SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **MARICEL V. CALHOUN**

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		4.71	
b. Students		4.33	
TOTAL for Instruction	80%	4.52	3.62
2. Research	0%	0.00	0.00
3. Extension	10%	5.00	0.50
4. Support Operations	0%	0.00	0.00
5 Administration	10%	5.00	0.50
TOTAL	100%		4.62

EQUIVALENT NUMERICAL RATING: 4.62
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: **4.62**

ADJECTIVAL RATING: **Outstanding**

Prepared by: Reviewed by:

MARICEL V. CALHOUN   **MAGDALENE C. UNAJAN**
Name of Faculty   Department Head

Recommending Approval:

                                JANNET C. BENCURE
                                College Dean

                Approved by:

                                BEATRIZ S. BELONIAS
                                Vice President for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MARICEL VILLALINO-CALHOUN, a faculty member of the DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY commit to the delivery and agree to be rated on th attainment of the following Accomplishments in accordance with the indicated measures for the period July-December, 2023.

Approved:

MARICEL VILLALINO-CALHOUN
Asst. Prof. 1
Date: 01/09/2024

MAGDALENE C. UNAJAN
Department Head
Date: 01/10/2024

JANNET C. BENCURE
College Dean
Date: 1/11/24

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
UMFD 1. ADVANCED EDUCATION SERVICES										
UMFD 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Teaches subjects/courses assigned	4	31.37	5	5	5	5.00	CSci22n(Lec)-1 CSci22n(Lec)-2 CSci11(Lec) – 3 CSci11(Lab) -3 ITEC11(Lec) -2
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	4	5	5	4	4	4.33	CSci22n(Lec)-1 CSci22n(Lec)-2 CSci11(Lec) – 3 CSci11(Lab) -3 ITEC11(Lec) -2
		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	2	4	5	4	4	4.33	Dela Cruz Airine A. Borneo Douglas Ramos Hugo C. Huntang John Lennicx

						5	5	5	5.00	
		A12. Number of trainings attended related to instruction	Attends mandated trainings	2	20	5	5	5	5.00	Faculty On-boarding; Mandatory Orientation and Re-orientation of Academic Advisers, Seminar on Table of Specification and Test Item Analysis; Workshop on Curriculum Planning, ORAN Trainings (15)
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	4	8	5	5	5	5.00	CSci22n(Lec)-2 CSci11(Lec) – 2 CSci11(Lab) -2 ITEC11(Lec) -2
		A14. Number of quizzes administered and checked	Prepares and checks lesson assessments	10	15	5	5	5	5.00	CSci22n(Lec)-5 CSci11(Lec) – 5 ITEC11(Lec) -5
		A15. Number of lab reports and term papers checked and graded	Checks lab reports submitted as required	4	10	5	5	5	5.00	CSci22n(Lab)-5 CSci11(Lab) -5
	PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to BSCS students	7	27	5	5	5	5.00	BSCS students (list attached)
		A17. Number of students advised on thesis/ field practice/special problem:	Advises and corrects thesis proposal/special problems	2	5	5	5	5	5.00	Roble, Diosalyn Pacomios, Jerome Falguera, Joshua Shanmykel, Dela Cruz Arguelles, Arvin Angelo
		A18. Number of students entertained for consultation purposes	Allots time to students seeking for consultation or advise.	10	27	5	5	5	5.00	BSCS students
	PI 9: Number of student organizations advised/ assisted *	A19. Number of Student organizations advised	Advises student organization recognized by USOO	1	1	4	4	4	4.00	CSS student organization
		A20. Number of Student organizations assisted on student related activities	Assists student organization in implementing student related activities	1	1	4	4	4	4.00	CSS student organization

