## SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: DR. CHRISTINA A. GABRILLO

	Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1.	Instruction			
	a. Head/Dean (50%)		5.0 x 50% = 2.5	
	b. Students (50%)		5.0 x 50% = 2.5	
	Total for Instruction	50%	5.0	2.5
2.	Research			
	a. Client/Dir. for Research (50%)		$5.0 \times 50\% = 2.5$	
	b. Dept. Head/ <b>Dean</b> /Center Director (50%)		5.0 x 50% = 2.5	
	Total for Research	20%	5.0	1.0
3.	Extension			
	a. Client/Dir. for Extension (50%)		5.0 x 50% = 2.5	
	b. Dept Head/Center Director (50%)		5.0 x 50% = 2.5	
	Total for Extension	20%	5.0	1.0
4.	Administration and other assignments	10%	5.0	0.5
	TOTAL	100%		5.0

**EQUIVALENT NUMERICAL RATING:** 

<u>5.0</u>

Add: Additional Points, if any: TOTAL NUMERICAL RATING:

<u>5.0</u>

ADJECTIVAL RATING:

**OUTSTANDING** 

Prepared by:

Reviewed by:

CHRISTINA A. GABRILLO

**Associate Professor** 

CAFS Dean

Approved:

**BEATRIZ S. BELONIAS** 

Vice President

# SUMMARY OF MODRICHAL RATINGS OF FACULTY MELIMBERS WITH MAILTRUS FOR CYTOMS

## Name of Faculty (Moniber: <u>PR. CHWISTINA A. GRBP-110</u>).

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	2.5 × & 00 × 0.8		e, ried/Uean (50%)
	2.0 x 50% = 2.5		b Students 50%
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V.L	0.8	20%	Fotoling Research
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terrange and an appear and a second	8.0 x 50% = 2.5		a. h. Chemy/Dir. For datension (30%)
The second secon	5 0 x 50% = 2.5		b. Dept //ead/Comer Director (50%)
0.7	5.8	1 3805	Tetal for Extension
3.0	0,7	3701	4. Administration and other congenients
VI. Č		£00	(APV)
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and the second second is	المسايمة المائية المسايرة الأسياء الميسونات		
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			Add: Adhidosal Points, if ney:
		발표 기	TOTAL NUMBERCAL NATION:
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	wa ta	avaive#	Prepared by:

VER Dean

:baveraca:

Sevinter <u>O Al Catheron</u> Vice Problem

### INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>CHRISTINA A. GABRILLO</u> ,	of the <b>Department of Development Comm</b>	<u>nunication</u> commits to delive	r and agree to be rated	I on the attainment of t	the following
accomplishments in accordance with	the indicated measures for the period <u>Janua</u>	ry to <u>June</u> , 20 <u>18</u> .			

CHRISTINA A. GABRILLO

Ratee

Approved:

VICTOR B. ASIO

lead of Uni
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				Actual		Ra	ting		Remarks
MFO & PAPs	Success Indicators	Tasks Assigned	Target	Accomplishment	Q¹	E²	T <sup>3</sup>	A⁴	
OVPI MFO 1: Advanced Education Services									
Graduate Degree Program Management Services	Total Full-time Teaching Equivalent (FTE)	Taught DEVC 213, Communication and Culture; DEVC 214, Organizational Communication; and DEVC 299, Graduate Seminar	3.34	4.78	5.0	5.0	5.0	5.0	
	Number of MS DevCom students graduated on time	Approval as DDC HEAD	1.00	2.00	5.0	5.0	5.0	5.0	Gahoy and Gica
OVPI MFO 2: Higher Education Services									
Curricular Program Management Services	Number of BS DevCom students graduated on time	Approval as DDC HEAD	20.00	25.00	5.0	5.0	5.0	5.0	
	PI8a. Number of students advised								
	On thesis/ field practice	As Department Head	20.00	40.00	5.0	5.0	5.0	5.0	
	PI 8b. Number of Student organizations Advised/ Assisted								
	Individuals	As DBGF	40.00	85.00	5.0	5.0	5.0	5.0	
	PI 9. Number of instructional materials developed								
	New syllabi	DEVC 213, 214, 299	2.00	3.00	5.0	5.0	5.0	5.0	

#### INDIVIDUAL PERSONNAMENT CONVINTIMENT & REVIEW FORM INCOME

I. CHRISTINA A. GARILLO ... of the Department of Development Commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period january to june, 2018.

