

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: ISABELLE MAE J. AMORA

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		5.0x50%=2.50	
b. Students (50%)		4.00x50% = 2.00	
Total for Instruction	45%	4.50	2.03
2. Research			
a. Client/Dir. For Research (50%)		5.0 x 50% = 2.50	
b. Dept. Head/Center Director (50%)		5.0 x 50% = 2.50	
Total for Research	30%	5.0	1.50
3. Extension			
a. Client/Dir. For Extension (50%)		4.78 x 50%) = 2.39	
b. Dept Head/Center Director (50%)		4.78 x 50% = 2.39	
Total for Extension	15%	4.78	0.72
4. Administration	10%	5.00	0.50
TOTAL			4.75


EQUIVALENT NUMERICAL RATING: 4.75

Add: Additional Points, if any:


TOTAL NUMERICAL RATING: 4.75

ADJECTIVAL RATING: OUTSTANDING

Prepared by:


ISABELLE MAE J. AMORA
Name of Faculty

Reviewed by:


EDITHA G. CAGASAN
Department Head

Recommending Approval:


VICTOR B. ASIO
Dean/Director

Approved:


BEATRIZ S. BELONIAS
VP for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **ISABELLE MAE J. AMORA**, a faculty member of the **DEPARTMENT OF DEVELOPMENT COMMUNICATION** commit to the deliver and agreed to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **JULY TO DECEMBER 2021**.


ISABELLE MAE J. AMORA
Instructor I

Date: _____

Approved:


EDITHA G. CAGASAN
Department Head

Date: _____

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplish-ment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. HIGHER EDUCATION SERVICES										
MFO 1: Higher Education Services										
	Curricular Program Management Services	PI 1.Total Full-time Teaching Equivalent (FTE)	Handles subjects/courses assigned	4.32	16.00	5.0	5.0	5.0	5.0	DevC 126, DevC 200An, EIng 120
		PI 2.Number of students								
		On thesis/ field practice	As Adviser/SRC Member	5.00	7.00	5.0	5.0	5.0	5.0	
		PI 3. Number of instructional materials								
		Revised syllabi	Handles subjects/courses assigned	1.00	3.00	5.0	5.0	5.0	5.0	DevC 126, DevC 200An, EIng 120
		Revised Powerpoint lect. presentation (per course)	Handles subjects/courses	1.00	3.00	5.0	5.0	5.0	5.0	DevC 126, DevC 200An, EIng 120

Total Rating for Instruction										20.0	
Average Rating for Instruction										5.0	
MFO 2: Research Services											
	Research Services	PI 4. Number of research outputs presented in regional/national/ int'l									
		In institutional fora/conferences		1.00	4.00	5.0	5.0	5.0	5.0	5.0	AMIC, ADCEP, PACE, RTSPC
Total Rating for Research									5.0		
Average Rating for Research									5.0		
MFO 3: Extension Services											
	Extension Services	PI 5. Number of person-days trained weighted by length of training	To serve as resource person/paper presenter in trainings/seminar-workshops	50.00	50.00	5.0	5.0	4.0	4.67		
		PI 6. Number of beneficiaries served									
		Groups	SUCs/Govt. Agencies	3.00	4.00	5.0	5.0	4.0	4.67		
		Individuals	Info officers/faculty	5.00	6.00	5.0	5.0	5.0	5.0		
Total Rating for Extension									14.3		
Average Rating for Extension									4.78		
MFO 4: Support to Operations											
		PI 7. Number of seminars/ trainings/conventions/ workshops coordinated for entire university	To conduct trainings related to our field of expertise (as coordinator or facilitator)	1.00	4.00	5.0	5.0	5.0	5.0		
Total Rating for Support to Organizations										5.0	
Average Rating for Support to Organizations										5.0	

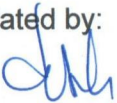
MFO 5: General Administration and Support Services										
	Zero percent complaint from clients served	<u>PI 8.</u> Zero percent complaint from clients	Good rapport to clients	100% complaint	zero complaint	5.0	5.0	5.0	5.0	100% no complaint
	Additional Outputs	<u>PI 9.</u> International linkage with East-West Center in		1	2	5.0	5.0	5.0	5.0	With two radio projects
Total Rating for GASS									10.0	
Average Rating for GASS									5.0	
TOTAL OVER-ALL RATING									54.33	

Average Rating		4.94
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		4.94
ADJECTIVAL RATING		OUTSTANDING


Comments & Recommendations
for Development Purpose:

Good job!


Evaluated & Rated by:


EDITHA G. CAGASAN
Department Head

Recommending Approval


VICTOR B. ASIO
Dean, CAFS

Approved by:


BEATRIZ S. BELONIAS
Vice President for Academic Affairs

Date:

Date:

Date:

PERFORMANCE MONITORING FORM
(July-December 2021)

Name of Employee: **ISABELLE MAE J. AMORA**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Continue to conduct virtual classes on DevC 126, DevC 200an, Elng 120 and check exams and requirements; submit grades	Very Satisfactory to Outstanding teaching performance as evaluated by students.	July 2021	August 2021	August 2021	Very impressive	Outstanding	Keep it up!
2	Update Syllabi and PowerPoints presentations in DevC 133n, DevC200a and teach those subjects.	Very Satisfactory to Outstanding teaching performance as evaluated by students.	July 2021	August 2021	August 2021	Very Impressive	Outstanding	Keep it up!
4	Conduct research and extension activities and present papers in RDE reviews and/or scientific conferences.	Research and extension activities undertaken and papers presented.	June 2021	September 2021	September 2021 Co-conceptualized a research proposal on SOA on Visual Arts for Mental Health and Environment which was approved for funding and implementation by EWC Hawaii	Very Impressive	Outstanding	Keep it up!

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


EDITHA G. CAGASAN
 OIC-Head, DDC

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **ISABELLE MAE AMORA**

Performance Rating: **OUTSTANDING**

Aim: To improve/enhance capabilities in instruction, research and extension.

Proposed Interventions to Improve Performance:

Date: **July 2021**

Target Date: **December 2021**

First Step:

1. Attend trainings to enhance capabilities in instruction, research and extension.
2. Finish MS studies and look for PhD scholarship preferably abroad.

Result:

Professional Advancement.

Date: **January 2022**

Target Date: **June 2022**

Next Step:

To get involved in more research opportunities.


Outcome:

Have high-quality research experiences.


Final Step/Recommendations:

Professional Advancement and enhanced teaching capability.

Prepared by:


EDITHA G. CAGASAN
OIC-Head, DDC

Conforme:


ISABELLE MAE J. AMORA
Ratee Faculty/Staff