

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: SUZETTE B. LINA (Assoc. Prof. III)

Period: **January to June, 2017**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Dean (50%)	25%	5.00	1.250
b. Students (50%)	25%	5.00	1.250
Total for Instruction	50%		2.500
2. Research			
a. Client/Dir. for Research (50%)	12.5%	4.98	0.622
b. Dept. Head/Dean (50%)	12.5%	4.98	0.622
Total for Research	25%		1.244
3. Extension			
a. Client/Dir. for Extension (50%)	5%	5.00	0.250
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration	20%	4.93	0.986
5. Production			
TOTAL			4.98

EQUIVALENT NUMERICAL RATING: **4.980**

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: **4.980**

ADJECTIVAL RATING: **OUTSTANDING**

Prepared by:

Reviewed by:



SUZETTE B. LINA

Name of Faculty/Dept. Head



VICTOR B. ASIO

Dean, CAFS

Approved:

EDGARDO E. TULIN

President

Visayas State University
 College of Agriculture and Food Science
DEPARTEMENT OF SOIL SCIENCE
 Visca, Baybay City, Leyte

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW (IPCR)

I, SUZETTE B. LINA, Associate Professor I of the Department of Soil Science, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January 1 to June 30, 2017. (Accomplishments)


 SUZETTE B. LINA, Ph.D.
 Ratee

Approved: 
 VICTOR B. ASIO, Ph.D.
 Dean, CAFS

Date: _____

Date: _____

MFO No.	MFO Description	Success/Performance Indicator (PI)	Task Assigned	Target	Actual Accomplishment Details of Accomplishment	Rating			Remark
						Quality	Efficiency	Timeline	
MFO 1: Advanced Education Services									
Graduate Degree Program Management Services									
		PI 1. Number of graduate degree specializations monitored	Monitored MS Soil Science degree program and screened, evaluated and recommended graduate students	1	1	5.0	5.0	5.0	MS Soil Science
			Monitored graduate students enrolled in the department	2	6	5.0	5.0	5.0	Alesna, Ducducan, Sereñina, Binongo, Managbanag, Bravo
		PI 2. Number of graduate students enrolled (Advisee)]	Recommended graduate students for graduation (as Department Head and GAC)	100%	200%	5.0	5.0	5.0	Ducducan, Galgo
Graduate Student Management Services									
		PI1. Number of Graduate thesis outline approved	Read and approved thesis outline	1	2	5	5	5	Ducducan, Galgo
		PI2. Number of Graduate manuscripts approved	Read, provided suggestions for improvement and approve graduate manuscript (GAC member)	1	2	5	5	5	Ducducan, Galgo

		PI3: Number of graduate students awarded with scholarship/ assistantship	Monitored graduate students in the department awarded with scholarship under my advisorship	1	6	5	5	5	5	Alesna, Ducducan, Sereñina, Binongo, Managbanag, Bravo
		PI4: Percentage of graduate students awarded with scholarship/assistantship who graduated within prescribed period	Monitored and recommended graduate students awarded with scholarship for graduation (GAC Member)	1	2	5	5	5	5	Ducducan, Galgo, Abulencia
		PI 4. Number of graduate students gainfully employed in jobs related to their graduate program	Recommended graduate students as Instructor of SUC	0	1	5	5	5	5	Ducducan
MFO 2 Higher Education Services										
Under Graduate Degree Program Management Services										
		PI 1. Number of FTE	Teach: SS 22 lec (112 students) SS 22 lab (38 students) SS 22 lab (39 students) SS 22 lab (37 students) SS 199C (11 student) SS 2215 Lec (1 student) SS 2215 Lec (1 student) SS 2291 (4 students)	15.00	29.5	5	5	5	5	
		PI 2. Number of degree of specialization compliant to CMO supervised and monitored	Supervised and monitored BSA-Soil Science program compliant to CMO	1	1	5	5	5	5	
		PI.3 Percentage increase in number of students who graduated within prescribed period	Recommended undergraduate students for graduation (as Dept. Head)	6	9	5	5	5	5	Paculaba, Barbadillo, Tundag, Munsad, Galvez, Dayondon, Ang-og, Guillen, Estrellanes
Undergraduate Student Management Services										
		PI 1. Number of undergraduate thesis outline approved	Read, reviewed and approved thesis outline as adviser, SRC member and dept. head	6	9	5	5	5	5	Paculaba, Barbadillo, Tundag, Munsad, Galvez, Dayondon, Ang-og, Guillen, Estrellanes
		PI 2. Number of undergraduate student's manuscripts approved	Read, reviewed and approved undergraduate student's manuscript as adviser and dept. head	6	9	5	5	5	5	Paculaba, Barbadillo, Tundag, Munsad, Galvez, Dayondon, Ang-og, Guillen, Estrellanes

