

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Engr. Diana Christa G. Milloza

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
2. Instruction			
a. Head/Dean (50%)		2.41	
b. Students (50%)		2.50	
TOTAL for Instruction	70%	4.91	3.44
3. Research	10%	4.92	0.49
4. Extension	10%	5.00	0.50
5. Administration	10%	4.83	0.48
TOTAL			4.91

*Department Head- July-December 2017

EQUIVALENT NUMERICAL RATING: 4.91

Add: Additional Points, if any:

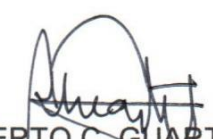
TOTAL NUMERICAL RATING: 4.91

ADJECTIVAL RATING: Outstanding

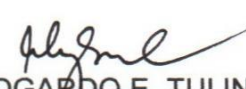
Prepared by:


DIANA CHRISTA G. MILLOZA
Name of Faculty

Reviewed by:


ROBERTO C. GUARTE
Dean

Approved by:


EDGARDO E. TULIN
President

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Number of hours spent on student manuscript outline/special problem consultation	Advising/ Consultation / Editing/ Checking	Spends ten (10) minutes per week or eight (8) hours a year	4	125.00%	5	5	5	4	4.67	OJT Manuscript (Jezreel Andaya, Richard Paul Correos)
Number of hours spent on student consultation other than manuscript outline/special problem consultation	Consultation/tutorial	Spends 2 hours per week or 80 hours a year	80	100.00%	80		5	4	4.67	GEng 133c and Geng 153 Students
Number of Approved Manuscript submitted within the prescribed period	Advising/checking	Checks and approves all submitted manuscript	1	100.00%	1		5	4	4.67	OJT Manuscript (Jezreel Andaya)
PI 8. Number of instructional materials developed/revised and utilized:	Formulation/ Preparation/ Construction									
Syllabi										
Revised		Revises one (1) syllabus per sem or two (2) in a year	1	300.00%	3	5	5	5	5.00	GEng 121, Geng 133c, GEng 143
Instructional Manual										
Revised		Reviews and revises one (1) lecture materials per sem or two (2) in a year	1	200.00%	2	5	5	5	5.00	GEng 143,GEng 153

[illegible]

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PI 4. Number of extension projects conducted and/or completed on schedule	Providing training & Services	Conducts at least one (1) extension service	1	100.00%	1	5	5	5	5.00	Isolated Survey in Tolosa Campus, October 2017
MFO 5. Support to Operations										
PI 1. Number of seminars/trainings/conventions/workshops coordinated for entire university										
PI 2. Additional Outputs										
Number of services (surveying) rendered to VSU	Technical services		0	200.00%	1	5	5	4	4.67	Isolated Survey in Tolosa Campus, October 2017
MFO 6. General Administration and Support Services (GASS)										
PI 1. Number of academic lecture/laboratory rooms maintained	Maintenance of EB 102	Prepares and implements maintenance schedule	0	200.00%	1	5	5	5	5.00	
		Supervises in the maintenance		200.00%	1	5	4	5	4.67	
PI 2. Number of research Laboratory facilities maintained	Maintenance of facilities	Prepares and implements schedule of facilities inventory	0	200.00%	1	5	5	4	4.67	
		Supervises in the inventory at least once a year	0	200.00%	1	5	5	5	5.00	

PI 3. Number of hours spent on monitoring	Monitoring of faculty and staff	Spends one (1) hour per week or 40 hours per year in monitoring on "wearing of prescribed uniform, in logging in/out, and on classes handled by DGE	0	900.00%	8	5	4	5	4.67	4 faculty, 3 staff
PI 4. Number of hours spent on coaching	Coaching of faculty and staff	Spends 1 hour per month or 5 hours per year in coaching (by individual/group)	0	300.00%	2	5	4	5	4.67	4 faculty, 3 staff
		Conducts regular meeting with DGE staff/faculty six (6) times a year or 9 hours per year	0	400.00%	3	5	5	5	5.00	
PI 5. Number of hours spent on performance tracking	Tracking of faculty and staff performance	Assigns the five (5) faculty members faculty workload and/or work assignments	0	600.00%	5	5	5	5	5.00	4 faculty
PI 6. Number of office and laboratory equipment/facilities purchased	Strengthening of laboratory facilities	Prepares request to purchase at least 1 laboratory facilities/equipment	0	200.00%	1	5	4	5	4.67	Advance Digital Theodolite
PI 7. Number of documents attended and served		Signs at least 50 documents	0	200.00%	100	5	5	5	5.00	

PI 8. Zero percent complaint from client served		Monitors complaints	0	Zero	0	5	5	5	5.00	
Number of PIs Filled-up										
30										
Total Overall Rating										
145.33										
Average Rating										
4.84										
Adjectival Rating										
0										

Average Rating (Total Over-all rating divided				145.33
Additional Points:				
Punctuality				
Approved Additional points (with copy of				
FINAL RATING				4.84
ADJECTIVAL RATING				OUTSTANDING

Received by: TERESITA L. QUINANOLA
Head, PRPEO
Date: _____

Calibrated by: REMBERTO A. PATINDOL
Chairman, PMT
Date: _____

Recommending Approval: BEATRIZ S. BELONIAS, Ph.D.
Vice Pres. for Instruction
Date: _____

Approved by: EDGARDO E. TULIN, Ph.D.
President
Date: _____