

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: MEDARDO C. MAGDADARO JR. (Instructor II)  
Period: **July to December 2020**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean	40	4.81	1.924
b. Students	75		3.61
Total for Instruction	80		5.732
2. Research			
a. Client/Dir. for Research			
b. Dept. Head/Center Director			
Total for Research			
3. Extension			
a. Client/Dir. for Extension			
b. Dept. Head/Center Director			
Total for Extension			
4. Administration	20	5.00	1.00
5. Production			4.72
TOTAL	100		4.79

EQUIVALENT NUMERICAL RATING:

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.72  
4.79 }  
4.72  
4.79 }

ADJECTIVAL RATING:

OUTSTANDING

Prepared by:

Reviewed by:

MEDARDO C. MAGDADARO JR.  
Name of Faculty

SUZETTE B. LINA  
Department Head

Recommending Approval:

VICTOR B. ASIO

Dean, College of Agriculture and Food Science

Approved by:

BEATRIZ S. BELONIAS

Vice President, Academic Affairs

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MEDARDO C. MAGDADARO JR., a faculty member of the DEPARTMENT OF SOIL SCIENCE commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JANUARY-DECEMBER, 2020 (Accomplishment).

MEDARDO C. MAGDADARO JR  
INSTRUCTOR II  
Date: September 30, 2020

Approved:

SUZETTE B. LINA  
Department Head  
Date: 1/15/2021


MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
		<u>A4</u> . Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty	2	3	5	5	5	5.00	Ocilinaria, Garcia, castro
	<u>PI 9</u> : Number of instructional materials developed *	<u>A5</u> . Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems	2	3	5	5	5	5.00	SS 115 (Lec, Lab), SS110 (1 module), ES 001 (2 modules)
On-line ready courseware			Prepares Instructional module/laboratory guide/workbook or a combination thereof	2	3	5	5	5	5.00	SS 115 (Lec, Lab), SS110 (1 module), ES 001 (2 modules)
Supplemental learning resources			Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	10	10	4	5	5	4.67	
Assessment tools			Prepares assessment tools such as long exam, quizzes, problems sets, etc.	5	9	5	5	5	5.00	


	A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	3	3	5	4.5	5	4.83	SS 115, SS110 , ES 001
	<u>PI 10</u> . Additional outputs:	<u>A 8. Other outputs implementing the new normal due to covid 19</u>	1	1	4	4	4	4.00	
<b>UMFO 2. HIGHER EDUCATION SERVICES</b>									
<b>OVPI UMFO 3. Higher Education Management Services</b>									
	<u>PI 5</u> : Total FTE, coordinated, implemented and monitored *	<u>A9</u> . Actual Faculty's FTE	15	15.3	5	5	5	5.00	Soils 22 Lab, Soils 24 Lab, Soils 22 Lec
		<u>A10</u> . Number of grade sheets submitted within prescribed period	5	5	5	4	5	4.67	Soils 22 Lab, Soils 24 Lab, Soils 22 Lec
		<u>A12</u> . Number of trainings attended related to instruction	2	2	4.5	4.5	5	4.67	Webinars on making modules. Online training on google classroom and moodle.
		<u>A13</u> . Number of long examinations administered and checked	5	5	5	5	5	5.00	
		<u>A14</u> . Number of quizzes administered and checked	20	20	5	5	5	5.00	
		<u>A15</u> . Number of lab reports and term papers checked and graded	400	400	5	5	5	5.00	Soil 24 lab reports; Soil 22 lab reports
	<u>PI 8</u> : Number of students advised: *	<u>A16</u> . Number of students advised:	10	20	5	5	5	5.00	As indicated In Cumulus
		<u>A17</u> . Number of students advised on thesis/ field practice/special problem:	2	3	5	4	4.5	4.50	Serafin, Castro, Oclinaria
		As SRC Chairman	1	1	5	5	5	5.00	Oclinaria


		As SRC Member	Advises and corrects research outline and thesis/SP manuscript	2	2	4.5	4.5	4.5	4.50	Serafin, Castro
		<b>A18</b> . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	10	20	5	5	5	5.00	
	<b>PI 9:</b> Number of student organizations advised/ assisted *	<b>A19</b> . Number of Student organizations advised	Advises student organizations recognized by USOO	1	1	5	4	4	4.33	OSSM
		<b>A20</b> . Number of Student organizations assisted on student related activities	Assists student organizations in implementing student	1	1	5	4	4	4.33	OSSM
	<b>PI 10:</b> Number of instructional materials developed *	<b>A 21</b> : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel	3	3	5	5	5	5.00	SS 115, SS110 , ES 001
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	3	3	5	5	5	5.00	SS 115, SS110 , ES 001
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	10	10	5	5	4.5	4.83	
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	10	10	5	5	5	5.00	
		<b>A 24</b> : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	3	3	5	5	5	5.00	SS 115, SS110 , ES 001
Average									4.81	
TPES Rating									4.50	
UMFO 3 . RESEARCH SERVICES										
UMFO 4. EXTENSION SERVICES										
UMFO 5. SUPPORT TO OPERATIONS										
OVPI MFO 4. Program and Institutional Accreditation Services										

	<b>PI 8.</b> Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	<b>A 44.</b> Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	zero non-conformity	0	5	5	5	5	
		<b>A 45.</b> Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools	100% compliant	100	5	5	5	5	
<b>UMFO 6. General Admin. &amp; Support Services</b>										
	<b>PI 2.</b> Zero percent complaint from clients served	<b>A 46.</b> Customerly friendly frontline services	Provides customer friendly frontline services to clients	Zero % complaint	0	5	5	5	5.00	
	<b>Average</b>					5.00				
	<b>Average Rating</b>					4.72				
	<b>Adjectival Rating</b>					Outstanding				

Write research proposal & submit to VSU or external funding agencies.

Evaluated & Rated by:   
**SUZETTE B. LINA**  
 Department Head  
 Date:

Recommending Approval:   
**VICTOR B. ASIO**  
 Dean, CAFS  
 Date:

Approved by:   
**BEATRIZ S. BELONIAS**  
 Vice President for Instruction  
 Date:

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: MEDARDO C. MAGDADARO

Performance Rating: OUTSTANDING

Aim: To sustain outstanding performance of the department

Proposed Interventions to Improve Performance:

Full support from the University in terms of continuous faculty development program, research/extension activities and administrative support in the preparation of updated teaching materials.

Date: July 2020 Target Date: December 2020

First Step:

Revise/update Instructional Materials

Attend national and international scientific for a, seminars or workshops

Write proposals for possible funding

Result:

Prepared virtual classrooms

Prepared course syllabi for new courses handled

Date: January 2021 Target Date: June 2021

Next Step:

Write scientific proposals for future research

Collaborate other institutions for research and extension projects


Prepare virtual classroom, update syllabi and learning guides for 2<sup>nd</sup> semester classes

Outcome: Submit scientific proposals to other institutions for possible collaboration.


Final Step/Recommendation:

If proposal is approved and budget is ready, then implementation will follow.

Prepared by:

  
SUZETTE B. LINA  
Unit Head

Conforme:

  
MEDARDO C. MAGDADARO  
DSS Faculty