SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Helen Grace F. Oracion

Program Involvement	Percentage	Numerical Rating	Equivalent
(1)	Weight of	(Rating x %)	Numerical
	Involvement	(3)	Rating
	(2)		(2x3)
1. Instruction			
a. Head/Dean (50%)		$5.00 \times 50 \% = 2.50$	
b. Students (50%)		$4.00 \times 50 \% = 2.00$	
Total for Instruction	100%	4.50	4.50
2. Research			
a. Client/Dir for Research (50%)		5.00 x 50%= 2.50	
b. Dept. Head/Center Director		5.00 x 50%= 2.50	
Total for Research	0%	5.00	0.00
3. Extension			
a. Client/Dir for Research		$0 \times 50\% = 0$	
b. Dept. Head/Center Director		$0 \times 50\% = 0$	
Total for Extension	0%		
4. Administration	0%	5.00	0.00
5. Production	0%	0.00	0.00
TOTAL	100%		4.50

EQUIVALENT NUMERICAL RATING;

4.50

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.50

ADJECTIVAL RATING:

Outstanding

Prepared by:

Reviewed by:

HELEN GRACION

Name of Faculty

OR GLENN F. JANSALIN

Head, DoPAC

Recommending Approval:

Approved:

CANDELARIO L. CALIBO

Dean, CAS

BEATRIZ S. BELONIAS

VP for Instructor

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **HELEN GRACE F. ORACION**, of the <u>Department of Pure & Applied Chemistry</u> commits the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period <u>August 1 to December 31, 2018.</u>

HELEN GRACE F. ORACION

Approved:

必B GLENN F. JANSALIN

epartment Head

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MFO No.	MFO & PAPs	Success/ Performance Indicators		Target	Details of Actual Accomplishment				Remarks		
1411 0 110.		(PI)	cts			Accomplishment	Q ¹	E ²	T ³	A ⁴	
MFO:1	Advanced Education	Pl. 1 Full time Equivalent (FTE)	Instruction								
		PI. 2 Number of graduate student advised									
	,	PI.1 FTE	Instruction	Chem 120.1 lab, Chem 115.2 lab, Chem 11 lec, Chem 140 lab & EScie 115a lec	18	38.25	5	5	5	5	Teachers leave
		Lab Manual	Instruction	New lab manual	1	1	5	5	5	5	Chem 115
		Newsyllabus									
IMEO 3.	Research Services	PI.1 Number of outputs presented in local conferences									
		PI. 2. Number of seminars/trainings attended									
				national	1	1	5	5	5	5	45th PSBMB Annual Convention
				regional	1	1	5	5	5	5	AAACU 22nd Biennial Conference
				institutional/local	1	1	5	5	5	5	Prime HRM
	Support to Students	PI.1 Student advising and consultation services:	Support to students								
		Pl. 2 Number of student organization advised						,			
		PI 2. Number of hours spent for student consultation		student consultation re: subject matter	2	3	5	5	5	5	BS Chem , BSFT, BSA
MFO 6:	Gen Administration & Support Serices	P6. 1 Efficient & Customer Friendly	General services	Zero percent complaint from client served	0% complaint	0% w/ out complaint	5	5	5	5	
		Total Over-all Rating								35.00	
		Average Rating								5.00	
		Adjectival Rating			<u> </u>			<u></u>	<u> </u>	L	

Average Rating (Total Over-all rating divided by	5.00
Additional Points:	
Punctuality	
Approved Additional points (with copy of approval)	
FINAL RATING	5.00
ADJECTIVAL RATING	

Comments & Recommendations for Development Purpose:

* Pursue US Chemistry
. Affend Scientific for live PCC, PSBMB, NPSP

Evaluated	&	Rated	by:

Recommending Approval:

Approved by:

JACOB GLENN F. JANSALIN

Head, DoPAC

CANDELARIO L. CALIBO

Dean, CAS

Date:

BĘATRIZ S. BELONIAS

VP for Instruction

Date: _____

1- Quality 2 - Effiency 3 - Timeliness 4 - Average

PERFORMANCE MONITORING & COACHING JOURNAL

V	1st	QU
V	2 nd	A
	3 rd	T
	4th	E R

Name of Employee: <u>HELEN GRACE F. ORACION</u>

Head of Office: JACOB GLENN F. JANSALIN

Number of Personnel: _____

Remarks

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

JACOB GLENN F. JANSALIN Immediate Supervisor Noted

CANDELARIÖ L. CALIBO Next Higher Supervisor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **HELEN GRACE ORACION** Performance Rating: Very Satisfactory Aim: To achieve Outstanding student rating in all subject taught Proposed Interventions to Improve Performance: Date: January 2, 2019 Target Date: June 31, 2019 First Step: Improve student evaluate performance rating by addressing the suggestion for improvement in the last student evaluation. Date: Target Date: Next Step: Outcome: Final Step/Recommendation: Prepared by: B GLENN F. JANSALIN Unit Head

Conforme:

HELEN GRACE F. ORACION
Name of Ratee Faculty