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	New Powerpoint lecture presentation (per course)	DEVC 213, 214, 299	2.00	3.00	5.0	5.0	5.0	5.0	
	Revised Powerpoint lect. presentation (per course)	DEVC 213, 214, 299	2.00	3.00	5.0	5.0	5.0	5.0	
OVPI MFO 3: Research Services									
Research Services	PI 2. Number of research outputs presented in regional/national/ int'l fora/conferences								
	In institutional fora/conferences	ADCEP PHILIPPINES	1.0	1.0	5.0	5.0	5.0	5.0	
	PI 3. Number of research projects conducted and/or completed on schedule	IEC Design and Production	1.0	1.0	5.0	5.0	5.0	5.0	
	PI 4. Number of research proposals submitted	IEC Design and Production	1.0	1.0	5.0	5.0	5.0	5.0	
	PI 5. Percent of research proposals approved	DA-RFO8	1.0	1.0	5.0	5.0	5.0	5.0	
	PI 6. Amount of research money generated from external funding (Thousand PHP)	DA-RFO8	1,000, 000.00	2,400,0 00.00	5.0	5.0	5.0	5.0	
	PI 7. Amount of research money generated from institutional funding (Thousand PHP)	VSU	20,000	75,000. 00	5.0	5.0	5.0	5.0	
OVPI MFO 4: Research Services			<b>4.</b>			<u>.                                    </u>			
Extension Services	PI 1. Number of person-days trained weighted by length of training	For CHED-COD	100.00	200.00	5.0	5.0	5.0	5.0	
	PI 2. Number of IEC materials like radio plugs produced	Triple AAACU, Climate Change, All New Plugs at DYDC	5.00	10.00	5.0	5.0	5.0	5.0	
	PI 3. Number of beneficiaries served								
	Groups	PFRB, GOS, NGOS, Abaca Coalition	5.00	10.00	5.0	5.0	5.0	5.0	

				į	1				
	Individuals	FARMERS, ATI RTC8, YRRP	100.00	500.00	5.0	5.0	5.0	5.0	
	PI 4. Number of extension projects conducted and/or completed on schedule	BIDANI, YRRP SITES	1.00	2.00	5.0	5.0	5.0	5.0	
	PI 7. Amount of extension money generated from external funding (Thousand PHP)	with YRRP SITES	1,000, 000.00	2,400,0 00.00	5.0	5.0	5.0	5.0	
	PI 8. Amount of extension money generated from institutional funding (Thousand PHP)	BIDANI	20,000	50,000. 00	5.0	5.0	5.0	5.0	
OVPI MFO 5: Support to Operations Support to Operations	PI 1. Number of seminars/ trainings/conventions/ workshops coordinated for the entire university	ABACA SUMMIT, AAACU, AACCUP, RQAT, STRATEGIC PLANNING	2.00	5.00	5.0	5.0	5.0	5.0	
	PI 2. Number of in-house	ATI, RTC8, ATI-NTC,	1.00	3.00	5.0	5.0	5.0	5.0	
	seminars/trainings/ workshops/reviews conducted	DA-RFO8							
New Initiatives/Best Practices		DA-RFO8							
New Initiatives/Best Practices  Signed the MOA and received the money from the 2nd CHED-COD funds to implement the proposal		CRAGABRILLO	800,00 0.00	1,330,0 00.00	5.0	5.0	5.0	5.0	
Signed the MOA and received the money from the 2nd CHED-COD funds to implement the proposal On-going bidding of the 1Kilowatt FM transmittal as	conducted		1	· · · · · · · · · · · · · · · · · · ·	5.0	5.0	5.0	5.0	
Signed the MOA and received the money from the	National	CRAGABRILLO	0.00	2,000,0					
Signed the MOA and received the money from the 2nd CHED-COD funds to implement the proposal  On-going bidding of the 1Kilowatt FM transmittal as VSU counterpart to the DDC 2ND CHED CO  Reaccredited with the BSDC program as AACCUP	National  Institutional	CRAGABRILLO	0.00 1,200, 000.00	2,000,0 00.00	5.0	5.0	5.0	5.0	

