# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Ian Dave B. Custodio

Program Involvement	Percentage	Numerical Rating	Equivalent
	Weight of	(Rating x %)	Numerical
	Involvement		Rating
(1)	(2)	(3)	(2 x 3)
1. Instruction			
a. Head/Dean (50%)		2.25	
b. Students (50%)		2.50	
TOTAL INSTRUCTION	60%	4.75	2.85
2. Research	30%	4.50	1.35
3. Extension			
4. Support Operations	5%	4.00	0.20
5. Gen. Adm. & Support Services	5%	4.50	0.23
TOTAL			4.63

EQUIVALENT NUMERAL RATINGS:	4.63
Add: Additional Points, if ny:	
TOTAL NUMERICAL RATING:	4.63

ADJECTIVAL RATING:

Outstanding

Prepared by:

IAN DAVE B. CUSTODIO

Name of Faculty

Recommending Approval:

Department Head

ZYRA MAY H. CENTINO

LIAN B. NUÑEZ

Dean, CME

Reviewed by:

Approved:

**ROTACIO S. GRAVOSO** 

Vice President for Academic Affairs



# Visayas State University College of Management and Economics DEPARTMENT OF ECONOMICS Visca, Baybay City, Leyte



"Exhibit B"

#### INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, lan Dave B. Custodio, a faculty member of the <u>DEPARTMENT OF ECONOMICS</u> commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January-June 2024.

Ratee

IAN DAVE B. CUSTODIO

Instructor

Date: July 12, 2020

Approved:

ZYRA MAY H. CENTINO Department Head

Date: July 12,200

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned		Accom-			Ratin	g	REMARKS (Indicators in percentage should be supported with numerical
				Target	plishment (JanJune 2024)		Eficiency	Timeliness	Average	, values in numerators and denominators)
UMFO	1. ADVANCED EDUCATIO	N SERVICES								
OVPI N	IFO 2. Graduate Student I	Management Services								
	PI 1: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned	1	2	5	5	5	5.00	
	PI 2: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students							
		A3 . Number of students advised on thesis/dissertation								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript						A.b.	
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript							

						1		4.5	4.50	T
		A4. Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty	5	5	4.5	4.5	4.5	4.50	
PI 3: Num instruction developed	al materials	A5. Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof Prepares Power Point							
		Supplemental learning resources	presentation, video clips, movie clips, reading assignments depending on							
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.							
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom							
<u>PI 3</u> . Add	itional outputs:	A 8. Other outputs implementing the new normal due to covid 19	learning activities and other outputs to implement new							
UMFO 2. HIGHER	EDUCATION	SERVICES								
OVPI UMFO 3. Hi	gher Education	n Management Services								
PI 1: Tota	I FTE, d, implemented	A9. Actual Faculty's FTE	Handles and teaches courses assigned	15	7.8	4.5	4.5	4.5	4.50	
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	2	5	5	5	5	5.00	
		A 11 . Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	1	0	3	3	3	3.00	

	A12. Number of trainings attended related to instruction	Attend mandated trainings	1	2	5	5	5	5.00	
	A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	2	2	4.5	4.5	4.5	4.50	
	A14 . Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	10	10	4.5	4.5	4.5	4.50	
	A15. Number of lab reports and term papers checked and graded	required							
PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviserto students	10	18	5	5	5	5.00	
	A17 . Number of students advised on thesis/ field practice/special problem:								
	As Thesis/field practice/ special problem adviser	Advises, and corrects research outline and thesis/SP manuscript	3	3	4	4	4	4.00	
* 1	As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	3	3	4	4	4	4.00	
	As SRC Member	Advises and corrects research outline and thesis/SP manuscript	5	7	5	5	5	5.00	
	A18 . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	2	10	5	5	5	5.00	
PI 9: Number of student organizations advised/ assisted *	A19 . Number of Student organizations advised	Advises student organizations recognized by USOO	1	1	4	4	4	4.00	
	A20 . Number of Student organizations assisted on student related activities	Assists student organizations in implementing student	1	1	4	4	4	4.00	
PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel							
	On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof							

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		Prepares Power Point	2	3	5	5	5	5.00	
	Supplemental learning resource	presentation, video clips,							
	Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	2	4	5	5	5	5.00	
	MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
	A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	2	2	4.5	4.5	4.5	4.50	
PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
	Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation (RQAT)							
	Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU * (Coordinate LGU links for IM's delivery as	1	1	4	4	4	4.00	
	A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal * Number of learning guides, obelidzed syllabus. TOS and item							
3 . RESEARCH SERVICES		0 - 1 - 1		1	4	4	4	4.00	
Pl 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries	Conducts research for possible utilization by industry or other beneficiaries	1	1	4	4	4	4.00	

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outputs completed within the year *	completed within the year *	Conducts and completes research oroject within the year	1	2	5	5	5	5.00	
outputs published in internationally-referred or	outputs published in internationally-	Writes publishable materials out of research outputs and submits for publication							
	In refereed int'l journals								
	In refereed nat'l/regional journals								
PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	presented in regional/national/ int'l	Prepares, submits and presents research paper in scienfic for a/conferences							
	In int'l fora/conferences								
	In nat'l/regional fora/conferences								
PI 5. Percent of research proposals approved *	proposals prepared, submitted and	Prepares research proposals, submits and follows up its approval for immediate implementation							
PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by								
	A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper							
	A 34. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output							
	A 35.Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal							
MFO 4. EXTENSION SERVICE	CES								

Identifies and links with PI 1. Number of active A 36. Number of active probable partners for partnerships with LGUs, partnerships with LGUs, extension activities and industries, NGOs, NGAs, SMEs, industries, NGOs, NGAs, maintains this active and other stakeholders facilitated SMEs, and other partnership stakeholders as a result of and maintained (Activie partnership with LGU-students IM's) extension activities A 37. Number of trainees weighted Conducts trainings among PI 2. Number of trainees beneficiaries of by the length of training weighted by the length of technologies for transfer training Implementes duly approved A 38. Number of extension PI 3. Number of extension extension projects programs organized and programs/projects implemented supported consistent with the SUC's mandated and priority programs Provides quality and A 39. Percentage of beneficiaries PI 4. Percentage of relevant training courses beneficiaries who rated the who rated the training course/s and advisory services and advisory services as training course/s and satisfactory or higher in terms of advisory services as satisfactory or higher in quality and relevance terms of quality and relevance A 40. Number of technical/expert Provides the technical and PI 5. Number of expert services requested technical/expert services services as/in: by beneficiaries Research Mentoring Research Mentor Peer reviewers/Panelists Peer reviewers/Panelists Resource Persons Resource Persons Convenor/Organizer Convenor/Organizer Consultant Consultancy Evaluator Evaluator Prepares extension project A 41. Percent of extension PI 8. Percent of extension proposals, submits and proposals approved \* proposals approved \* follow up its approval for immediate implementation A 42. No. of extension-related PI 11. Additional outputs \* awards (extn. conducted by faculty or student & faculty) \* A 43.Other outputs implementing Designs extension related the new normal due to covid 19 activities and other outputs to implement new normal

A - ALIMPANT	DEDATIONS						Т	———Т	
O 5. SUPPORT TO (	OPERATIONS								
	d Institutional Accreditation Serv	ices		21				100	
PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of theQMS core processes of the university under ISO 9001:2015*	core processes of the university are complied with in the performance of his/her functions as faculty member	zero % complaint	zero % complaint	4	4	4	4.00	
	A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools	100% compliant	100% compliant	4	4	4	4.00	
	On program accreditations								
	On institutional accreditations								
	A.46. Number of seminars/ trainings/workshop attended								
	International								
***************************************	National								
	Regional								
	Institutional								
	A.47. Number of meetings attended A.48 Number of meeting	Department meeting	8	8	4	4	5	4.33	
	attended (APB, UAC, etc)								
O 6. General Admin	. & Support Services								
<u>PI 2</u> . Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients	zero % complaint	zero % complaint	4	4	4	4.00	
PI 3: Additional Outputs	practice replicated/benchmarked	Initiates/introduces improvements in performfing functions resulting to best practice							
	A 48.Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal							

	A.51. Number of meetings presided							
	A.52. Number of staff evaluated/monitored							
	A.53. Number of committee membership	2	3	5	5	5	5.00	
	A.54. Number of meetings attended outside of the university							
	A.55. Other outputs implementing the new normal due to covid 19							
		 		-			v.,	
Total Over-all Rating							115.83	
Average Rating				1			4.63	
Adjectival Rating							00	
				Commen	ts & Recor	nmendations	for Development Purpo	ose:

Recommending Approval

IIIIAN B. NUNEZ

Dean, CME
Date: 2020

Approved by:

Pursue doctoral degree starting 1st sem. 2024-2025.

ROTACIO S. GRAVOSO
Vice President for Academic Affairs

# PERFORMANCE MONITORING & COACHING JOURNAL January-June 2024

Name of Office

: Department of Economics

Head of Office

: Ms. Zyra May H. Centino

Number of Personnel : 9 Regular Faculty, 2 Admin Staff, 4 Affiliate Faculty, 1 GTA

		MECHA	NISM		
Activity	Meet	ing	Memo	Others (Pls.	Remarks
	One-on-One	Group	IVICITIO	specify)	
Monitoring		-	-		
Faculty Meeting		Minutes of			Monthly meeting
		the meeting			(regular & special)
Office & Class				Logbook, DTR's	DOE faculty &
Attendance				biometrics,	staff
				personal check-up	
Discussion of job-	Class	Participation		Attendance to	All faculty
related	observation: The	of the faculty		activities	members were
accomplishments,	department	members was			informed of the
problems and plans	head conducted	monitored in		Committee	class observation
	class	the different	£	meetings	
	observation of	activities			
	all the faculty	sponsored by			
	member once in	the			
	every semester	department.			
Attendance to			University	Attendance	Jan-June 2024
university/college			memos/c	certificate	
virtual/google meet			ollege ,		
seminars and			memo/no		
meetings			tice of		
Compliance of			meeting University	Compliance	
Compliance of			Memos	Report	
University Memos Leaves (SL, VL, CDO,			ivientos	Application for	
etc.)				leave form	
Grades				Submission of	Jan. & June 2024
diades				midterm & final	Julii & Julie 2021
				gradesheets	
Coaching & Mentor	ina			Branconcere	
Discuss ways to	р	Teaching	1		All faculty
improve classroom		performance			members were
management,		evaluation			given a copy of
teaching methods,		results		•	their TPES
IMs and syllabus		especially the			regarding the

preparation and	negative	students
evaluation reports	feedbacks	evaluation (Jan-
of staff	from students	June 2024)
	were	
	discussed with	
	the concerned	
	faulty	

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

ZYRA WAY H. CENTINO

Head, DOE

Noted by:

LIAN B. NUÑEZ

Dean, CME

## Exhibit H

# TRACKING TOOL FOR MONITORING TARGETS

Major Final	TASK	ASSIGNED TO	DURATION			TASI	KSTATUS			
Output/Perform ance Indicator				JAN	FEB	MAR	APR	MAY	JUNE	REMARKS
MFO 1. Advanced & Higher Education Services	Teaching	ALL FACULTY	JAN-JUNE 2024							
Pi 1. Instruction	Instructional Materials Developed/R evised & Utilized	ALL FACULTY	JAN-JUNE 2024	d d		Revises Course Outline, Course Syllabi, TOS, Powerpoint presentatio ns				BCON 143, NCON 145, AGSC 12, SOST 111, ECON 153, BCON141, ECON 115A, ECON 134A ECON 101A, MGMT 21, NCON143, ECON198, BCON147, NCON 147, NCON 146, AGEC 115, ECON 131, ECON103, ECON148, NCON141, BCON 145, AGEC 144, ECON 129E, BCON 146 AGEC 199-C, ECON 133, AGEC 231, AGEC 213, AGEC 221, AGEC 241, APEC 252, ECON 214, AGEC 235, AGEC 299, AGEC 211
	Spent Hours For Students Consultations (face to face)	ALL FACULTY	JAN-JUNE 2024						American process and the state of the state	As Academic Advisers, GAC Chairman and Members & other Committees involving student consultations

BCON147, NCON 147, NCON 167, AGEC 231, AGEC 23					JAN-2024- \$202 BNUL	VIII Faculty	Prepares power point lecture materials	
## 133, AGEC 151, AGEC 145, AGEC 12, SOST 111, ECON 145, ECON 145, ECON 145, ECON 146, AGEC 115, ECON 146, AGEC 115, ECON 146, AGEC 115, ECON 147, ECON 147, ECON 147, ECON 147, ECON 146, AGEC 115, ECON 146, AGEC 115, ECON 146, AGEC 115, ECON 146, AGEC 115, ECON 146, AGEC 151,	Final Grades	Midterm Grades			302. \$202	All Faculty	Submits Grade Sheets	
Midterm and Final Exams were given as scheduled by the university	Gives final exams	Give midterm/ exam		Glves quizze s and long exams as agreed in the class	SOS4	All Faculty	Gives Assignments, Quizzes, Exams, Etc.	
Head, Academic Advisers		2			JAN-JUNE \$202	ZYRA MAY H.		anderen vielle et i de protecte de la companya del la companya de

				ECON 131, ECON148,1 BCON 145,	NCON141, AGEC 144, E, , BCON 146 C, ECON 151, AGEC 231, AGEC 221, AGEC 252, ECON 235, AGEC
			Jan. 2023 - Dec. 2024	De-carbonization of Development Paths: Comparative Analysis of Household Carbon Emissions in the Philippines and Indonesia	Ongoing
			Jan. 2023- Dec. 2024	Impact Assessment of Coastal Resource Management in Southern Camotes Sea and Selected Municipalities of Leyte	Ongoing
/			Jan. 2023- Mar 2024	Impact Assessment of the Phil LiDAR Program	Ongoing
1		Moises Neil V. Serino	Jan. 2022- June 2024	Establish the Regional Agribusiness Hub for the Pre-Commercialization of Technologies through the Regional Agri-Aqua Innovation System Enhancement (RAISE) Program in Region 8.	Ongoing
			Jan. 2022- June 2024	RAISE Region 8	Ongoing
		1	Jan. 2023 - Dec. 2024	Inclusive Value Chain	Ongoing
Miles (M.A.) (Miles of Miles (Miles (M.A.) Miles (M.A.) (Miles (Miles (M.A.) (Miles (Miles (M.A.) (Miles (M	and the state of t	Karl John A. Galvez	Jan. 2024- June 2024	Restoring Livelihoods and Enhancing Resilience of Farmers & Fisher-folks Affected by Typhoon Oddette	Completed
9 190 1900	The second secon	lan Dave B. Custodio	JAN. 2024- DEC. 2024	Strengthening Local Governance and SUC'S Extension Services Through BIDANI Strategy	Ongoing
The second secon	The second of th		JAN. 2024- DEC. 2024	Coalescing Organizations for Locally-Led Actions to Boost Development (COLLABDEV) for Inopacan Development	Ongoing
- Springer or vigo it mayor, has settle-vidou	The state of the s	LSPreciados	Jan. 2024- June 2024	Restoring Livelihoods and Enhancing Resilience of Farmers & Fisher-folks Affected by Typhoon Oddette	Completed
managan - 1944 (Additional and Additional Ad	Production included out to the nemale. Suggested as		JAN. 2024- DEC. 2024	Agribusiness-led Development for Small Holder Vegetable Farming Systems in Southern Philippines	On going
erinen anderson erine erinen erinen erinen erinen erinen erinen anderson anderson erinen erinen erinen erinen e	energian control of the state o	Jedan A. Cavero	JAN. 2024- JUNE 2024	Regional Agri-Aqua Technology Business Incubator of ViCARP	Completed
		er lagone), medinindra stessor-spelm-ethni sonni allausi minieth. samaani transplastitud mosi syndradia disakside	JAN. 2024-	Restoring Livelihoods and Enhancing Resilience of Farmers & Fisher-folks Affected	Completed

ery control Colleges and analysis of half of the department of the control of the			JUNE 2024	by Typhoon Oddette				
		Israel C. Embayarte	JAN. 2024- JUNE 2024	by Typhoon Oddette		ce of Farmers & Fisher-folks Af		Completed
		Babylyn C. Lambert	JULY 2023- JUNE 2024	Carbon Emissions in	the Philippines and Indo	parative Analysis of Household nesia		On going
		Zyra May H. Centino	JAN-JUNE 2024	Restoring Livelihood by Typhoon Oddette	s and Enhancing Resilien	ce of Farmers & Fisher-folks At	fected	Completed
	Makes appointments	ZYRA MAY H. CENTINO	JAN-JUNE 2023	all research projects				As Department Head
	Submits research progress reports	MNVSERINO	JAN-DEC. 2024					as project leader
		IAN DAVE B. CUSTODIO	JAN-Dec. 2024				MR McGriglan, van Entre no projekto.	As project/ study leader
		KJAGALVEZ	JAN-JUNE 2024				The modify's as the endormic The STA Top's year	as study leader
		LSPRECIADOS	JAN-JUNE 2024			THE PARTY OF THE P	Al-Architectorios and Association of	As study leader
		Jedan A. Cavero	JAN-JUNE 2024					As study leader
		Michelle Aubrey D. Cabase	JAN-JUNE 2024			et en folker transfer i en (de 1904 de de transfer de cue de transfer de transfer de transfer de transfer de tr	filder must national (its diffusions) make at superside	As study leader
		Zyra May H. Centino	JAN-JUNE 2024				PP (BBP KBP KBB) ey (BBS) dhalaidhe	As study leader
		Israel C. Embayarte	JAN-JUNE 2024				migration on the consideration of the consideration	As study leader
		Babylyn C. Lambert	JAN-JUNE 2024				Make a state of the state of th	As study leader
	ATTENDS training, SEMINAR and workshops	ALL FACULTY	JAN-JUNE 2024					As resource persons, participant, and Poster presenter

MFO 4. Administration Services	Signs appointments , requests,	ZYRA MAY H. CENTINO	JAN-JUNE 2024	As Department Head	as Departmen t Head	As Departmen t Head	As Department Head	As Department Head	As Departmen t Head	
	certificates, and etc.	LEMUEL S. PRECIADOS, ERNESTO F. BULAYOG, ZYRA MAY H. CENTINO	JAN-JUNE 2024	As members of the DOE Personnel Committee	As members of the DOE Personnel Committee	As members of the DOE Personnel Committee	As members of the DOE Personnel Committee	As members of the DOE Personnel Committee	As members of the DOE Personnel Committee	
	Attends meetings.	All Faculty	JAN-JUNE 2024	Department Meetings	Departmen t Meetings	Department Meetings	Departmen t Meetings	Departmen t Meetings	Departmen t Meetings	Departments, College, University Meetings
Protest di decembra (Protesto di Stri Stallando e conscioni della conscioni de	Prepares minutes of meetings.	JACAVERO	JAN-JUNE 2024				Marie Carache common Carache (carache (agree) and agree (carache (agree) agree) and agree (carache (agree) agree)	annath (600) - Shrianda rian janu (il recesse annath agus (in sea		As Department Secretary
	Reviews communicati ons, letters, requests and appointments	ZMHCENTINO	JAN-JUNE 2024	Daily	Daily	Daily	Daily	Daily	Daily	Except When On Official Business/Se minars/Works hops
	Releases students forms, certifications, permits and other communicati ons.	COSUGANOB	JAN-JUNE . 2024	Daily	Daily	Daily	Daily	Daily	Daily	Continuing process
	Delivers, processes and facilitates documents	COSUGANOB/ ANELITO C. PERNITO	JAN-JUNE 2024	Daily	Daily	Daily	Daily	Daily	Daily	Continuing Process, payroll for SA, job request etc.
	Prepares letters, transmittal, acknowledge	COSUGANOB	JAN-JUNE. 2024	Daily	Daily	Daily	Daily	Daily	Daily	Request Letters, Financial Reports,

ng teghaning programs sikkan nanganak akada kabupa	ment letters and other communicati ons.									Vouchers, Purchase Requests/PP MP
Эмен Фолости развата заказна до гозија	Records and releases documents.	COSUGANOB/ ANELITO C. PERNITO	JAN-JUNE 2024	Daily	Daily	Daily	Daily	Daily	Daily	Incoming and outgoing communicati ons
makan masa dan danwasanaka	Files documents.	COSUGANOB	JAN-JUNE 2024	Daily	Daily	Daily	Daily	Daily	Daily	Incoming Communicati ons Students Files, docs from other offices.
	Photocopies documents and other communicati ons.	COSUGANOB/ ANELITO C. PERNITO	JAN-JUNE 2024	Daily	Daily	Daily	Daily	Daily	Daily	Memos, Letters and Appointments
	Clean offices and surroundings	ANELITO C. PERNITO	JAN-JUNE 2024	Daily	Daily	Daily	Daily	Daily	Daily	

