

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **ALLEN GLENNIE P. LAMBERT**

Program Involvement (1)		Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
1.	Instruction			
	a. Head (50%) from IPCR	100.00	4.75	4.73
	b. Student (50%) from Teaching Performance Eval'n. By-	0.00	0.00	0.00
Total for Instruction		75%	4.59	3.44
2.	Administration and Support Services	25%	5.00	1.25
TOTAL		100%	TOTAL EQUIVALENT NUMERICAL RATING	4.69

EQUIVALENT NUMERICAL RATING: 4.69

Add: Additional Points, if any:

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TOTAL NUMERICAL RATING:

4.69

ADJECTIVAL RATING:

Outstanding

Prepared by:

Reviewed by:



ALLEN GLENNIE P. LAMBERT

Name of Faculty


SHALOM GRACE C. SUGANO

Department Head

Recommending Approval:


BAYRON S. BARREDO

Dean/Director

Approved:


BEATRIZ S. BELONIAS

Vice President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ALLEN GLENNIE P. LAMBERT, a faculty member of the VSU INTEGRATED HIGH SCHOOL commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period July, 2021 to December, 2021.

ALLEN GLENNIE P. LAMBERT

Instructor

Date:

Approved:

SHALON GRACE C. SUGANO

Department Head

Date:

BAYRON BARREDO

College Dean

Date:

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned	0	0.67	5	4	5	4.666667	ECON 214
		A4 . Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty	0	1	5	5	5	5.00	
	PI 9: Number of instructional materials developed *	A5 . Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems	0	1	5	4	5	4.666667	
On-line ready courseware			Prepares Instructional module/laboratory guide/workbook or a combination thereof	0	1	5	4	5	4.666667	
Supplemental learning resources			Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	0	5	5	5	4	4.666667	

Assessment tools		Prepares assessment tools such as long exam, quizzes, problems sets, etc.	0	2	5	5	4	4.666667	
A 7 : Number of virtual classroom created and operational		Creates virtual classroom using either Moddle or Google Classroom	0	1	5	5	5	5	
UMFO 2. HIGHER EDUCATION SERVICES									
OVPI UMFO 3. Higher Education Management Services									
PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handles and teaches courses assigned	5	5.4	5	4	5	4.67	Research2 - ABM grade 12
	A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	1	1	5	4	4	4.33	Research2 - ABM grade 12
	A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	0						
	A12. Number of trainings attended related to instruction	Attend mandated trainings	1	4	5	5	5	5.00	Moodle training by VSUEE team, CECON and Bangko Central nang Pilippinas, ADB, Elsevier
	A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	1	1	5	4	5	4.67	examinations thru oral presentation and essays of the groups work and individual of Research 2 ABM12
	A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	2	2	5	5	5	5.00	group learning tasks/activities Research2 ABM12
	A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required							
PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to students							

		A17 . Number of students advised on thesis/ field practice/special problem:		30	30	5	4	5	4.67	5 groups consultation on their research study - ABM12
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	0	2	5	4.5	5	4.83	2 groups requested to help as an adviser of their research
		A18 . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	30	30	5	4	5	4.67	
		A20 . Number of Student organizations assisted on student related activities	Assists student organizations in implementing student	1	1	5	4	5	4.67	assist students in enrollment
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	2	5	4	5	4.67	Vol. 1 & Vol.2 of Res2 ABM12 in Moodle classroom
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	5	5	4	5	4.67	3 ppt and 2 video clips used for Research2 ABM12
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	4	4	5	4	5	4.67	learning tasks/activities, midterm and final term output
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							Research2
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	1	1	5	5	5	5.00	created google classroom for Res02 ABM12 ; still working on Moodle classroom
	PI 11 . Additional outputs	A 25 . Number of Additional outputs accomplished:								

		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 3 . RESEARCH SERVICES										
UMFO 4. EXTENSION SERVICES										
UMFO 5. SUPPORT TO OPERATIONS										
	OVPI MFO 4. Program and Institutional Accreditation Services									
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	0	zero non-conformity	5	5	5	5.00	
		A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools	75%	100% compliant	5	5	5	5.00	
		On program accreditations								
		On institutional accreditations								
UMFO 6. General Admin. & Support Services										
OP MFO 1	PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients	Zero complaint from clients	No complaint	5	5	5	5.00	
	Maintained workplace in compliance to ISO-5s	Maintain personal workspace to ISO 5s	Maintain personal workspace to ISO 5s	100%	100%	5	5	5	5.00	

[illegible]

Evaluated & Rated by:

SHALOM GRACE C. SUGANO

Department Head, VSUIHS

Date:

Recommending Approval

BAYRON S. BARREDO

Dean, College of Education

Date:

Approved by:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: 24/4/22

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Allen Glennie P. Lambert

Performance Rating: Outstanding

Aim: To write research proposal and submit to OVPRE for findings.

Proposed Interventions to Improve Performance:

Date: February 2022

Target Date: July 2022

First Step:

1. Attend relevant seminars and training on Research Proposal Writing and Instruction.
 2. To produce at least one (1) learning guide per subject ready for the new normal instruction.
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Result:

1. Carried out responsibilities efficiently as an instructor and administrator.

Date: July 2022

Target Date: December 2022

Next Step:


Decrease teaching load in order to engage in research and produce new IM's.

Outcome: A better schedule that will allow time for administration, research and instruction.

Final Step/Recommendation:

1. Publish research articles to reputable journals.
2. Mentor young and less experienced faculty.

Prepared by:


SHALOM GRACE C. SUGANO, Ph.D.
Unit Head

Conforme:


ALLEN GLENNIE P. LAMBERT
Name of Ratee Faculty/Staff