

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: LIJUERAJ J. CUADRA


Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		4.96 x 50%=2.48	
b. Students (50%)		5.00x50%=2.50	
TOTAL for Instruction	10%	4.98	0.50
2. Research	10%	4.50	0.45
3. Extension	10%	4.67	0.47
4. Support Operations	0%	0.00	0.00
5 Administration	70%	4.90	3.43
TOTAL			4.85


EQUIVALENT NUMERICAL RATING: 4.85
Add: Additional Points, if any: 0.00
TOTAL NUMERICAL RATING: 4.85

ADJECTIVAL RATING: OUTSTANDING


Prepared by:

Reviewed by:

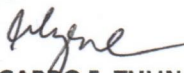

LIJUERAJ J. CUADRA
Name of Faculty


LIJUERAJ J. CUADRA
Department Head

Recommending Approval:


REMBERTO A. PATINDOL
Chairman, PMT

Approved:


EDGARDO E. TULIN
President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, LIJUERA J. CUADRA faculty of the Department of Teacher Education commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January 1 to June, 2016.

LIJUERA J. CUADRA
Ratee

Approved:

BEATRIZ S. BELONIAS
VP for Instruction

MFO & PAPS	Success Indicator	Task Assigned	Target	Actual Accomplishment	Rating				Remarks
					Quality	Efficiency	Timeliness	Average	
Higher Education									
	Number of Student								
	Student Advising								
	<ul style="list-style-type: none"> Number of students advised 	Advised students during enrolment	200	392	5	5	5	5	2 nd semester SY 2015-2016 Summer 2016
	Number of Faculty								
	<ul style="list-style-type: none"> Orientation of Faculty 	Oriented faculty members before classes start	14	19	5	5	5	5	
	<ul style="list-style-type: none"> Coaching 	Conducted coaching sessions to faculty members	1	4	5	5	5	5	Regulars & Part time Faculty
	<ul style="list-style-type: none"> Observation of faculty members 	Conducted observation to faculty members	7	21	5	5	4	4.67	2 nd Semester 2015-2016
Advanced Education	FTE	Taught graduate courses	2	2.25	5	5	5	5	2 nd Semester SY 2015-2016
	Number of graduates within prescribed period								
	<ul style="list-style-type: none"> PhD 	Served as GAC	1	1	5	5	5	5	Rosolada

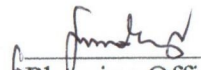
	• MS	Served as GAC	1	1	5	5	5	5	Sudaria
	• MAEd	Served as GAC	1	1	5	5	5	5	Mazo
	TOTAL FOR INSTRUCTION							4.96	
Research Services	Number of research proposals prepared	Wrote research proposals for approval	1	2	4	5	4	4.33	
	Number of researches reviewed and endorsed	Reviewed and endorsed research proposals for 2016 funding	2	3	5	5	4	4.67	
	TOTAL FOR RESEARCH				4.50	5.0	4.50	4.50	
Extension Services	Number of extension proposals reviewed and endorsed	Reviewed and extension budget proposal for 2016 funding	1	1	4	5	5	4.67	
	TOTAL FOR EXTENSION				4	5	5	4.67	
Administrative Support Services									
	• Percentage of minutes and reports submitted on time	Prepared and submitted minutes and reports on time	90%	100%	5	5	5	5	
	• Percentage of actual faculty workload prepared	Prepared and submitted the actual faculty workload on time (only for 2 nd Sem. 2015-2016 and Summer 2016)	90%	100%	5	5	5	5	
	• Percentage of participation in university, college and department committee	Participated in university, college and department committee and council meetings	95%	100%	5	5	5	5	As Department Head and Dean

	and council meetings and documents								
	• Percentage of Prepared /signed/endorsed/appro ved within the day	Prepared/signed/endorsed/approved within the day	95%	100%	5	5	5	5	As Department Head and Dean
	• Percentage of reports/communication/ recommendations/ minutes of meeting, etc. prepared and submitted on time.	Prepared and submitted on time reports/ Communication/Recommendations/minutes of meetings	95%	100%	5	5	4	4.67	As Department Head and Dean
	• Percentage of students who need advice served within the day	Served students who need advice within the day	90%	100%	5	5	5	5	As Department Head and Dean
	• Number of faculty workload prepared and endorsed	Prepared and endorsed faculty workload	14	19	5	5	5	5	As Department Head and Dean
	Number of Faculty								
	• Orientation of Faculty	Oriented faculty members before classes starts	14	19	5	5	5	5	
	• Coaching	Conducted coaching sessions to some faculty members	1	4	5	4	5	4.67	
	• Observation of classes	Conducted observation of classes	14	19	5	5	4	4.67	
	TOTAL FOR ADMINISTRATIVE							4.90	
	TOTAL OVERALL RATING							4.75	

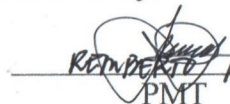
Average Rating		4.75
Additional Points:		
Punctuality	XX	
Approved Additional points (with copy of approval)	XXX	
FINAL RATING		4.75
ADJECTIVAL RATING		OUTSTANDING

Comments & Recommendations for
Development Purpose:

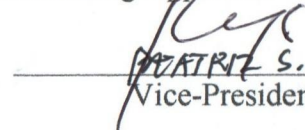
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Planning Office

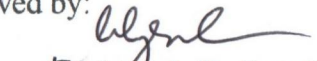

Calibrated by:

 ROBERTO A. PATINDOL
PMT

Recommending Approval:

 PATRICIA S. BELONIAS
Vice-President

Approved by:

 EDGARDO E. TUYN
President 

Date: _____

Date: _____

Date: _____

Date: _____

- 1 – Quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average