

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Mr. Leomarich F. Casinillo

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.37	
b. Students (50%)		2.50	
TOTAL for Instruction	85%	4.87	4.14
2. Research	0%	0	0
3. Extension	0%	0	0
4. Support of Operation	10%	5.00	0.50
5. Administration	5%	5.00	0.25
TOTAL			4.89

EQUIVALENT NUMERICAL RATING: 4.89  
Add: Additional Points, if any: \_\_\_\_\_  
TOTAL NUMERICAL RATING: 4.89

ADJECTIVAL RATING: Outstanding

Prepared by:

LEOMARICH F. CASINILLO

Name of Faculty

Reviewed by:

CLIMACO D. ESPINA JR.

Department Head

Recommending Approval:

CANDELARIO L. CALIBO

Dean, CAS

Approved by:

BEATRIZ S. BELONIAS

Vice President for Instruction



Visayas State University  
College of Arts and Sciences  
DEPARTMENT OF MATHEMATICS AND PHYSICS  
Visca, Baybay City, Leyte



INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, LEOMARICH F. CASINILLO, of the DEPARTMENT OF MATHEMATICS AND PHYSICS, Colleges of Arts and Sciences commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January 1, 2018 to June 31, 2018

LEOMARICH F. CASINILLO

Instructor I

Date: August 13, 2018

CLIMACO D. ESPINA JR.

Department Head

Date: \_\_\_\_\_

Rating Equivalents:  
5 - Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Quality	Efficiency	Timeliness	Average	
MF01	Higher Education Services	PI 1. Number of FTE	Instruction	Teaches: Math 12 (3 lec), Math 101 (2 lec), Math 103a (1 lec), Math 10a (1 lec), Inquiries, Investigation & Immersion = 2nd Sem SY 2017-2018; Math 123m (1 lec) = Summer 2018	18	40.58	5	5	5	5.00	Teacher's leave
		PI 2. Number of instructional materials developed	Preparation/ Revising/ Encoding/ Printing								
		New syllabi	Instruction	Prepares new syllabi	1	1	5	5	4	4.67	Math 10a
		Revised syllabi	Instruction	Revised syllabi	1	1	5	5	4	4.67	Math 103a
		New Powerpoint lecture presentation (per course)		Prepares powerpoint	2	2	5	5	5	5.00	Math 10a, Math 103a

		<b>PI 3. Additional outputs</b>									
		<i>Numbers of hours checking papers per course</i>		Checkes papers	2	5	5	5	4	4.67	2nd Sem SY 2017-2018 subjects
		<i>Numbers of hours class preparation per course</i>		Prepares class preparation	2	5	5	5	4	4.67	2nd Sem SY 2017-2018 subjects
		<i>Numbers of hours supervise for SHS Inquiries, Investigation and Immersion</i>		Supervise SHS	2	5	5	5	4	4.67	Inquiries, Investigation & Immersion
		<i>Number of hours seminar/trainings conducted inside VSU</i>		Resource Speaker	8	24	5	5	4	4.67	Enhancement training for Math High School Teachers, 13 Jan. 2018 to 10 March 2018
		<i>Number of hours attended Echo Seminar</i>		Participants	8	24	5	5	4	4.67	Echo Seminar on New GE course: Mathematics in the Modern World
						<b>Total points</b>				<b>42.67</b>	
MFO 5	<b>Support to Students</b>	PI.2 Number of hours spent for student consultation	Support to students	Entertained students	20	120	5	5	5	5.00	regarding subject matters, grades
		P.3 Additional Outputs									
						<b>Total points</b>				<b>5.00</b>	

MFO 6	General Admin. & Support Services (GASS)											
	Efficient & Constumor Friendly	Zero percent complaint from clients served	General services	Entertains clients	0% complaint	0% no complaint	5	5	5	5.00	Students, Parents, Faculty & Staff	
						Total points				5.00		
	Total Over-all Rating									52.67		
	Average Rating									4.79		
	Adjectival Rating									0		

Average Rating (Total Over-all rating divided by 4)	4.79
Additional Points:	
Punctuality	
Approved Additional points (with copy of approval)	
FINAL RATING	4.79
ADJECTIVAL RATING	

Comments & Recommendations for Development Purpose:

*Continue the good work*

Evaluated and Review:

*[Signature]*  
CLIMACO D. ESPINA, JR.

Dept. Head/Unit Head

Date: \_\_\_\_\_

Recommending Approval:

*[Signature]*  
CANDELARIO L. CALIBO

Dean, CAS

Date: \_\_\_\_\_

Approved:

*[Signature]*  
BEATRIZ S. BELONIAS

Vice President for Instruction

Date: \_\_\_\_\_

1 - Quality

2 - Efficiency

3 - Tmeliness

4 - Average

**“Exhibit I”**

**PERFORMANCE MONITORING FORM**

Name of Employee: **MR. LEOMARICH F. CASINILLO**


Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1.	Teaches four (4) GE courses subjects (Math 12, Math 101, Math 103a, Math 10a and Inquiries, Investigation & Immersion for SHS	Regular attendance in the assigned classes, grade sheet per courses taught, and good result of student performance evaluation	January 2018	July 2018	July 2018	Impressive	Outstanding	Improve performance with respect to students' comments on TPES.
2.	Assist students through advising SHS and students consultation	Improved student performance	January 2018	July 2018	July 2018	Impressive	Outstanding	Provide more interventions for the improvement of students
3.	Prepares course syllabi updates	Approved course syllabi in Math 10a	January 2018	February 2018	February 2018	Impressive	Outstanding	Follow OBE format as prescribed
4.	Develop/Revise syllabi	Copy teaching manual in Math 103a	January 2018	March 2018	March 2018	Impressive	Outstanding	Follow the format prescribed by MMDC
5.	Submission of midterm grades and final grades	Grades submitted to registrar	January 2018	July 2018	July 2018	Impressive	Outstanding	

6.	Participate in all activities conducted by the department, college and the university	Attendance, certificates if applicable	January 2018	January 2018	April 2018	Impressive	Outstanding	Participates actively in all activities
7.	Perform other functions assign by the head, dean and the university	Reports	January 2018	June 2018	June 2018	Impressive	Outstanding	Performs functions duly assigned to him

\* Either very impressive, impressive, needs improvement, poor, very poor

\*\* Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

  
**CLIMACO D. ESPINA, JR.**  
 Unit Head

**EMPLOYEE DEVELOPMENT PLAN**

Name of Employee: LEOMARICH F. CASINILLO

Performance Rating: Outstanding

Aim: Encourage him to make research/extension project proposals, and pursue PhD

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: \_\_\_\_\_ Target Date: One year from date of intervention

First Step:

Endorsed him to the Scholarship Committee for study leave with pay.

Result: He will be able to pursue the PhD Mathematics Program by August 2020.

Date: \_\_\_\_\_ Target Date: End of second semester

Next Step: To continue giving him moral support in his studies until target dated of full completion of studies in June 2020.

Outcome: Good grades

Final Step/Recommendation:

Prepared by:

  
CLIMACO D. ESPINA JR.  
DMP Head