providing instruction.

Result:

-Differs the teaching strategies and conducted needs analysis.

Date: October 30, 2019

Target Date: End- of first semester

Next Step:

To review her teaching effectiveness by observing her in conducting classroom instructions and evaluating her teaching aids and instructional materials

Outcome: NA

Final Step/Recommendation: NA

Prepared by:

C. FERNANDEZ JR.

Unit Head

Conforme:

Instructor I