DESIGNATED AS UNIT HEAD/STATION MANAGER	INSTITUTIONAL	CRAGABRILLO	1.00	2.00	5.0	5.0	5.0	5.0	
1 CLASSROOM GIVEN TO DDC IN THE 2ND FLOOR OF ADE BUILDING	INSTITUTIONAL	CRAGABRILLO	1.00	1.00	5.0	5.0	5.0	5.0	
VOTED AS SECRETARY TO THE REGIONAL ABACA COALITION	REGIONAL	CRAGABRILLO	1.00	1.00	5.0	5.0	5.0	5.0	
AMOUNT GENERATED AS IGP FOR VSU	INSTITUTIONAL	CRAGABRILLO	500,00 0.00	800,000 .00	5.0	5.0	5.0	5.0	
DESIGNATED AS CHAIRPERSON & EMCEE IN UNIVERSITY STANDING COMMITTEES	INSTITUTIONAL	CRAGABRILLO	20.00	30.00	5.0	5.0	5.0	5.0	
CONDUCTED OUR TEAM BUILDING ACTIVITY WITH OBEDIZED SYLLABI AS OUTPUT	DEPARTMENTAL	CRAGABRILLO	1.00	1.00	5.0	5.0	5.0	5.0	
STRENGTHENED LINKAGES WITH UPLB CDC & SUCS OFFERING DEVCOM	NATIONAL, REGIONAL	CRAGABRILLO	10.00	15.00	5.0	5.0	5.0	5.0	
	25								
& SOCS OFF ENGINEER PROPERTY.									
OVPI MFO 6: General Administration and Support Service General Admin. & Support Services (GASS)	PI 1. Number of departments and/or service units supervised and monitored	DDC & DYDC-FM	1.00	2.00	5.0	5.0	5.0	5.0	
OVPI MFO 6: General Administration and Support Service	PI 1. Number of departments and/or	DDC & DYDC-FM  DDC & DYDC-FM	1.00	2.00	5.0	5.0	5.0	5.0	
OVPI MFO 6: General Administration and Support Service	PI 1. Number of departments and/or service units supervised and monitored  PI 2. Number of management meetings								
OVPI MFO 6: General Administration and Support Service	PI 1. Number of departments and/or service units supervised and monitored  PI 2. Number of management meetings conducted  PI 3. Number of documents evaluated	DDC & DYDC-FM	10.00	20.00	5.0	5.0	5.0	5.0	
OVPI MFO 6: General Administration and Support Service	PI 1. Number of departments and/or service units supervised and monitored  PI 2. Number of management meetings conducted  PI 3. Number of documents evaluated and approved  PI 4. Number of academic	DDC & DYDC-FM for both offices	10.00	20.00 1,200.0 0	5.0	5.0	5.0	5.0	
OVPI MFO 6: General Administration and Support Service	PI 1. Number of departments and/or service units supervised and monitored  PI 2. Number of management meetings conducted  PI 3. Number of documents evaluated and approved  PI 4. Number of academic lecture/laboratory rooms maintained  PI 6. Area of lawn maintained (sq.m,	DDC & DYDC-FM for both offices	10.00 500 3.00	20.00 1,200.0 0 5.00	5.0	5.0	5.0 5.0 5.0	5.0	

	PI 9. Additional Outpo.	•							,	
Total Over-all Rating						5.0				
Average Rating (Total Over-all rating divided by 4)		210.00	Comments 8	& Recommend	lations for	r Devel	opme	nt Puro	ose:	
Additional Points:							орс.			
Approved Additional points (with copy of approval)			maned	to a High	Desa-	_ rens	end	! par	مم	
FINAL RATING		5.00	//www.	to publish in je		-, 000		pe of	<i>y</i> <b>-</b>	
ADJECTIVAL RATING		OUTSTANDING		in gi	your c					
Evaluated & Rated by:	Recommending Approval:	Approved by:								
CHRISTINA A. GABRILLO	VICTOR B. ASIO	ВЕАТИЯ	L S. BELONIAS							

Date:

Dean/Director

Date:

4 – Average

3 - Timeliness

Vice President

Dept/Unit Head

2 – Efficiency

Date:

1 – Quality

## Exhibit I

## PERFORMANCE MONITORING FORM

Name of Employee: CHRISTINA A. GABRILLO

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendat ion
1	Update Syllabi and PowerPoints of her master's in devcom classes in DEVC213, DEVC214, DEVC218 and DEVC299 and teach those subjects. I used games, VLOGS, film reviews, and role plays as teaching strategies aside from the usual class reporting.	Graduate students actively participating in the class discussions and learning from it.	January 2018	December 2018	December 2018	Very Impressive	Outstanding	Keep it up!
2	Provide guidance and supervision to her undergraduate/graduate thesis advisees for their outlines and manuscripts and review and approve all devcom theses.	DEVCOM thesis students graduated on time.	January 2018	December 2018	December 2018	Very Impressive	Outstanding	Keep it up!
3	Serve as head to the DEVCOM department and	Expected deliverables of	January 2018	December 2018	December 2018	Very Impressive	Outstanding	Keep it up!

	station manager of DYDC-FM.	the 2 offices are met.						
4	Act as secretary to the regional ABACA COALITION.	Done minutes of the meetings, position papers	January 2018	December 2018	December 2018	Very Impressive	Outstanding	Keep it up!
5	Conduct research in 2 <sup>ND</sup> CHED –COD and extension activities in IEC in support to YRRP and present papers in scientific conferences.	Research and extension activities undertaken and papers presented.	January 2018	December 2018	December 2018	Very Impressive	Outstanding	Keep it up!

