

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: DENNIS P. PEQUE

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating Rating x % (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		$4.79 \times 50\% = 2.40$	
b. Students (50%)		$3.75 \times 50 = 1.88$	
Total for Instruction	50%	4.28	2.14
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research	10%	4.75	0.48
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept. Head/Center Director (50%)			
Total for Extension	10%	4.89	0.49
4. Administration	30%	5	1.50
5. Production			
TOTAL			4.61

EQUIVALENT NUMERICAL RATING:

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.61

ADJECTIVAL RATING:

OUTSTANDING

Prepared by:

DENNIS P. PEQUE

Name of Faculty *s/n/hon*

Reviewed by:

ANATOLIO N. POLINAR

Department Head *s/n/hon*

Recommending Approval:

DENNIS P. PEQUE

Dean *s/n/hon*

Approved:


BEATRIZ S. BELONIAS

Vice President for Academic Affairs


"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **DENNIS PEQUE**, a faculty member of the **DEPARTMENT OF FOREST SCIENCE** commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **January to June, 2021**


DENNIS P. PEQUE
Assoc. Prof. V
Date: *7/2/2021*

Approved:


ANATOLIO N. POLINAR
Unit Head
Date: *8/2/2021*

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, Implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned	1	2.33/1 (233%)	5	5	5	5	Fory 236 Lec & Lab
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students	3	2/3 (67%)	5	5	5	5	Wales, Recosana
		A3 . Number of students advised on thesis/special problem/dissertation								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript	1	2/1 (200%)	5	5	4.5	4.83	Wales, Recosana
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript	3	3/3 (100%)	5	5	5	5	Tiuseen, Espejon, Llano

		A4 . Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty purposes	4	10/4 (250%)	5	5	5	5	Wales, Llano, Espejon, Suyam, Tiusen, Empas, Guia, Recosana, Cepada, Auguis
	PI 9: Number of instructional materials developed *	A5 . Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems	1	1/1 (100%)	4.5	4.5	4.5	4.5	Fory 236 Lec & Lab
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	1/1 (100%)	4.5	4.5	4.5	4.5	Fory 236 Lec & Lab
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	4/2 (200%)	5	5	5	5	Various types
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	2	6/2 (300%)	5	4.5	4.5	4.67	2 Exams, 2 assignments, & included class projects
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor	1	N/A					
		A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	1	1/1 (100%)	4.5	5	5	4.83	Fory 236
	PI 10 . Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal	1	1/1 (100%)	4.5	5	5	4.83	Research Project
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handles and teaches courses assigned	1	16.55/1 (1655%)	5	5	5	5	Fory 124 Lec & 2 sections for lab

		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	1	1/1 (100%)	4.5	4.5	4	4.33	Fory 124
		A11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	1	4/1 (400%)	5	5	4.5	4.83	Artajo, Lopez, Bagalao, Almoroto
		A12. Number of trainings attended related to instruction	Attend mandated trainings	2	7/2 (350%)	5	5	5	5	EODB, Futures Thinking, POAP Training, Regional Congress of HRMP, NRC Seminar Series
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	2	2/2 (100%)	4.5	4.5	4.5	4.5	Fmgt 124
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	2	2/2 (100%)	4.5	4.5	4.5	4.5	Fmgt 124
		A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	5	7/5 (140%)	5	4.5	4.5	4.67	Fmgt 124
	PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to students	10	12/10 (120%)	5	5	5	5	Various levels
		A17. Number of students advised on thesis/ field practice/special problem:								
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	0						
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript		N/A					
		A18. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	10	20/10 (200%)	5	5	5	5	Various levels including non-academic advisers
	PI 9: Number of student organizations advised/ assisted *	A19. Number of Student organizations advised	Advises student organizations recognized by USOO	1	1/1 (100%)	4.5	5	4.5	4.67	CFES-SSC

		A20 : Number of Student organizations assisted on student related activities	Assists student organizations in implementing student	1	2/1 (200%)	5	5	5	5	CFEB-SSC
	PI 10 : Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel	1						
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	1/1 (100%)	4.5	4.5	4.5	4.5	Fmgt 124
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	3	10/3 (300%)	5	5	4.5	4.83	Various types
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	4	6/4 (150%)	5	5	4.5	4.83	Exam, Assignments, Lab Exercises
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor	1	N/A					
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	1	1/1 (100%)	4.5	5	5	4.83	Fmgt 124
	PI 11 . Additional outputs	A 25 . Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU	1	2/1 (200%)	5	5	5	5	BWI, EDC

		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal	1	1/1 (100%)	4.5	4.5	4.5	4.5	discussion with forest sustainability related to OJT
UMFO 3 . RESEARCH SERVICES										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries	1	None					
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research or project within the year	0						
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication	1						
		<i>In refereed int'l journals</i>								
		<i>In refereed nat'l/regional journals</i>			1/1 (100%)	4.5	4.5	4.5	4.5	Estimating biomass and carbon stocks of rare tree species in remnant forests using inventory data, Modified Adaptive Cluster Sampling Plots or Just A Funny-Shaped Plots?
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scientific for a/conferences							
		<i>In int'l fora/conferences</i>								
		<i>In nat'l/regional fora/conferences</i>								