		PI 3: Number of undergraduate students awarded with scholarship/ assistantship	Recommended and monitored undergraduate students awarded with scholarship/assistant	0	1	5	5	5	5	Barbadillo, Paculaba
		PI 4: Percentage of undergraduate students awarded with scholarship/assistsanship who graduated within prescribed period	Monitored and recommended undergraduate students awarded with scholarship for graduation	0	1	5	5	5	5	Barbadillo, Paculaba
		Student advising and consultation services								
		PI 5. Number of academic advisees	Advised students on what subjects to take and approve COR	15	26	5	5	5	5	1st yr to 4th yr tree planting & overtime work during the conduct of the activity
		PI 6. Number of student-related activities assisted	Approved and monitored student activities as dept. head	5	10	5	5	5	5	
		Number of instructional materials developed/revised								
		PI 7. Revised Lab. Manual	Reviewed the revised lab manual in SS 22/Summer practicum, SS 110 and SS 23 as dept. head and contributor	1	3	5	5	5	5	SS 22, Summer Practicum, SS 110 and SS 23
		PI 8. Number of student awards/honors received	Monitored/guide academic/thesis advisees	0	1	5	5	5	5	Paculaba
		PI 9. Number of graduate students gainfully employed in jobs related to their undergraduate program	Recommended either for scholarship/work	2	6	5	5	5	5	
		PI 1. Teaching Performance	All subjects handles	VS	Outstanding	5	5	5	5	
MFO3. Faculty Evaluation Services										
MFO 4 Research Services										
		PI 1. Number of article submitted for publication								
		<i>In refereed int'l journals</i>	Annals of Tropical Research	1	2	5	5	5	5	ATR and SLSU Journal of Science and Technology
		PI 2. Number of research outputs presented in regional/national/ int'l fora/conferences								
		<i>In local conferences</i>	ACIAR Soil Project Meeting	0	1	5	5	5	5	Feb-17
		PI 3. Number of research projects conducted and/or completed on schedule	Soil ACIAR Project, Sago Palm Study	1	2	5	5	5	5	

