



SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Exhibit

Name of Faculty Member: Mr. Leomarich F. Casinillo

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (100%)		4.76	
b. Students			
Total for Instruction	80%	4.76	3.81
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)		4.87	
Total for Research	0	4.87	0.24
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)	0%	0.00	
Total for Extension		0.00	0.00
4. Support to Operation	15%	4.67	0.47
5. Administration	5%	4.67	0.23
TOTAL			4.75

EQUIVALENT NUMERICAL RATING: 4.84

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.84

ADJECTIVAL RATING:

OUTSTANDING

Prepared by:

Reviewed by:

LEOMARICH F. CASINILLO

EUSEBIO R. LINA JR.

Name of Faculty

Department Head

Recommending Approval:

CANDELARIO L. CALIBO

Dean, CAS

Approved:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs



"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, LEOMARICH F. CASINILLO, a faculty member of the DEPARTMENT OF MATHEMATICS, College of Arts and Sciences commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period JANUARY 2020 to JUNE 2020.

LEOMARICH F. CASINILLO

Instructor

Date: 11/18/2020

Approved:

EUSEBIO R. LINA JR.

Department Head

Date: 11/19/2020

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)	
						Quality	Efficiency	Timelines	Average		
UMFO 2. HIGHER EDUCATION SERVICES											
OVPI UMFO 3. Higher Education Management Services											
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Teaches: Math 113e (1 lec); Math 106n (2 lec); Math 2 (1 lec); Math 101e (1 lec)	12	12 (vl)	5	5	5	5.00	Teaches: Math 113e (1 lec); Math 106n (2 lec); Math 2 (1 lec); Math 101e (1 lec)	
		New Course Outline	Prepares new course outline	1	1	5	5	4	4.67	Math 2	
		New syllabi OBE	Prepares new syllabi	1	4	5	5	4	4.67	Math 102e, Math 13n, Math13, Math 107n	
		Revised syllabi	Revised syllabi								
		New lab. manual	Revises one (1) lecture manual								
		Revised Lab. Manual	Revises one (1) laboratory manual								
		New Lecture manual	Prepares new manual	1	4	5	5	4	4.67	Volume 1 (100% completed); Volume 2 (On-going,to be fully accomplished in the second half of the year.)	
			A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	5	5	5	5	5	5.00	Math 113e (1 lec); Math 106n (2 lec); Math 2 (1 lec); Math 101e (1 lec)

		A11 . Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period							
		A12 . Number of trainings attended related to instruction	Attend mandated trainings							
		A13 . Number of long examinations administered and checked	Administers and checks long examination for subjects taught	10	10	5	5	5	5.00	
		A14 . Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	10	10	5	5	5	5.00	
		A15 . Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required							
	PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to students							
		A17 . Number of students advised on thesis/ field practice/special problem:								
		<i>As SRC Chairman</i>	Advises, and corrects research outline and thesis/SP manuscript							
		<i>As SRC Member</i>	Advises and corrects research outline and thesis/SP manuscript							
		A18 . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	15	15	4	5	5	4.67	
	PI 9: Number of student organizations advised/ assisted *	A19 . Number of Student organizations advised	Advises student organizations recognized by USOO							
		A20 . Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related							

	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel	4	4	4.5	5	4	4.50	Volume 1 (100% completed); Math 13, Math 13n, Math 102e, Math 107n
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	4	4.5	5	4	4.50	Volume 1 (100% completed); Volume 2 (On-going, to be fully accomplished in the second half of the year.); Math 13, Math 13n, Math 102e, Math 107n
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	4	4	5	5	5	5.00	Math 113e; Math 106n ; Math 2; Math 101e
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	4	4	5	5	5	5.00	Math 113e; Math 106n ; Math 2; Math 101e
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor	1	0					
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	1	1	4	5	5	4.67	
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal	1	1	4	5	4	4.33	
						Total			66.67	

UMFO 3 . RESEARCH SERVICES										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries	5	15	5	5	5	5.00	
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research oroject within the year	1	1	5	5	4	4.67	80 % completion
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication	2	3	5	5	5	5.00	
		<i>In refereed int'l journals</i>		2	3	5	5	5	5.00	
		<i>In refereed nat'l/regional journals</i>								
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scienfic for a/conferences							
		<i>In int'l fora/conferences</i>								
		<i>In nat'l/regional fora/conferences</i>								
	PI 5. Percent of research proposals approved *	A 31. Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation							
	PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by faculty or								
		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper	0	1	5	5	4	4.67	
		A 34. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output							

		A 35. Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal	1	0					
							Total	24.33		
UMFO 4. EXTENSION SERVICES										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership							
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer							
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implemtes duly approved extension projects							
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services							
	PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries							
	<i>Research Mentoring</i>	<i>Research Mentor</i>								
	<i>Peer reviewers/Panelists</i>	<i>Peer reviewers/Panelists</i>								
	<i>Resource Persons</i>	<i>Resource Persons</i>								

	Convenor/Organizer	Convenor/Organizer								
	Consultancy	Consultant								
	Evaluator	Evaluator								
	PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation							
	PI 11. Additional outputs *	A 42. No. of extension-related awards (extrn. conducted by faculty or student & faculty) *								
		A 43. Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal							
UMFO 5. SUPPORT TO OPERATIONS										
OVPI MFO 4. Program and Institutional Accreditation Services										
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	zero non-conformity	zero % conformity	5	5	4	4.67	
		A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools	100% complian	100% complaint	5	4	5	4.67	
		On program accreditations								
		On institutional accreditations								
						Total			9.33	

UMFO 6. General Admin. & Support Services									
	PI 2: Zero percent complaint from clients served	A 46: Customerly friendly frontline services	Provides customer friendly frontline services to clients	Zero % complaint	0% complaint	5	5	5	5.00
	PI 3: Additional Outputs	A 47: Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performing functions resulting to best practice						
		A 48: Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal	1	1	4	5	4	4.33
						Total			9.33
	Total Over-all Rating								109.67
	Average Rating								4.77
	Adjectival Rating								O

Average Rating (Total Over-all rating divided by 4)	4.77
Additional Points:	
Punctuality	
Approved Additional points (with copy of approval)	4.77
FINAL RATING	Outstanding
ADJECTIVAL RATING	

Comments & Recommendations for Development Purpose:
Pursue advanced studies and continue engaging in research and extension activities.

Evaluated & Rated by:

Eusebio R. Lina, Jr.
EUSEBIO R. LINA, JR.

Department Head

Date: *11/19/2020*

Recommending Approval

Candelario L. Calibo
CANDELARIO L. CALIBO

Dean, College of Arts and Sciences

Date: *12/9/20*

Approved by:

Beatriz S. Belonias
BEATRIZ S. BELONIAS

Vice President for Instruction

Date: *12/9/20*

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: LEOMARICH F. CASINILLOPerformance Rating: OutstandingAim: Encourage him to pursue advanced studies in mathematics

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: March 2020
intervention

Target Date: One year from date of

First Step:

Endorsed him to the Scholarship Committee for study leave with pay.

Result: He will be able to pursue the PhD Mathematics Program by August 2021.

Date: _____

Target Date: End of second semester

Next Step: To continue giving him moral support in his studies until target dated of full completion of studies in June 2024.

Outcome: Good grades

Final Step/Recommendation:

Prepared by:

Eusebio R. Lina, Jr.
DMP Head

Conforme:

LEOMARICH F. CASINILLO
ratee