PI 10: Number of instructional materials developed *	A 21 : Number of on-line courseware developed and submitted :	Prepares and submits for review by the Technical Review Panel								
	On-line ready courseware	*Prepares instructional module/laboratory guide/workbook or a combination thereof*	2		3	5	4	4	4.33	CSCI11 CSCI22n ITEC11
	Supplemental learning resources	*Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught*	2		15	5	5	5	5.00	CSCI11 (5) CSCI22n(8) ITEC11(2)
	Assessment tools	*Prepares assessment tools such as long exam, quizzes, problems sets, etc.*	2		18	5	5	5	5.00	CSCI22n(6) CSCI11(6) ITEC11(6)
	A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the courseware duly reviewed by TRP for editing by MMDC editor								
	A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	2		3	5	4	4	4.33	CSCI22n CSCI11 ITEC11
PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:									
	Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation								

		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A 26. Other outputs implementing the	Designs experiential learning							
								Total	67.33	
								Mean	4.81	
UMFD 3 . RESEARCH SERVICES										
UMFD 4. EXTENSION SERVICES										
PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership		1	5	5	5	5.00	Asia Open Radio Access Network	
PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer								
PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implements duly approved extension projects								
PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services								

PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries								

UMFD 5. SUPPORT TO OPERATIONS

	OVPI MFO 4. Program and Institutional Accreditation Services									
PI 8.Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of theQMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member		zero non-conformity						
	A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools		100% compliant						
	On program accreditations									
	On institutional accreditations									

UMFD 6. General Admin. & Support Services (GASS)

PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients	Zero % complaint	Zero % complaint	5	5	5	5.00	No complaint	
PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performing functions resulting to best practice								
	A 48.Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal								

Total Over-all Rating								85.33	
Average Rating								4.74	
Adjectival Rating								"O"	

		Comments & Recommendations for Development Purpose: It
Average Rating (Total	4.74	has been some time that she has earned her masters degree. She is
Additional Points:		encouraged to look into admission for PhD in Computer Science.
Punctuality		
Approved		
FINAL RATING	4.74	
ADJECTIVAL RATING	"Oustanding"	

Evaluated & Rated by:

MAGDALENE C UNAJAN
Department Head
Date: 01/18/2024

Recommending Approval

JANNET C. BENCURE
Dean, CET
Date: 1/18/24

Approved by:

BEATRIZ S. BELONIAS
Vice President for Instruction
Date: 01/16/24

Exhibit I

PERFORMANCE MONITORING FORM

Name of Employee: **MARICEL VILLALINO - CALHOUN**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as: prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grade sheets within prescribed period, makes him/herself available for student consultations during consultation hours, revises course syllabi, and approves manuscripts.	Very Satisfactory	July 2023	December 2023	December 2023	Very Impressive	Very satisfactory	Submit reports ahead of time
2	Attends meetings and performs functions as member of different	Very Satisfactory	July 2023	December 2023	July – December 2023	Impressive	Very Satisfactory	Needs to be participative in the meeting

	committees of the department							
3	Performs other functions	Very Satisfactory	July 2023	December 2023	July – December 2023	Needs improved	Satisfactory	Assigned tasks are not delivered and needs to improve initiative to do other tasks

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

MAGDALENE C. UNAJAN
Unit Head

Exhibit L

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ASST. PROF. MARICEL V. CALHOUN
Performance Rating: Outstanding

Aim: Encourage her to make research/project proposal related to Gender And Development (GAD)

Proposed Interventions to Improve Performance:

Date: July 2023   Target Date: December 2023

First Step:

Send her to training/seminar/workshop about GAD activities

Result:
Attendance in training/seminar/workshop related to GAD activities.

Date: Throughout the school year   Target Date: December 2023

Next Step:
Advise her to draft a research or project proposal with focus on GAD.

Outcome: GAD Project proposal

Final Step/Recommendation:

Instruct him to submit the GAD proposal to the ISRDS for approval and possible funding.

Prepared by:

MAGDALENE C. UNAJAN
Unit Head

Conforme:

MARICEL V. CALHOUN
Name of Ratee Faculty/Staff