


SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS


Name of Faculty Member: ANGELIE E. GENOTIVA


Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty	25%	5.00	1.25
b. Students	75%	5.00	3.75
TOTAL for Instruction	90%		4.50
2. Research	4.0%	3.00	0.12
3. Extension	4.0%	2.00	0.08
4. Production	1.0%	5.00	0.05
5. Administration/Other Services	1.0%	5.00	0.05
TOTAL			4.800


EQUIVALENT NUMERICAL RATING: 4.800
Add: Additional Points, if any: _____
TOTAL NUMERICAL RATING: 4.800

ADJECTIVAL RATING: OUTSTANDING
i

Prepared by: 
ANGELIE E. GENOTIVA
Name of Faculty

Reviewed by: 
GUIRALDO C. FERNANDEZ, JR.
Department Head

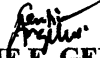
Recommending Approval: 
CANDELARIO L. CALIBO
Dean, CAS

Approved by: 
BEATRIZ S. BELONIAS
Vice President for Instruction

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **ANGELIE E. GENOTIVA** of the Department of Liberal Arts and Behavioral Sciences commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JULY-DECEMBER 2018**.


ANGELIE E. GENOTIVA

Ratee

Approved: 
GUIRALDO C. FERNANDEZ, JR.

Head of Unit

MFO No.	Description of MFO & PAPs	Success/Performance Indicators	Program/Activities/Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MFO1	Higher Education	Full Time Equivalent	Teaching	Teaches Social Science subjects	18.00	39.90	5	5	5	5.0	
		Number of Instructional Materials Developed/Revised and Utilized									
		* New IMs	Author/Compiler	Revises syllabi in SCSC 11n	1	1	5	5	5	5.0	Created new IM for SCSC 11n
		* Powerpoint presentations prepared	Author/Compiler	Prepares powerpoint presentations for SCSC 11n, SCSC 24, Socio 11 and ScSc 15	30	45	5	5	5	5.0	Prepared powerpoint presentations for SCSC 11n, SCSC 24, Socio 11 and ScSc 15
		*Number of visual aids prepared	Author/Compiler	Prepares visual aids for ScSc 11n SCSC 24, Socio 11 and ScSc 15	20	30	5	5	5	5.0	Prepared visual aids for ScSc 11n, SCSC 24, Socio 11 and ScSc 15
		Student Advising and Consultation Services									
		* Number of hrs per week spent on student consultation	Consultation		3	10 hours/week	5	5	5	5.0	Alloted 10 hours/week
						SUB-TOTAL				25.0	
MF03	Research	Number of outputs presented in regional/national /international conferences		Paper Presenter	1	2	3	3	3	3.0	Presented a paper in the 3rd National Research Conference for Arts, Society and Health and 40th UGAT International Conference
				SUB-TOTAL		SUB-TOTAL				3.0	
MF04	Extension	Number of trainings/seminars attended	Training	Participant	2	3	2	2	2	2.0	Attended 3rd NRCASH Conference, 40th UGAT Conference, Retooling capacity workshop for dorm advisers

						Sub-total				2.0	
MF05	Production/Support to Students	Number of quizzes prepared and checked		Prepares and checks quizzes in SCSC 11n, SCSC 24, Socio 11 and ScSc 15	30	45	5	5	5	5.0	Prepared and checked quizzes in SCSC 11n, SCSC 24, Socio 11 and ScSc 15
		Number of midterm and final exams prepared and checked.		Prepares and checks midterm and final exams in SCSC 11n, SCSC 24, Socio 11 and ScSc 15	10	15	5	5	5	5.0	Prepared and checked midterm and final exams in SCSC 11n, SCSC 24, Socio 11 and ScSc 15
		Number of oral recitations graded/evaluated		Evaluates oral recitations in SCSC 11n, SCSC 24, Socio 11 and ScSc 15	30	60	5	5	5	5.0	Evaluated oral recitations in SCSC 11n, SCSC 24, Socio 11 and ScSc 15
						Sub-total				15.0	
MF06	Other Services	Number of participation in the events/program of the dept./college/university and other offices		Participates in events/program of the dept./college/university and other offices	1	5	5	5	5	5.0	Participated in Genral Orientation program for faculty and students, Intramurals 2018, Seminar conducted from the CSC Evaluation, Retooling Capacity Workshop for Dorm Advisers, Convocation 2018.
		Number of meetings attended		Attends department meetings	2	5	5	5	5	5.0	Attended meetings in the department
						Sub-total				10.0	
Total Over-all Rating											

Average Rating (Total Over-all)		4.58
Additional Points:		
Approved Additional points		
FINAL RATING		4.58
ADJECTIVAL RATING		Very Satisfactory

Comments & Recommendations for Development Purpose:

Keep up to good work! You are always room for improvement.

Evaluated & Rated by:

GUIRALDO C. FERNANDEZ, JR.

Department Head

Date: _____

Recommending Approval:

CANDELARIO L. CALIBO

College Dean

Date: _____

Approved:

BEATRIZ S. BELONIAS

Vice-President for Instruction

Date: _____

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **Angelie E. Genotiva**

Performance Rating: **Very Satisfactory**

Aim: To pursue graduate studies for the degree MA in Political Science, engage in research or extension projects and improve teaching strategies

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: August 10, 2017

Target Date: One year from today

First Step:

- a) Encouraged her to enroll for the second Trimester in the University of San Jose Recoletos' MA Political Science Program.
- b) Required her to be involved on research or extension projects which the Department has started to work on.
- c) Advised her to simplify her discussions more in order for the students with different levels of intellectual abilities to comprehend

Result:

She is currently enrolled with 9 units of her MA's Academic requirements which will be finished by the end of October 2018 and will enroll for another 9 units that will end on January 2019.

Date: October 31, 2017

Target Date: October 2019

Next Step:

She was advised to finish her Master's Thesis by the end of October 2019 and employ more teaching strategies based on the evaluation of the students


Outcome: NA

Final Step/Recommendation: NA

Prepared by:


GUIRALDO C. FERNANDEZ, JR.
Department Head

Conforme:


ANGELIE E. GENOTIVA
Faculty / Ratee