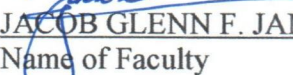


Exhibit K**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**Name of Faculty Member: JACOB GLENN F. JANSALIN

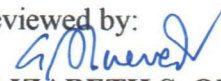
Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)	50%	$4.66 \times 50\% = 2.33$	2.33
b. Students (50%)	50%	$4.38 \times 50\% = 2.19$	2.19
Total for Instruction	100%	4.52	4.52
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL	100%	4.52	4.52

EQUIVALENT NUMERICAL RATING: 4.52
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 4.52
ADJECTIVAL RATING: Very Satisfactory


Prepared by:


JACOB GLENN F. JANSALIN
Name of Faculty

Reviewed by:


ELIZABETH S. QUEVEDO
Department Head

Recommending Approval:



MA. THERESA P. LORETO
Dean/Director


Approved:


BEATRIZ S. BELONIAS
Vice President for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, Jacob Glenn F. Jansalin, a faculty member of the Department of Pure and Applied Chemistry commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January to June 2021.


JACOB GLENN F. JANSALIN
 Assoc Prof. V
 Date: July 26, 2021

Approved: 
ELIZABETH S. QUEVEDO
 Department Head
 Date: July 26, 2021


MA. THERESA P. LORETO
 College Dean
 Date: 10/22/2021

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timelines	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	-	A1. Actual Faculty's FTE	Handled subjects/courses assigned	0.5	1.75	5	5	5	5	CHEM 207 and CHEM 211
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students	1	1	5	5	5	5	
		A3 . Number of students advised on thesis/special problem/dissertation				5	5	5	5	
		As GAC Chairman	Advised and corrects research outline and thesis/SP/dissertation manuscript	1	1	5	5	5	5	
		AS GAC Member	Advised and corrects research outline and thesis/SP/dissertation manuscript	1	1	5	5	5	5	
		A4 . Number of students entertained for consultation purposes	Entertained students seeking consultation with faculty	1	1	5	5	5	5	

PI 9: Number of instructional materials developed *	A5. Number of on-line ready coursewares developed and submitted for review	Converted the existing instructional materials into flexible learning systems								
	On-line ready courseware	Prepared Instructional module/laboratory guide/workbook or a combination thereof								
	Supplemental learning resources	Prepared Power Point presentation, video clips, movie clips, reading assignments depending on course taught								
	Assessment tools	Prepared assessment tools such as long exam, quizzes, problems sets, etc.								
	A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submitted the course ware duly reviewed by TRP for editing by MMDC editor								
	A 7 : Number of virtual classroom created and operational	Created virtual classroom using either Moodle or Google Classroom								
PI 10. Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal								
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handled and taught courses assigned	12	17.4	5	5	5	5.00	Chem 159, Chem 138, Chem 117, Chem 199, Chem 200a.1	
	A10. Number of grade sheets submitted within prescribed period	Prepared gradesheet and submits on or before deadline	4	3	4	4	4	4	Chem 159, Chem 138, Chem 117, Chem 199, Chem 200a.1	
	A 11. Number of INC forms with grade submitted within prescribed period	Facilitated students in their completion of the subject and submits completion forms with grade within prescribed period	2	10	5	5	5	5		

		A12. Number of trainings attended related to instruction	Attended mandated trainings	2	3	5	5	5	5.00	
		A13. Number of long examinations administered and checked	Administered and checks long examination for subjects taught	4	12	5	5	5	5.00	
		A14. Number of quizzes administered and checked	Prepared and checked quizzes for lec and lab	8	12	5	5	5	5.00	
		A15. Number of lab reports and term papers checked and graded	Checked lab reports and term papers submitted as required							
	PI 8: Number of students advised: *	A16. Number of students advised:	<i>Acts as academic adviser to students</i>							
		A17. Number of students advised on thesis/ field practice/special problem:		2	7	5	5	5	5.00	Andaya, Beluan, Garcia, Naval, Pobadora, Mangaliag, Negad
		<i>As SRC Chairman</i>	Advised, and corrected research outline and thesis/SP manuscript	4	4	5	5	5	5.00	
		<i>As SRC Member</i>	Advised and corrected research outline and thesis/SP manuscript	4	4	5	5	5	5.00	
		A18. Number of students entertained for consultation purposes	Entertained students consulting on subject taught, thesis and grades	20	80	5	5	5	5.00	
	PI 9: Number of student organizations advised/ assisted *	A19. Number of Student organizations advised	<i>Advised student organizations recognized by USOO</i>							
		A20. Number of Student organizations assisted on student related activities	<i>Assisted student organizations in implementing student related</i>							
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course were developed and submitted :	<i>Prepared and submits for review by the Technical Review Panel</i>	2	0	4	4	4	4.00	

