

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: LOUISA MARIE B. ANDRADE

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		$4.59 \times 50\% = 2.29$	
b. Students (50%)		$5.00 \times 50\% = 2.50$	
Total for Instruction	80%	4.79	3.83
2. Research	20%	5.0	1.00
3. Extension			
4. Administration			
5. Production			
TOTAL			4.83

EQUIVALENT NUMERICAL RATING: 4.83

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.83

ADJECTIVAL RATING: **Outstanding**

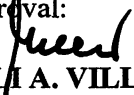
Prepared by:


LOUISA MARIE B. ANDRADE
Name of Faculty


Reviewed by:


LIJUERA J. CUADRA
Department Head

Recommending Approval:


ALELI A. VILLOCINO
Dean/Director

Approved:



BEATRIZ S. BELONIAS
VP for Instruction

Individual Performance Commitment & Review Form (IPCR)

I, **LOUISA MARIE B. ANDRADE**, of the Department of Teacher Education commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 31, 2018 and accomplishments for the period January to June 30, 2018.


LOUISA MARIE B. ANDRADE
Ratee

Approved:


LIJUERAJ J. CUADRA
Head of Unit

MFO & PAPS	Success Indicator	Task Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	E ³	A ⁴	
Higher Education	FTE	Taught undergraduate courses	18.00	33.6	5	5	5	5.00	2 nd sem, 2017 – 2018
	Number of IMs developed / revised & utilized								
	• Course outline Revised	Revised course outline before classes start	1	3	5	4	5	4.67	PrEd 138, PrEd 151, PrEd 138
	• Syllabus Revised	Revised syllabus before classes start	1	3	4	4	5	4.33	PrEd 138, PrEd 151, PrEd 138
	• Instructional Materials	Developed IMs and Power point presentations before classes start	1	3	4	5	5	4.67	PrEd 138, PrEd 151, PrEd 138
	Enrollment (No. of students advised)	Advised students during enrolment	150	368	5	4	5	4.67	2 nd sem, 2017 – 2018 Summer 2018
	Number of Student								

	Research & Field Practice Advising <ul style="list-style-type: none"> Number of approved research output 	Edited and approved research output of 4 th year BEEd students	5	8	4	4	5	4.33	Group 1 – 6 students, Group 2 – 6 students, Group 3 – 7 students, Group 4 – 6 students, Group 5 – 7 students, Group 6 – 7 students, Group 7 – 7 students Group 8- 6 students
	<ul style="list-style-type: none"> Number of organization Number of student-related activities assisted 	Advised student organization Assisted student-related activities	1 1	2 5	4 4	5 4	5 5	4.66 4.33	Mentor's Guild, CESSC Tribute for Senior Education students, PrEd 199 Culmination Program; SHS Research Culmination Activity (Final Research Presentation); Reading tTutorial to Guadalupe Elementary School
	Total for Instruction				4.38	4.38	5.00	4.59	
Research Services	Number of compiled SHS students' research output	Compiled students' research output	1	1	4	4	5	4.33	Perceived Paenting Styles and Academic Perfirmane of Senior High School Students; LearStyles and Academic Performance of Senior High School Students toward Learning General Mathematics; Dominant Intelligence and Academic Performance of Senior High School Students;

[illegible]

Average Rating (Total Over-all rating divided by 4)		4.46
Additional Points		
Punctuality	xx	
Approved Additional Points (With copy of approval)	xxx	
FINAL RATING		4.46
ADJECTIVAL RATING		Very Satisfactory

Comments & Recommendations for Development Purpose:

> Submit reach program for funding
> be more active in planning extension activities of the department

Evaluated & Rated by:


LIJUERAJ J. CUADRA
 Head, DTE

Date: _____

Recommending Approval:


ALELI A. VILLOCINO
 Dean, CoEd

Date: _____

Approved by:


BEATRIZ S. BELONIAS
 VP for Instruction

Date: _____

1 – Quality

2 – Efficiency

3 – Timeliness

4 – Average

Exhibit I

PERFORMANCE MONITORING FORM

Name of Employee: LOUISA MARIE B. ANDRADE

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach undergraduate courses	18 FTE	1 st week of Jan 2018	Before end of sem	June 2018	Very Impressive	Outstanding	33.6 FTE
2	Revise course outline	Develop 1 course outline	1 st week of Jan 2018	2 nd week of Jan 2018	Jan 12, 2018	Impressive	VS	Revised 3 course outline
3	Revise course syllabus before start of classes	Revise 1 course syllabus	1 st week of Jan. 2018	2 nd week of Jan 2018	Jan. 12, 2018	Impressive	VS	Revised 3 course syllabus
4	Advise and serve student-related activities and organizations	Advise and serve 1 organization	1 st week of Jan. 2018	Before end of the sem	May 2018	Impressive	VS	Advised 2 organizations; Needs to conduct activities more relevant to education
5	Edit and approve research outputs	5 research outputs	1 st week of Jan 2018	Before end of the sem	June 2018	Impressive	VS	Approved 8 research outputs
6	Compile students research output	1 compilation	1 st week of Jan	Before the end of the	June 2018	Impressive	VS	Compiled 1 research

			2018	sem					output
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* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


 LUJERAT J. CUADRA
 Head, DTE

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Louisa Marie B. Andrade
Performance Rating: 4.83

Aim: To increase involvement in research and extension activities.
To produce instructional materials on subjects handled.

Proposed Interventions to Improve Performance:

Date: June 2018

Target Date: July to December 2018

First Step:

Attend seminars/workshops

Develop at least 1 IM

Result:

Date: June 2018

Target Date: August to December 2018

Next Step:

Actively attend meetings in extension to conceptualize extension activities.

Submit research proposal

Outcome: Approved research proposal for funding

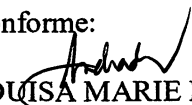
Final Step/Recommendation:

Conduct research and extension activities

Prepared by:


LIJUERAJ CUADRA
Head, DTE

Conforme:


LOUISA MARIE B. ANDRADE
Name of Ratee Faculty/Staff