<u>PI 5.</u> Percent of research proposals approved *	<u>A 31.</u> Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation	1	2/1 (200%)	5	5	5	5	BIOGAMP, DRRM Model
<u>PI 6.</u> Additional outputs*	<u>A 32.</u> No. of research-related awards (research conducted by								
	<u>A 33.</u> Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper	1	2/1 (200%)	5	5	5	5	Philippine Journal of Science & Science and Hhumanities Journal
	<u>A 34.</u> Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output	0						
	<u>A 35.</u> Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal	1	1/1 (100%)	4.5	4.5	4.5	4.5	Possible collaboration with University of Goettingen
UMFO 4. EXTENSION SERVICES									
<u>PI 1.</u> Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	<u>A 36.</u> Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership	1	3/1 (300%)	5	5	5	5	BWI, EDC, Forest Foundation Philippines
<u>PI 2.</u> Number of trainees weighted by the length of training	<u>A 37.</u> Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer	1	1/1 (100%)	4.5	5	5	4.23	with ACIAR Projects (ACIAR ASEM 2016/103
<u>PI 3.</u> Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	<u>A 38.</u> Number of extension programs/projects implemented	Implements duly approved extension projects	1	2/1 (200%)	5	5	5	5	Climate Smart Demofarm, Co2 Compensation Project

	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services		1	4.5	5	5	4.33	with ACIAR Project partner PO's
	PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries							
	Research Mentoring	Research Mentor		1	6/1 (600%)	5	5	4.5	4.83	RA's and Study Leaders in the BIOGAMP & ACIAR Projects
	Peer reviewers/Panelists	Peer reviewers/Panelists		1	N/A					
	Resource Persons	Resource Persons		0	1	4.5	5	5	4.83	Forest Foundation Philippines
	Convenor/Organizer	Convenor/Organizer		0	N/A					
	Consultancy	Consultant		0	N/A					
	Evaluator	Evaluator		0	N/A					
	PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation	0	N/A					
	PI 11. Additional outputs *	A 42. No. of extension-related awards (extn. conducted by faculty or student & faculty) *		0	N/A					
		A 43. Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal	0	N/A					
UMFO 5. SUPPORT TO OPERATIONS										
OVPI MFO 4. Program and Institutional Accreditation Services										

PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	0	zero non-conformity					
	A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools		100% compliant					
	On program accreditations								
	On institutional accreditations								
UMFO 6. General Admin. & Support Services									
PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients		Zero % complaint					
PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performing functions resulting to best practice	0	1	5	5	5	5	creation of group chats for easy communication
	A 48. Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal	1	1/1 (100%)	5	5	5	5	Requested for the appointment of a Dept. Head for DFS to give more focus in dept's concerns.
Total Over-all Rating				4.81	Comments and Recommendations for Development Purposes: <i>Sparkend the application of CPE of BES Curriculum.</i>				
Average Rating				4.81					
Adjectival Rating				Outstanding					

Evaluated & Rated by:

ANATOLIO N. POLINAR

Department Head

Date: 8/2/2021

Recommending Approval

DENNIS P. PEQUE

Dean, CHES

Date: 8/2/2021

Approved by:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: 8/2/2021

PERFORMANCE MONITORING FORM


Name of Employee: **DENNIS P. PEQUE**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output *	Over-All Assessment Of Output**	Remarks/Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials & course syllabus, prepares and gives examinations, submits grades sheets within prescribed period, makes himself available for student's consultations, and approves manuscripts.	Very Impressive	January 1, 2021	June 30, 2021	June 30, 2021	Very Impressive	Outstanding	Submitted grades on time. Returned corrected manuscripts on time. Entertains the concerns of all CFES students during enrollment.
2	Performs research and extension functions such as; prepares report outputs and submit for publications, and attends seminar/workshops, serves training and workshops.	Very Impressive	January 1, 2021	June 30, 2021	June 30, 2021	Very Impressive	Outstanding	BIOCAMP Project, DSSDRMM for Eastern Visayas Component Project, ACIAR ASEM component study and RCCRDC projects
3	Makes schedule of meetings, appointments and communications, assigns tasks, attend meetings, and performs other related activities as Dean of CFES.	Very Impressive	January 1, 2021	June 30, 2021	June 30, 2021	Very Impressive	Outstanding	
4	Performs other functions such as; member of VSU Academic Council and etc.	Very Impressive	January 1, 2021	June 30, 2021	June 30, 2021	Very Impressive	Outstanding	

*Either very impressive, impressive, needs improvement, poor, very poor

**Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:



ANATOLIO N. POLINAR

 Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee : Dr. Dennis P. Peque
Performance Rating : 4.61 (Outstanding) January – June 2021

Aim: To improve leadership capability as Dean of the College.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 2021

Target Date: March 2021

First Step:

Required Dr. Peque to attend seminar on leadership and management to improve CFES functions on instruction, research, extension and production.

Result:

Actively participated in meetings with VSU leaders and attended leadership seminar.

Date: April 2021

Target Date: June 2021

Next Step:

Apply the leadership strategy learned from the seminar

Outcome:

This time of pandemic, Dr. Peque was able to face the challenge brought about COVID-19 specially on academic matter.

Final Step/Recommendation:

Dr. Peque may seek advice from higher authorities on other essential elements needed to improve the college and for the offering of new BS Program under the College of Forestry and Environmental Science.

Prepared by:


ANATOLIO N. POLINAR
Unit Head

Conforme:


DENNIS P. PEQUE
Ratee