

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Helen Grace F. Oracion

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		5.00 x 50 % =2.50	
b. Students (50%)		4.00 x 50 % =2.00	
Total for Instruction	100%	4.50	4.50
2. Research			
a. Client/Dir for Research (50%)		5.00 x 50%= 2.50	
b. Dept. Head/Center Director		5.00 x 50%= 2.50	
Total for Research	0%	5.00	0.00
3. Extension			
a. Client/Dir for Research		0 x 50% = 0	
b. Dept. Head/Center Director		0 x 50% = 0	
Total for Extension	0%		
4. Administration	0%	5.00	0.00
5. Production	0%	0.00	0.00
TOTAL	100%		4.50

EQUIVALENT NUMERICAL RATING: 4.50

Add: Additional Points, if any:

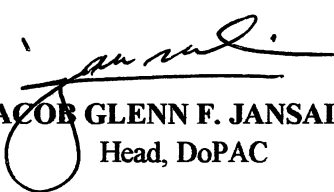
TOTAL NUMERICAL RATING: 4.50

ADJECTIVAL RATING: Outstanding

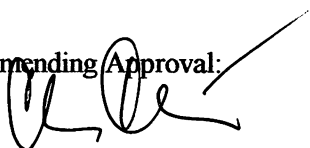
Prepared by:


HELEN GRACE F. ORACION
Name of Faculty


Reviewed by:


JACOB GLENN F. JANSALIN
Head, DoPAC

Recommending Approval:


CANDELARIO L. CALIBO
Dean, CAS

Approved:



BEATRIZ S. BELONIAS
VP for Instructor

Average Rating (Total Over-all rating divided by		5.00
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		5.00
ADJECTIVAL RATING		

Comments & Recommendations for Development Purpose:

- Pursue MS Chemistry
- Attend scientific forum like PCC, PSOMB, NPSP

Evaluated & Rated by:


JACOB GLENN F. JANSALIN
 Head, DoPAC

Date: _____

Recommending Approval:


CANDELARIO L. CALIBO
 Dean, CAS

Date: _____

Approved by:


BEATRIZ S. BELONIAS
 VP for Instruction

Date: _____

1- Quality 2 - Efficiency 3 - Timeliness 4 - Average

PERFORMANCE MONITORING & COACHING JOURNAL

√	1st	Q U A R T E R
√	2 nd	
	3 rd	
	4th	

Name of Employee: HELEN GRACE F. ORACION

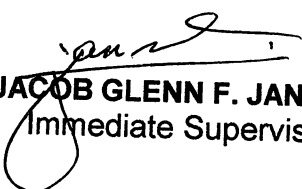
Head of Office: JACOB GLENN F. JANSALIN

Number of Personnel: _____

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring					
Coaching	Focus on improving on the weaknesses enumerated in the last evaluation				

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


JACOB GLENN F. JANSALIN
 Immediate Supervisor

Noted


CANDELARIO L. CALIBO
 Next Higher Supervisor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **HELEN GRACE ORACION**
Performance Rating: Very Satisfactory

Aim: To achieve Outstanding student rating in all subject taught

Proposed Interventions to Improve Performance:

Date: January 2, 2019

Target Date: June 31, 2019

First Step: Improve student evaluate performance rating by addressing the suggestion for improvement in the last student evaluation.

Date:

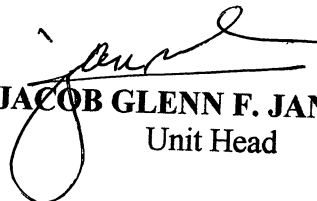
Target Date:

Next Step:

Outcome:

Final Step/Recommendation:

Prepared by:


JACOB GLENN F. JANSALIN
Unit Head

Conforme:


HELEN GRACE F. ORACION
Name of Ratee Faculty