

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: CATHERINE C. ARRADAZA

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.8 x 50%= 2.4	
b. Students (50%)		5 x 50% = 2.5	
Total for Instruction	40%	4.9	1.96
2. Research			
a. Client/Dir. for Research (50%)		4.4 x 50% = 2.2	
b. Dept. Head/Center Director (50%)		4.4 x 50% = 2.2	
Total for Research	30%	4.4	1.32
3. Extension			
a. Client/Dir. for Extension (50%)		5.0 x 50%) = 2.5	
b. Dept Head/Center Director (50%)		5.0 x 50% = 2.5	
Total for Extension	15%	5	0.75
4. Administration	15%	5	0.75
5. Production	n/a		
TOTAL			4.78

EQUIVALENT NUMERICAL RATING: 4.78

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.78

ADJECTIVAL RATING: Outstanding

Prepared by:

CATHERINE C. ARRADAZA

Name of Faculty

Reviewed by:

ROSARIO A. SALAS

Department Head

Recommending Approval:

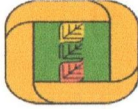
VICTOR B. ASIO

Dean/Director

Approved:

BEATRIZ S. BELONIAS

Vice President



Visayas State University
OFFICE OF THE VICE PRESIDENT FOR INSTRUCTION
Visca, Baybay City, Leyte

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW (IPCR)

I, CATHERINE C. ARRADAZA, Assistant Professor, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2019.

CATHERINE C. ARRADAZA
Faculty, DOH
Date: _____

ROSARIO A. SALAS, PhD
Head, DOH
Date: _____



MFOs and Performance indicators	Success Indicator (SI)	Task Assigned	Target		Quality	Efficiency	Timeliness	Average	Remarks	
				Actual Accomplishment						
MINIMUM PIs PER MFO FOR ACADEMIC DEPARTMENT'S OPCR										
UFMO 1	ADVANCED EDUCATON SERVICES									
	OVPI MFO 1	Graduate Degree Program Management Services	Teach graduate courses and Advise grad. Students							
	PI 1	Graduate deree program monitored								
	PI 2*	Total Graduate FTE monitored	Hort 300 /Hort 400	2	2	5	5	5	Hort 300 -3; Hort 400- 2	
	PI 3.	Percentage increase in number of graduate students enrolled								
	PI 4	Percentage increase in number of graduate students who graduated within prescribed period								
	OVPI MFO 2	Graduate Student Managemet Services								
	PI 1	Number of graduate students awarded with scholarships/ assistantships								
	PI 2	Percentage of graduate students awarded with scholarship/ assistantship who graduated within the prescribed period								
	PI 3	Number of graduate students awarded with honor/distinction upon graduation								
	PI 4	Number of graduate students advised		GAC Adviser-3MS; 1PhD/ GAC member-2MS; 1PhD	GAC Adviser-3MS; 1PhD/ GAC member-2MS; 1PhD	5	5	5	5	See list below
UMFO 2	HIGHER EDUCATION SERVICES	Teach undergraduate courses and advise thesis students								
	OVPI MFO 1	Curriculum Program Management Services								
	PI 1*	Total Undergraduate FTE monitored	Classes handled: Hort 173 lec & lab; CropSCi 22 lab	10	22.53	5	5	5	5	Hort 173 lec& lab, CropSCi 22 lab
	PI 2	Number of undergraduate curricular programs compliant to CMO								

Control No. 119

	TOTAL OVER-ALL RATING AVERAGE RATING ADJECTIVAL RATING							91.65	
								4.82	
								Outstanding	

* on per capita basis

Evaluated and rated by

Rosal
ROSARIO A. SALAS
Head, DOH
Date: _____

Recommending Approval:

V. B. Asio
VICTOR B. ASIO
Dean, CAFS
Date: _____

Approved:

Beatriz S. Belonias
BEATRIZ S. BELONIAS
Vice President for Instruction
Date: _____

Comments & Recommendations for Development purposes

Publish more in reputed Journal

Table 1. FTE Computation

Courses handled: 2nd Sem (January - June 2019)

	Contact	No. weeks/ sem	No. of student	Denominator	FTE
January 2018 - December 2018					
CrpSci 22 lab	3		29	20	4.35
CrpSci 22 lab	3		36	20	5.40
Hort 173 Lec	3		23	20	3.45
Hort 173 Lab	3		23	20	3.45
Hort 200 (adviser)	1.5		8	20	0.60
Hort 200 (SRC-member)	1.5		10	12	1.25
Hort 300 (adviser)	1.5		4	12	0.50
Hort 300 (SRC-Member)	1.5		2	12	0.25
Hort 400 (adviser)	1.5		2	12	0.25
Hort 400 (SRC-Member)	1.5		1	12	0.13
Sub-Total			65	160	4.35
Grand Total					4.35

Undergrad Advisees

1. Rosemarie Corpin-BSA
2. Marites Custudio-BSA
3. Harold Mariquit-BSA
4. Anne Rose Monteverde-BSA
5. Mardre M. Calogcog-BSA
6. Roland Anong-BSA
7. Pauline Jan A. Oppus-BSBiotech
8. Michael Labana-BSBiotech

Graduate Students

Adviser : MS

1. Leo Caindoy
2. Jannu Geuseppe Clemena
3. Jessa Hanamichi Caralde
4. Rommel Agunos

GAC member: MS

1. Aileen Tomoc

Adviser : PhD

1. Ramonita C. Verano
2. Whilma Tuyan

GAC member: PhD

1. Jasper Abasalo

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: CATHERINE C. ARRADAZA
Performance Rating: OUTSTANDING

Aim: Maintain the outstanding rating
Proposed Interventions to Improve Performance: _____

Date: January 2019 Target Date: December 2019

First Step:

- To supervise and monitor all ViHOS organization activities.
- To actively participate in all department, college and university activities.
- To write and submit scientific paper for publication in refereed journal.
- To attend and participate in trainings/seminars/scientific forums.
- To prepare reports for projects.
- Maintain and improve the Plant Tissue Culture laboratory.
- Advise students (highschool, undergraduate, graduate).

Result:

- Supervised and monitored all ViHOS organization activities.
- Participated in all department, college and university activities.
- Has written and submitted scientific papers for publication.
- Attended and participated in trainings/seminars/scientific forums.
- Prepared quarterly and annual reports for projects.
- Maintained and improved the Plant Tissue Culture laboratory.
- Advised students (highschool, undergraduate, graduate).

Date: January 2020 Target Date: December 2020


Next Step:

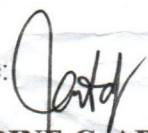
- To supervise and monitor all ViHOS organization activities
- To actively participate in all department, college and university activities.
- To submit and publish scientific paper in refereed journal.
- To attend and participate in trainings/seminars/scientific forums.
- To prepare reports for projects.
- Manage the Plant Tissue Culture laboratory.
- Advise students (highschool, undergraduate, graduate).

Outcome: _____

Final
Step/Recommendation: _____

Prepared by:


ROSARIO A. SALAS
Unit Head

Conforme: 
CATHERINE C. ARRADAZA
Name of Ratee Faculty/Staff