

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: PRECIOUS C. DOMINGO


Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty	30%	5.00	1.50
b. Students	70%	5.00	3.50
TOTAL for Instruction	90%		4.50
2. Research	2.5%	5.00	0.13
3. Extension	2.5%	5.00	0.13
4. Production	2.5%	5.00	0.13
5. Administration/Other Services	2.5%	5.00	0.13
TOTAL			5.000


EQUIVALENT NUMERICAL RATING: 5.000

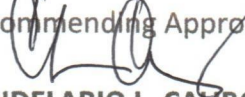
Add: Additional Points, if any: _____


TOTAL NUMERICAL RATING: 5.000

ADJECTIVAL RATING: OUTSTANDING

Prepared by: 
PRECIOUS C. DOMINGO
Name of Faculty

Reviewed by: 
GUIRALDO C. FERNANDEZ, JR.
Department Head

Recommending Approval: 
CANDELARIO L. CALIBO
Dean, CAS

Approved by: 
BEATRIZ S. BELONIAS
Vice President for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **PRECIOUS C. DOMINGO**, of the Department of Liberal Arts and Behavioral Sciences _commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY- JUNE 2019**

PRECIOUS C. DOMINGO

Ratee

Approved:

GUINALDO C. FERNANDEZ, JR.

Head of Unit


MFO No.	Description of MFO & PAPs	Success/Performance Indicators	Program/Activities/Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MFO1	Higher Education	Full Time Equivalent	Teaching	Instruction	18	18.7	5	5	5	5.00	Teaches English Language subject (Art Appreciation, Literatures of the World, Speech Communication, Manuscript Writing, Thesis adviser
		Number of Instructional Materials Developed/Revised and Utilized									
		* Revised IMs within the last 3 years	Author/Compiler	Revision	1	3	5	5	5	5	Revises course syllabi in English Language
		* Powerpoint presentations prepared	Author/Compiler	Author	10	20	5	5	5	5	Created powerpoint presentations for classroom use
		Student Advising and Consultation									
		* Number of students advised	Advising	Adviser	1	2	5	5	5	5	ABEL students adviser
		* Number of hrs per week spent on student consultation	Consultation		3	3	5	5	5	5	Teacher Consultaion time/ 3 hrs a week
				SUB-TOTAL							
MFO2	Research	Number of Outputs Presented in Regional/National/International For a/Conferences	International Conference	Presenter	1	1	5	5	5	5.00	Presented a research output LSPIC 2019 Linguistic Society of the Philippines International Conference March, 7-9, 2019
		Number of papers published in other peer-reviewed publications (proceedings, books, monographs, etc.)	Publishable research article	Author	1	2	5	5	5	5.00	LINGUISTIC ANTHROPOLOGY eJOURNAL: Vol. 4, No. 29: Jun 11, 2019; Student's Language Exposure, Motivation, and Anxiety Toward Learning the English Language

	Number of committees served	English Committee	Member	1	1	5	5	5	5.00	
	Number of meetings attended	Meetings	Attendance	4	5		5	5	5.00	Consultative meeting with CAS faculty and staff, Jan. 9, 2019
										Departmental meeting, Jan. 9, 2019
										VSUFA (with Pres. Tulin) meeting, Feb. 7, 2019
										Departmental meeting, Feb. 12, 2019
										Departmental meeting, Mar. 15, 2019
			SUB-TOTAL							

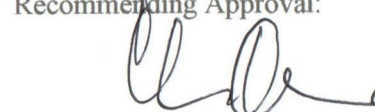
Average Rating (Total Over-all rating divided by number of entries)		
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		
ADJECTIVAL RATING		

Comments & Recommendations for Development
Purpose:Ms. Domingo serves the department well doing what is expected of her as a faculty member of DLABS. Yet, she should always keep in her mind that there is always room for improvement.

Evaluated & Rated by:


GUIRALDO C. FERNANDEZ, JR.
 Department Head
 Date: _____

Recommending Approval:


CANDELARIO L. CALIBO
 College Dean
 Date: _____

Approved:



BEATRIZ S. BELONIAS
 Vice-President for Instruction
 Date: _____

Exhibit I

PERFORMANCE MONITORING FORM

Name of Employee: **PRECIOUS C. DOMINGO**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach two (2) courses	Will provide attendance sheets of assigned classes, midterm and final grade sheets per course, and achieve an outstanding result in students' performance evaluation	January 2019	June 2019	June 2019	Impressive	Outstanding	
2	Assist students' concerns through students consultation	Will improve students' performance	January 2019	June 2019	June 2019	Impressive	Outstanding	
3	Class preparation	Will prepare visual aids, quizzes, and activities	January 2019	June 2019	June 2019	Impressive	Outstanding	
4	Submission of midterm grades and final grades	Grades will be submitted to the university registrar	January 2019	June 2019	June 2019	Impressive	Outstanding	
5	Publish written essays	Published manuscript will be submitted to the department secretary	January 2019	June 2019	June 2019	Impressive	Very Satisfactory	
6	Paper presentations in conferences	Certificate of appearance and certificate of participation	January 2019	June 2019	June 2019	Impressive	Outstanding	
7	Participate in all activities conducted by the department, college and the university	Attendance sheet; will present certificates if possible	January 2019	June 2019	June 2019	Impressive	Very Satisfactory	
8	Perform other functions assigned by the department head	Certificate of the trainings and workshops	January 2019	June 2019	June 2019	Impressive	Outstanding	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

GUIRALDO C. FERNANDEZ, JR.
Department Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: PRECIOUS C. DOMINGO

Performance Rating:

Aim: To improve teaching strategies

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: August 2019

Target Date: One year from date of one-on-one meeting

First Step:

-Provide teaching strategies according to the needs of the learners. Conduct needs analysis prior to providing instruction.

Result:

-Differs the teaching strategies and conducted needs analysis.

Date: October 30, 2019

Target Date: End- of first semester

Next Step:

To review her teaching effectiveness by observing her in conducting classroom instructions and evaluating her teaching aids and instructional materials

Outcome: NA

Final Step/Recommendation: NA

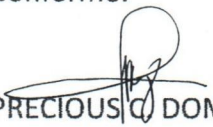
Prepared by:



GUIRALDO C. FERNANDEZ JR.

Unit Head

Conforme:



PRECIOUS C. DOMINGO
Instructor I