		PI 4. Number of research proposals prepared and submitted	Proposal submitted to PCIEERD and SRA	0	2	5	5	4.9	4.97	
		PI 5. Number of proposals submitted and funded	Upgrading of Soil Lab	0	1	5	5	5	5.00	
		PI 6. Amount of research money generated from external funding (Thousand PHP)	ACIAR Soil Project	100K	200K	5	5	5	5.0	Other amount was reflected in the project leader's IPCR
		PI 7. Number of trainings/workshops attended	DOST International Conference, Philippine Society of Soil Science and Technology, AACUP related workshops in Manila, others	2	4	5	5	5	5.0	
MFO 5 Extension										
		PI 1. Number of beneficiaries served								
		Groups	Yamang Lupa Program with DA-RFO8	0	1	5	5	5	5.0	
		PI 2. Number of extension projects conducted and/or completed on schedule	CAFS Extension Project (Study Leader)-ATI Funded Project	0	1	5	5	5	5.0	
		PI 3. Amount of extension money generated from external funding (Thousand PHP)	YLP and Sugar Regulatory Admin	72K	690K	5	5	5	5.0	Salary for Lab Personnel
		PI 4. Number of scientific events serveds as technical expert	Served as moderator during DOST International Scientific Conference	0	2	5	5	5	5.0	DOST and ATI trainings/meeting
		PI 5. Number of Training Conducted	YLP Training with the LFTs and Vegetable Taining with ACIAR Project	1	2	5	5	5	5.0	at VSU and Hinunangan So. Levte
		PI 6. Number of walked-in private clients served	(Consultation on Soil Fertility related matters & Soil Test Results Interpretations)	2	5	5	5	5	5.0	Office,SRTPAL
		PI 7. Number of Scientific Papers reviewed	UPLB Graduate External Evaluator	0	1	5	5	4.9	5.0	
MFO 6 Support to Operations										
<i>Faculty Development Services</i>										

		PI 1. Number of faculty pursuing advanced research degree programs (PhD.) facilitated, monitored & assisted	Ms. DeeJay S. Maranguit, recommended for renewal and monitored her grad studies	1	1	5	5	5	5	5.0	
		PI 2. Number of graduate teaching assistant recruited	Mr. Anane Serenina	0	1	5	5	5	5	5.0	
MFO 7 General Admin and Support Services											
		PI 1. Number of departments and/or service units supervised and monitored	DSS faculty, staff and students	1	1.00	5	5	5	4.5	4.83	
		PI 2. Number of documents attended and served	DTR, CSR, PRs, Job requests, letter requests, IPCR,OPCR,PPMP, Faculty workload,others	8	15	5	5	5	4.5	4.83	
		PI 3. Number of academic lecture/laboratory rooms supervised for cleaning and maintenance	All DSS lab and lecture rooms	6	9	4.85	4.85	4.85	4.85	4.85	
		PI 4. Number of CR's supervised for cleaning and maintenance	Students' CR	1	2	4.85	4.85	4.85	4.85	4.9	
		PI 5. Number of department meetings conducted	Meeting with faculty, meeting with APC and APC	4	8	5	5	5	5	5.0	
		PI 6. Number of EXECOM meetings attended	Regular and emergency meeting	2	3	5	5	5	5	5.0	
		PI 7. Number of College/University meetings attended	Accreditation, QAC, meeting at OP	3	12	5	5	5	5	5.0	
		PI 8. Number of committee membership	AACCUP-University,Scholarship-College level, Department-based Comm.	4	10	5	5	5	5	5.0	
		PI 9. Number of office and laboratory equipment requested and purchased	ovens, glasswares	3	4	5	5	5	5	5.0	
		PI 10. Zero percent complaint from clients served	None	0% complain	no complaint	5	5	5	5	5.0	
		Additional Outputs									
		PI 11. Field services coordination and monitoring	Coordinated DSS field farm workers/coordinator	3	5	5	5	5	4.5	4.8	
Total Over-all Rating						239,127					
Average Rating						4.982					
Adjectival Rating						Outstanding					

Reviewed by:

[Signature]
TERESA L. QUINONES
Head, PR PED

Average Rating (Total Over-all divided by 4)	rating
Additional Points:	
Punctuality	
Approved Additional points (with copy of approval)	
FINAL RATING	4.991
ADJECTIVAL RATING	Outstanding

Calibrated by:

[Signature]
REMBERTO A. PATINDOL
Chairman, PMT
Date: _____

Recommending Approval:

[Signature]
BEATRIZ S. BELOMIAS, Ph.D.
VP for Instruction
Date: _____

Approved:

[Signature]
EDGARDO E. TULLIN, Ph.D.
President
Date: _____

- 1 – quality
- 2 – Efficiency
- 3 – Timeliness
- 4 - Average

Comments & Recommendations for Development Purpose: