

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **JACOB GLENN F. JANSALIN**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)	50%	4.84 x 50%	2.42
b. Students (50%)	50%	4.64 x 50%	2.02
Total for Instruction		↑	↑
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept.Head/CenterDirector (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL			4.45


EQUIVALENT NUMERICAL RATING:

Add: Additional Points, if any:


TOTAL NUMERICAL RATING:

ADJECTIVAL RATING:

Prepared by:


JACOB GLENN F. JANSALIN
Name of Faculty

Reviewed by:


ELIZABETH S. QUEVEDO
Department Head

Recommending Approval:



MA. THERESA P. LORETO
Dean/Director


Approved:

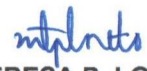

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **JACOB GLENN F. JANSALIN**, a faculty member of the **DEPARTMENT OF PURE AND APPLIED CHEMISTRY** delivered and agreed to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **JULY - DECEMBER 2021**.


JACOB GLENN F. JANSALIN
 Associate Professor
 Date: Jan. 13, 2022

Approved: 
ELIZABETH S. QUEVEDO
 Department Head
 Date: 1/18/2022


MA. THERESA P. LORETO
 College Dean
 Date: 2/8/2022

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
							Quality	Efficiency	Timelines	Average	
UMFO 1. ADVANCED EDUCATION SERVICES											
OVPI MFO 2. Graduate Student Management Services											
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE		Handled subjects/courses assigned							
	PI 8: Number of graduate students advised *	A2. Number of students advised		Acted as academic adviser to graduate students	2	4	5	5	5	5.00	
		A3 . Number of students advised on thesis/special problem/dissertation									
		As GAC Chairman		Advises and corrects research outline and thesis/SP/dissertation manuscript							
		AS GAC Member		Advises and corrects research outline and thesis/SP/dissertation manuscript							
		A4 . Number of students entertained for consultation purposes		Entertained students seeking consultation with faculty	1	5	5	5	5	5.00	

	PI 9: Number of instructional materials developed *	A5 . Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof							
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught							
		Assessment tools	Prepared assessment tools such as long exam, quizzes, problems sets, etc.	2	8	5	5	5	5.00	Summative Assessments (Exams), Quizzes, Project/Poster, Journal Report, Group report, E-portfolio, Learning Tasks
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom							
	PI 10 . Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handled and teached courses assigned	18	16.85	5	5	5	5.00	Chem 115 [3 sections, 57 total students] Chem 158 [2 sections, 32total students, Chem 150 [2 sections, 35 total students

	A10. Number of grade sheets submitted within prescribed period	Preparation	Prepared gradesheet and submits on or before deadline	4	7	5	5	5	5.00	Chem 115 [3 sections, 57 total students] Chem 158 [2 sections, 32 total students, Chem 150 [2 sections, 35 total students]
	A11. Number of INC forms with grade submitted within prescribed period		Facilitated students in their completion of the subject and submits completion forms with grade within prescribed period							
	A12. Number of trainings attended related to instruction	Trainings attended	Attended mandated trainings							
	A13. Number of long examinations administered and checked	exam prep	Administered and checked long examination for subjects taught							
	A14. Number of quizzes administered and checked		Prepared and checked quizzes for lec and lab							
	A15. Number of lab reports and term papers checked and graded		Checked lab reports and term papers submitted as required							
PI 8: Number of students advised: *	A16. Number of students advised:		<i>Acted as academic adviser to students</i>							
	A17. Number of students advised on thesis/ field practice/special problem:			3						
	As SRC Chairman	Advising/correction	Advised, and corrects research outline and thesis/SP manuscript	3	5	5	5	5	5.00	
	As SRC Member	Advising/correction	Advised and corrected research outline and thesis/SP manuscript	3						
	A18. Number of students entertained for consultation purposes		Entertained students consulting on subject taught, thesis and grades	10	20	5	5	5	5.00	
PI 9: Number of student organizations advised/ assisted *	A19. Number of Student organizations advised		<i>Advised student organizations recognized by USOO</i>							

		A20 . Number of Student organizations assisted on student related activities		Assisted student organizations in implementing student related activities							
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :		Prepared and submitted for review by the Technical Review Panel							
		On-line ready courseware		Prepares Instructional module/laboratory guide/workbook or a combination thereof							
		Supplemental learning resources		Prepared Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	3	5	5	5	5.00	
		Assessment tools		Prepared assessment tools such as long exam, quizzes, problems sets, etc.	10	12	5	5	5	5.00	
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor		Submitted the course ware duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational		Created virtual classroom using either Moodle or Google Classroom	1	0	3	3	3	3.00	
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:									
		Program accreditation/evaluation		Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		Agency/firm/Industry linkages		Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							

Average Rating (Total Over-all rating divided by		4.84
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.84
ADJECTIVAL RATING		O

Comments and Recommendation for Development Purpose:
Finish the PhD in Chemistry

Evaluated & Rated by:


ELIZABETH S. QUEVEDO

Head, DoPAC

Date: _____

Recommending Approval:


MA. THERESA P. LORETO

Dean, CAS

Date: 2/8/2022

Approved by:


BEATRIZ S. BELONIAS

VP for Academic Affairs

Date: 2/17/22

1- Quality 2 - Efficiency 3 - Timeliness 4 - Average

	1st	Q U A R T E R
	2nd	
<input checked="" type="checkbox"/>	3rd	
<input checked="" type="checkbox"/>	4th	

Name of Employee: JACOB GLENN F. JANSALIN


Head of Office: ELIZABETH S. QUEVEDO

Number of Personnel: 1

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	Advised to create and upload teaching/learning materials in the Moodle Classrooms				August 24, 2021
Coaching	Advised to attend another training on Moodle Classroom management				

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


ELIZABETH S. QUEVEDO
 Immediate Supervisor

Noted:


MA. THERESA P. LORETO
 Next Higher Supervisor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: JACOB GLENN F. JANSALIN

Performance Rating: _____

Aim: Aspire for an outstanding student rating in all subjects taught

Proposed Interventions to Improve Performance:

Date: January, 2022

Target Date: June 2022

First Step:

Create virtual classrooms, prepare and update learning materials for chemistry subjects to be taught in the 2nd Semester AY 2021-2022

Results:

Date: _____

Target Date: _____

Next Step:

Outcome: _____

Final Step/Recommendation:

Prepared by:



ELIZABETH S. QUEVEDO
Head, DoPAC

Conforme:



JACOB GLENN F. JANSALIN
Name of Ratee Faculty/Staff