

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Engr. Martin Jan E. Mercurio

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.43	
b. Students (50%)		2.09	
TOTAL for Instruction	90%	4.52	4.07
2. Research	0%	0.00	0.00
3. Extension	10%	5.00	0.50
4. Administration & Support to Operation	0%	0.00	0.00
5. Production	0%	0.00	0.00
TOTAL			4.57

*Instructor I - July 1, 2021-December 31, 2021

EQUIVALENT NUMERICAL RATING: 4.57

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.57


ADJECTIVAL RATING: Outstanding

Prepared by:


Reviewed by:


MARTIN JAN E. MERCURIO

Instructor I


JANNET C. BENCURE
Head, DGE and Dean, CET

Approved:


BEATRIZ S. BELONIAS
VP for Academic Affairs



VISAYAS
STATE UNIVERSITY




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"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MARTIN JAN E. MERCURIO., a faculty member of the DEPARTMENT OF GEODETIC ENGINEERING commit to the deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period **July 1, 2021 to December 31, 2021**.


MARTIN JAN E. MERCURIO
Instructor I
Date: *January 20, 2022*

Approved:


JANNET C. BENCURE
Head, DGE and Dean, CET
Date: *24/01/2022*

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned							
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students							
		A3 . Number of students advised on thesis/special problem/dissertation								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript							

		A4. Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty							
	PI 9: Number of instructional materials developed *	A5. Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof							
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught							
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.							
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom							
	PI 10. Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handles and teaches courses assigned	40	49.35	5	5	5	5.00	GEng 125, GEng 139, GEng 111
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	6	5	5	5	5	5.00	GEng 126n, GEng 122n, GEng 133c, MEng 125, GEng 146

		A 11. Number of INC form with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period							
		A12. Number of trainings attended related to instruction	Attend mandated trainings	2	1	5	5	5	5.00	NATCON GE
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	15	14	5	5	4	4.67	GEng 126n, GEng 122n, GEng 133c, MEng 125, Geng 125, GEng 139
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	20	14	4	5	5	4.67	GEng 126n, GEng 122n, GEng 133c, MEng 125, Geng 125, GEng 139
		A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	20	200	5	5	4	4.67	GEng 122n, GEng 133c, GEng 111
	PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to students	40	42	5	5	5	5.00	BSGE 2
		A17. Number of students advised on thesis/ field practice/special problem:								
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	1	1	5	5	4	4.67	Aniban, S.
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript	1	1	4	5	5	4.67	Oliveros, Z.
		A18. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	10	19	4	5	5	4.67	GEng 126n, GEng 122n, GEng 133c, MEng 125, Geng 125, GEng 139, GEng 111
	PI 9: Number of student organizations advised/ assisted *	A19. Number of Student organizations advised	Advises student organizations recognized by USSO							
		A20. Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities							

	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course developed and submitted :	Prepares and submits for review by the Technical Review Panel							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	2	4	5	5	5	5.00	GEng 126n, GEng 122n, GEng 133c, MEng 125, Geng 125, GEng 139, GEng 111
		Supplemental learning resource	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	10	5	5	5	5.00	GEng 126n, GEng 122n, GEng 133c, MEng 125, Geng 125, GEng 139, GEng 111
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	10	10	5	5	5	5.00	GEng 126n, GEng 122n, GEng 133c, MEng 125, Geng 125, GEng 139, GEng 111
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	2	2	5	5	5	5.00	GEng 126n, GEng 122n, GEng 133c, MEng 125, Geng 125, GEng 139, GEng 111
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							

		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal								
UMFO 3 . RESEARCH SERVICES											
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries								
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research project within the year								
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication								
		<i>In refereed int'l journals</i>									
		<i>In refereed nat'l/regional journals</i>									
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scientific for a/conferences								
		<i>In int'l fora/conferences</i>									
		<i>In nat'l/regional fora/conferences</i>									
	PI 5. Percent of research proposals approved *	A 31. Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate								
	PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by faculty or student w/ faculty)									
		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper								