<sup>\*</sup> Either Very Impressive, Impressive, Needs Improvement, Poor, Very Poor

Prepared by:

VICTOR B. ASIO
CAFS Dean

<sup>\*\*</sup>Outstanding, Very Satisfactory, Satisfactory, Unsatisfactory, Poor

# PERFORMANCE MONITORING & COACHING JOURNAL January - June, 2018

Х	1st	QUARTER
Х	2nd	
	3rd	
	4th	

Name of Office:

**DEPARTMENT OF DEVELOPMENT COMMUNICATION** 

**Head of Office:** 

**CHRISTINA A. GABRILLO** 

Name of Faculty:

**ROTACIO S. GRAVOSO** 

**EDITHA G. CAGASAN** 

JED ASAPH D. CORTES

**REY MARTIN L. REOMA** 

**MAE CLAUDINE M. GICA** 

Name of Staff:

FRANCISCO M. VALENZONA

**JESSE C. TULIN** 

	A ativity					
	Activity Monitoring	Meeting		Maria	Others (Pls.	Remarks
		One-on-One	Group	Memo	specify)	
	Monitoring					
		DONE IN				DONE THROUGH
	MONITORING OF	MARCH 2018				CLASS
	CLASSES, PROGRESS OF					OBSERVATIONS,
	STUDENT-THESES					NOTICE TO
1	ADVISING, INTERNSHIP,					FACULTY,
	SUBMISSION OF GRADES,					REMINDERS, FACE
	TEACHING PERFORMANCE			1		TO FACE AND
	AND OTHER ACADEMIC-				-a,	GROUP MEETINGS
	RELATED ACTIVITIES.		DONE IN JUNE			
			2018			

### PERFORMANCE MONTORING & COACHINE MULISINAL lanuary June, 1016

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Name of Office:

Head of Officer

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Name of Faculty:

ROTACHIS. GRAVUND

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Warne of Staff:

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			Eyelt Milayon	ì	RELATED ACTIVITIES.	
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2	MONITORING OF THEIR RESEARCH AND EXTENSION ACTIVITIES AS WELL AS THEIR RESPECTIVE PROJECTS FUNDED BY VSU AND OUTSIDE OF VSU.	DONE IN MARCH 2018	DONE IN JUNE 2018		THEY WERE ASKED ON UPDATES OF THEIR ON-GOING RESEARCH AND EXTENSION PROJECTS.
	Coaching	2015 11			
1	SOME TIPS ARE GIVEN DURING MEETINGS AND TEAM BUILDING ACTIVITIES TO IMPROVE THEIR TEACHING PERFORMANCE.	DONE IN MARCH 2018	DONE IN JUNE 2018		
2	INDIVIDUAL CONSULTATIONS DONE WITH THE ADMIN STAFF.	DONE IN MARCH 2018	DONE IN JUNE 2018		

Note: Please indicate the date in the appropriated box when the monitoring was conducted.

Conducted by:

HRISTINA A. GABRILLO

Head, DDC

Noted by:

VICTOR B. ASIO

CAFS Dean

#### **EMPLOYEE DEVELOPMENT PLAN**

Name of Employee: **CHRISTINA A. GABRILLO** 

Performance Rating: OUTSTANDING

Aim: To see to it that quality of instruction, research, extension and linkages is continued.

**Proposed Interventions to Improve Performance:** 

Date: January 2018 Target Date: December 2018

First Step: Improve facilities at DDC, access of students to these facilities, quality of communication research and field work activities of faculty and students and establish linkages in the ASEAN region.

Outcome: Enhanced skills of students and faculty and DDC's presence in the ASEAN network.

Date: January 2018 Target Date: December 2018

Next Step: Make a compilation of OBE-based syllabi, PowerPoint AV-aids, archive research and extension project terminal and progress reports, MOAs, etc.

Outcome: Quality of course contents is enhanced; lessons can be easily gleaned from the experiences in the field as shown in the terminal reports; and more linkages are established.

Final Step/Recommendation: Publish scientific articles in refereed journals.

Prepared by:

**CAFS Dean** 

Conforme:

**CHRISTINA A. GABRILLO** 

Ratee

### MAIN TYREN FOR SEVER PRANT PLANT

Name of Engloyee CANATINA A. UABIULO Perfuence hadne: CYTSYANGINS

Airm To see to it that quality of instruction, research, extension and lutrages is continued.

Proposed interventions to inprove Performance:

Date: January 2018 - Target Pare: December 2018

First Scept improve facilities at DDC, pocess of sindents to these facilities, quality of communication research and field work activities of faculty and students and escabilish linkages in the ASEAN region.

Outcome: Enhanted skills of students and lacilty and DDC's presence to the ASEAN network.

Date: January 2018 Target Date: December 2015;

Hest Step, Make a compulation of OBL-based synkbi, PowerPoint AV-aids, archive research and ewension project torminal and progress reports. MOV.s. etc.

Outcome: Quality of course contents he subsoced; lessons can be easily aleaned from the experiences in the delt as shown in the monthly reports and more includes one established.

Final Step/Recommendation: Publish scientific articles to refereed journals.

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Conformet;

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