		On-line ready courseware	Prepared Instructional module/laboratory guide/workbook or a combination thereof	2	0	4	4	4	4.00	
		Supplemental learning resources	Prepared Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	5	4	4	4	4.00	
		Assessment tools	Prepared assessment tools such as long exam, quizzes, problems sets, etc.	4	4	4	4	4	4.00	
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submitted the course ware duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Created virtual classroom using either Moodle or Google Classroom	1	0	3	3	3	3.00	
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepared documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		Agency/firm/Industry linkages	Coordinated with potential firms and maintains linkages with firms willing to accept OJT students from VSU							Fast Lab
		A 26. Other outputs implementing the new normal due to covid 19	Designed experiential learning activities and other outputs to implement new normal							
UMFO 5. SUPPORT TO OPERATIONS										
OVPI MFO 4. Program and Institutional Accreditation Services										

	P 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	<i>Ensured that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member</i>							
		A 45. Compliance to all requirements of the program and institutional accreditations:	<i>Prepared required documents and complies all requirements as prescribed in the accreditation tools</i>							
		On program accreditations								
		On institutional accreditations								
UMFO 6. General Admin. & Support Services										
	Total Over-all Rating								98.00	
	Average Rating								4.66	
	Adjectival Rating								O	

Evaluated & Rated by:

E. Quevedo
ELIZABETH S. QUEVEDO

Department Head

Date: *July 26, 2021*

Recommending Approval

mtplaxto
MA. THERESA P. LORETO

Dean,

Date: *10/22/2021*

B. Belonias
BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Average Rating (Total Over-all rating divided by		4.66
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.66
ADJECTIVAL RATING		O

Comments and Recommendations for Development Purpose:

Finish PhD

Evaluated & Rated by:

Recommending Approval:

Approved by:



ELIZABETH S. QUEVEDO

Head, DoPAC

Date: July 26, 2021



MA. THERESA P. LORETO

Dean, CAS

Date: 10/22/2021



BEATRIZ S. BELONIAS

VP for Academic Affairs

Date:

1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average

PERFORMANCE MONITORING & COACHING JOURNAL

√	1st	Q U A R T E R
√	2nd	
	3rd	
	4th	

Name of Employee: JACOB GLENN F. JANSALIN


Head of Office: ELIZABETH S. QUEVEDO

Number of Personnel: 1

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	Advised to finish his PhD program as soon as possible				March 22, 2021
Coaching	No giving of failing grades to students in this new normal in the FINAL TERM but only INC or DROPPED accordingly				

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


ELIZABETH S. QUEVEDO
 Immediate Supervisor

Noted:


MA. THERESA P. LORETO
 Next Higher Supervisor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: JACOB GLENN F. JANSALIN

Performance Rating: _____

Aim: Maintain outstanding performance

Proposed Interventions to Improve Performance:

Date: July 2021

Target Date: December 2021

First Step:

Create virtual classrooms for subjects taught

Results:

Date: _____

Target Date: _____

Next Step:

Use developed virtual classrooms for instructions

Outcome: _____

Final Step/Recommendation:

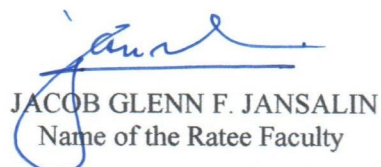
Prepared by:



ELIZABETH S. QUEVEDO

Unit Head

Conforme:



JACOB GLENN F. JANSALIN
Name of the Ratee Faculty