

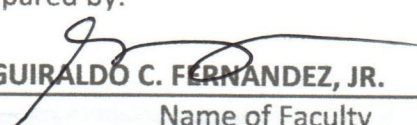
SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: GUIRALDO C. FERNANDEZ, JR.

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty (30%)	30%	5.00	1.50
b. Students (70%)	70%	5.00	3.50
TOTAL for Instruction	90%		4.50
2. Research	2.5%	5.00	0.13
3. Extension	2.5%	5.00	0.13
4. Production	2.5%	5.00	0.13
5. Administration/Other Services	2.5%	5.00	0.13
TOTAL			5.000


EQUIVALENT NUMERICAL RATING: 5.000
Add: Additional Points, if any: _____
TOTAL NUMERICAL RATING: 5.000


ADJECTIVAL RATING: OUTSTANDING

Prepared by:

GUIRALDO C. FERNANDEZ, JR.
Name of Faculty

Reviewed by:

CANDELARIO L. CALIBO
College Dean

Recommending Approval:

CANDELARIO L. CALIBO
Dean, CAS

Approved by:

BEATRIZ S. BELONIAS
Vice President for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT REPORT

I, GUIRALDO C. FERNANDEZ, JR. of the Department of Liberal Arts and Behavioral Sciences commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JANUARY-JUNE 2019

GUIRALDO C. FERNANDEZ, JR.

Ratee

Approved: CANDELARIO L. CALIBO

Head of Unit

MFO No.	Description of MFO & PAPs	Success/Performance Indicators	Program Activities/ Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MF01	Higher Education	Full Time Equivalent	Teaching	Teaches Philosophy and other Social Science courses and Senior High Subjects	12.00	18.15	5	5	5	5.00	Vacation-Sick Leave/Department Head
		Number of Instructional Materials Developed/Revised and Utilized									
		* Revised IMs within the last 3 years	Author/Compiler		1	1	5	5	5	5	Contemporary world to Second Edition
		* Powerpoint presentations/Visual Aids prepared	Author/Compiler	Phil 11 and Scsci 13n	2	15	5	5	5	5	
		Student Advising and Consultation Services									
		* Number of hrs per week spent on student consultation	Consultation		3	3	5	5	5	5	
		*Number of student organization advised	Adviser		1	1	5	5	5	5.00	USSC; TOM
				SUB-TOTAL						25.00	
MF02	Research	Number of research conducted	Research	Component Leader	1	1	5	5	5	5.00	Adopter and the Community People's Perception and Feelings towards the Rainforestation Projects in the Philippines under the project Mainstreaming of Rainforestation on the Philippines


		Number of Outputs Presented in Regional/National/International Fora/Conferences		Paper Presenter	1	2	5	5	5	5.00	2019 CRVP Annual Seminar Paper Presentation entitled "The Role of Democratic Governance in the Philippines Today: The Experience of an Island Municipality's Conservation Project through Rainforestation and the 41st UGA" conference with the paper entitled: Rainforestation and Food Security: From the Experience of the Nagkahiusang Katawhan sa Expanza, Pilar, Camotes, Cebu".
MF03	Extension	Number of technical/expert services		Resource Person/Speaker	1	3	5	5	5	5.00	
		Number of proposals prepared and submitted to OVPRE		Project Leader/Study Leader	1	2	5	5	5	5.00	
		Number of conventions/conference/training/seminars attended		Participant	1	3	5	5	5	5.00	
				SUB-TOTAL						25.00	
MF04	Production/Support to Students	Number of orals, quizzes, assignments, seatworks, projects prepared and checked.		Phil 11 and Scsci 13n	5	15	5	5	5	5.00	
		Number of periodic exams prepared and checked		Phil 11 and Scsci 13n	2	2	5	5	5	5.00	
				SUB-TOTAL						10.00	
MF05	Administration/Other Services	Number of Committees	Committee Member, Chair, Vice-Chair	Serves as University Curriculum Comm. Member, CAS Curriculum Comm. Member, DLABS Academic Personnel Committee Chairman, Univ. Academic Council Member, Member, Graduate School Council Member, Chair, Graduate School Screening Committee, Member, ITSO	2	7	5	5	5	5.00	
		* Number of documents signed	Dept. Head	Signs documents	60	100	5	5	5	5.00	
		* Number of faculty evaluated within the school year	Dept. Head	Evaluates faculty members	20	40	5	5	5	5.00	
		* Number of faculty projected workload documents reviewed/endorsed a month before the start of classes	Dept. Head	Reviews/endorsed/ faculty workload	1	5	5	5	5	5.00	