Prepared by:

YRA MAY H. CENTINO

Unit Head

### PERFORMANCE MONITORING FORM

Name of Employee: <u>Ian Dave B. Custodio</u>

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date of Completion	Quality of Output*	Overall Assessment of Output**	Remarks/ Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and return to students one week after, submit grades within the prescribed period, make herself available for students during consultation hours, revises course syllabus	Very satisfactory	Jan. 2024	June. 2025	June 2024	Impressive	Very Satisfactory	Done
2	Prepares instructional module/learning materials for face to face classes.	Very Satisfactory	Jan. 2024	March 2024	June 2024	Impressive	Very Satisfactory	Done
3	Attends meetings and performs functions as chairman/member of different committee of the department	Very Satisfactory	Jan. 2024	June 2024	June 2024	Impressive	Very Satisfactory	Done
4	Performs other functions	Very Satisfactory	Jan. 2024	June 2024	Dec. 2023	Impressive	Very Satisfactory	Done

<sup>\*</sup>Either very impressive, impressive, needs improvement, poor, very poor

Prepared by:

ZYRA MAY H. CENTING

**Unit Head** 

<sup>\*\*</sup>Outstanding, very satisfactory, unsatisfactory, poor

### EMPLOYEE DEVELOPMENT PLAN

Name of Employee

: Ian Dave B. Custodio

Performance Rating

: Outstanding

Aim:

To improve teaching capability of faculty member.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date:

Jan. 2024

Target Date: June 2024

First Step:

Required Mr. Custodio to prepare and update course syllabi, course content and teaching materials relevant to the current trends and needs of the graduate and undergraduate courses assigned for the 2<sup>nd</sup> semester, A.Y. 2023-2024.

Result:

Updated graduate course syllabi and other teaching materials.

Date:

April 2024

Target Date: June 2024

Next Step:

Improved further the Instructional Materials developed.

Outcome:

Final Step/Recommendation:

Mr. Custodio has prepared and updated instructional materials.

Prepared by:

ZYRA MAY H. CENTINO Unit Head

Conforme:

IAN DAVE B. CUSTODIO

Ratee



INSTRUCTION AND EVALUATION OFFICE VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte Phone/Fax: +63 053 565 0600 local 1104

Email: odie@vsu.edu.pn Website: www.vsu.edu.p

#### TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING

First Semester SY 2023-2024

Name of faculty: CUSTODIO, IAN DAVE B.

Department: Dept. of Economics

College: College of Management and Economics

	Course No. &	Lab/		RATING	% Evaluation	
	Descriptive Title	Lec	Num.	Adjec.	Rating	
Bcon 147	SPECIAL TOPICS IN BUSINESS ECONOMICS	LEC	5.00	Outstanding	100.0%	
AGEC211	STATISTICAL METHODS	LEC	5.00	Outstanding	100.0%	
		Average Rating	5.00	Outstanding	100.00%	

Source: Results of Teaching Performance Evaluation by Students filed at ODIE

Legend:

1.00 - 1.49 Poor (P) 1.50 - 2.49 Fair (F)

2.50 - 3.49 Satisfactory(S)

3.50 – 4.49 Very Satisfactory(VS) 4.50 – 5.00 Outstanding(O)

Prepared by:

VANESSA'W NAZAL

TPES in-Charge

Date: April 18, 2024

Attested by:

MA. RACHELKIM L . AURE

Director, Instruction and Evaluation

Date: April 18, 2024

Received by:

Ullle CUSTODIO, IAN DAVE B.

Name and Signature of Faculty

May 27, 2024

Distribution of copies: ODIE, College, Department, Faculty