		A 34. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output							
		A 35. Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal							
UMFO 4. EXTENSION SERVICES										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership							
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer							
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implements duly approved extension projects							
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services							
	PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries		1	5	5	5	5.00	Expert-on-call for the project entitled "High-Throughput Field Phenotyping of Major Rootcrops Using Unmanned Aerial Vehicle"
	Research Mentoring	Research Mentor								
	Peer reviewers/Panelists	Peer reviewers/Panelists								

	Resource Persons	Resource Persons			1	5	5	5	5.00	UP DGE Survey Camp Guest Lecturer (36 Hours)
	Convenor/Organizer	Convenor/Organizer								
	Consultancy	Consultant								
	Evaluator	Evaluator								
	PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation							
	PI 11. Additional outputs *	A 42. No. of extension-related awards (extn. conducted by faculty or student & faculty) *								
		A 43. Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal							
UMFO 5. SUPPORT TO OPERATIONS										
	OVPI MFO 4. Program and Institutional Accreditation Services									
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member							
		A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools							
		On program accreditations								
		On institutional accreditations								

UMFO 6. General Admin. & Support Services (GASS)										
	PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients							
	PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performing functions resulting to best practice							
		A 48. Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal							
	Total Over-all Rating								78.00	
	Average Rating								4.88	
	Adjectival Rating								0	

Average Rating (Total Over-all rating divided by 4)			4.88
Additional Points:			
Approved Additional points (with copy of approval)			
FINAL RATING			4.88
ADJECTIVAL RATING			OUTSTANDING

Comments and Recommendations for Development Purposes:

✓ Congratulations for completing MS degree. Time to conduct research.


Evaluated & Rated by:


JANNET C. BENCURE

Department Head

Date: 01/24/2022


Recommending Approval


JANNET C. BENCURE

Dean, College of Engineering and Technology

Date: 01/24/2022

Approved by:


BEATRIZ S. BELONIAS
Vice President for Academic Affairs
Date: 2/23/22

1 - Quality

2 - Efficiency

3 - Timeliness

4 - Average

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Martin Jan E. Mercurio

Performance Rating: _____

Aim: Engr. Mercurio as an effective and efficient implementor of the new OBEdized four (4) year degree program in Bachelor of Science in Geodetic Engineering (BSGE) as provided for in the new CMO 89, s. of 2017 and the department's RDEI Agenda in his field of specialization.

Proposed Interventions to Improve Performance:

Date: July 2021

Target Date: December 2021

First Step:

Orientation on the Outcomes-Based Education principles, provisions of the new Policies, Standards, and Guidelines in offering the new BSGE curriculum as provided for in CMO 89, s. 2017 will be given. Likewise, he should attend training, conferences, and conventions to strengthen his competencies and qualifications.

Next Step:

Re-orientation on the Outcomes-Based Education principles, provisions of the new typical Policies, Standards, and Guidelines in offering the new BSGE curriculum as provided for in CMO 89, s. 2017 will be given. He should likewise adopt the latest teaching strategies for the new typical scheme. Attend virtual training, conferences, and conventions to strengthen his competencies and qualifications.


Outcome:

Finalize and submit instructional materials such as Outcomes-Based (OBE) Teaching and Learning (OBTL) Syllabus for the new typical scheme under the minimum requirements provided by the CMO 89, s. 2017 and the university. The department's instruction, research, and extension activities will be implemented through attending virtual classes, training, seminars, and conferences. Likewise, the faculty will implement OBE in all his subjects.

Final Step/Recommendation:


It is highly recommended that the faculty propose possible research and/or extension projects in line with his field of interest and the university's RDEI Agenda.

Prepared by:


Jannet C. Bencure

Head, Dept. of Geodetic Engineering

Conforme:


Martin Jan E. Mercurio

Name of Ratee Faculty