	* Number of faculty recommended and sent for seminar workshops	Dept. Head	Recommends faculty for seminar workshops	1	20	5	5	5	5.00	
	* Number of part-time and new faculty recommended for regular contractual status	Dept. Head	Recommends faculty for regular status	2	15	5	5	5	5.00	
	*Number of meetings attended	Dept. Head	Attends meetings	6	10	5	5	5	5.00	
	*Number of meetings presided	Dept. Head	Presides meetings	4	6	5	5	5	5.00	
	*Number of Requests (equipment, facilities, etc.	Dept. Head	Requests equipment, facilities, repairs	1	3	5	5	5	5.00	
	* Number of courses coordinated	Coordinator	Coordinates Philosophy courses	1	1	5	5	5	5.00	
	* Number of hours spent on colleague/subordinate consultation (solving cases, advising, mediation, etc.	Dept. Head	Allots time in advising, mediating, and solving cases on subordinates/colleagues problems.	3 hrs	5	5	5	5	5.00	
	Number of participation on the events/program in the dept, college, univ. and other offices	University Anniversary, Sportsfest, etc.	Participant, committee member	2	3	5	5	5	5.00	
			SUB-TOTAL						60.00	
Total Over-all Rating									120.00	

Average Rating (Total Over-all rating divided by 4)		5.00
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		5.00
ADJECTIVAL RATING		OUTSTANDING

Comments & Recommendations for Development Purpose: *Keep up the impressive teaching & admin tasks. However, please make sure to balance RDE activities w/ your other assignment up compromising instruction function.*

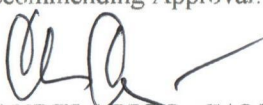
Evaluated & Rated by:


CANDELARIO L. CALIBO

College Dean

Date: _____

Recommending Approval:


CANDELARIO L. CALIBO

College Dean

Date: _____

Approved:


BEATRIZ S. BELONIAS
 Vice-President for Instruction

Date: _____

Exhibit I

PERFORMANCE MONITORING FORM

Name of Employee: **DR. GUIRALDO C. FERNANDEZ, JR.**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Supervises 16 regular faculty members, 7 substitute faculty and 15 part-time faculty together with 2 regular administrative staff and 1 job order	Check and sign the faculty members' daily time records, attend administrative meetings, check faculty members grade sheets and sign them before submission, facilitates in the assignment of teaching loads and facilitates the implementation of the department's research and extension activities	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
2	Teach two (2) courses 1. The Contemporary World (units) and Introduction to the Philosophy of the Human Person (8 units)	Attendance sheets, midterm and final grade sheets, students' performance evaluation result	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
3	Assist students' concerns through scheduled consultation	Outstanding students' performance evaluation result	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
4	Prepare materials and activities for the handled courses	Powerpoint presentations, assessment activities	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
5	Submit midterm grades and final grades	Submitted grades to the university registrar	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
6	Publish written essays	Published manuscript and publication incentive form to the department secretary	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
7	Participation and attendance in local / international conferences	Certificates of recognition and / or certificate of participation; travel reports	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
8	Participate in all activities conducted by the department, college, and the university	Attendance sheet; certificates	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	
9	Perform other functions assigned by the department head	Certificate of the trainings and workshops	Jan 2019	Dec 2019	Dec 2019	Impressive	Outstanding	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


Canderio L. Calibo
 Department Head