

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Trishia Jade C. Acilo

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction		$4.77 \times 1 = 4.77$	
a. Head/Dean (50%)		$4.77 \times .50 = 2.38$	2.38 \times 4.77
b. Students (50%)		$5.00 \times .50 = 2.50$	2.50 \times
Total for Instruction	100%		
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL			4.88 \times 4.77

EQUIVALENT NUMERICAL RATING:

4.77
4.88 \times

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

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ADJECTIVAL RATING:

Very Satisfactory

Prepared by:

Reviewed by:

TRISHIA JADE C. ACILO
Name of Faculty

ROMMEL M. GARRIDO Jr.
Department Head

Recommending Approval:

VICTOR B. ASIO
Dean/Director

Approved:

BEATRIZ S. BELONIAS
Vice President

TRISHIA JADE C. ACILO

Approved:

ROMMEL M. GARRIDO Jr.

[illegible]

Refereed national journals									
PI.2 Number of research outputs presented in local/regional/national/international									
PI.3 Number of research project/study conducted and/or completed on schedule									
PI.5 Number of research project proposals approved									
DBS MFO 4. Extension services									
PI 1: Number of technical/expert services									
PI 2: Number of extension projects/components conducted									
Total Over-all Rating	28.66								

Average Rating (Total Over-all rating divided by 4)	4.77	XX
Additional Points:		
Approved Additional points (with copy of approval)	XX	
FINAL RATING	4.77	XX
ADJECTIVAL RATING	Outstanding	

Comments & Recommendations for Development Purpose:

She is hardworking and diligent teacher. She performs her assigned task with minimum supervision. She always gives her best to produce good quality outputs. She should pursue graduate studies to gain new experiences and knowledge on her field of specialization.

Evaluated & Rated by:

ROMMEL M. GARRIDO Jr.
Dept/Unit Head

Date:

1 – Quality

2 – Efficiency

3 – Timeliness

4 – Average

Recommending Approval:

VICTOR B. ASIO
Dean/Director

Date:

Approved by:

BEATRIZ S. BELONIAS
Vice President of Academic Affairs

Date:

EMPLOYEE DEVELOPMENT PLAN

NAME OF EMPLOYEE: **TRISHIA JADE C. ACILO**

PERFORMANCE RATING: 4.77 (Outstanding) July-December 2020

AIM: To improve teaching/instruction and research capability

PROPOSED INTERVENTIONS TO IMPROVE PERFORMANCE AND/OR COMPETENCE AND QUALIFICATION TO ASSUME HIGHER RESPONSIBILITIES.

DATE: July 2020

TARGET DATE: December 2020

FIRST STEP: Encourage Ms. Acilo to attend seminar-workshops and conferences to gain new knowledge/insights/experiences

RESULT: Ms. Acilo attended seminar-workshops and conferences

OUTCOME: Ms. Acilo has acquired new knowledge and gained experiences to improve her performance and competence

NEX STEP: Guide/mentor Ms. Acilo in the preparation of laboratory teaching materials and setting-up of classroom laboratory experiments and encourage/require her to make additional readings/review of teaching materials to further improve her teaching skills and knowledge

FINAL STEP/RECOMMENDATION: Encourage Ms. Acilo improve her teaching skills/performance through attendance to seminars/conferences/workshops and other related-activitie and encourage her to also develop research proposals

Prepared by:


ROMMEL M. GARRIDO Jr.
Unit Head

Conforme:


TRISHIA JADE C. ACILO
Name of Ratee Faculty/Staff