

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS**

RECEIVED  
20 MAY 2022

Name of Faculty Member: **JUSTINE BENNETTE H. MILLADO**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)			
b. Students (50%)			
Total for Instruction	60%	4.97 x 0.6	2.982
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research	30%	5.0 x 0.3	1.500
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension	10%	4.93 x 0.1	0.493
4. Administration			
5. Production			
TOTAL			4.975

EQUIVALENT NUMERICAL RATING: 4.975

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.975

ADJECTIVAL RATING:

**OUTSTANDING**

Prepared by:

**JUSTINE BENNETTE H. MILLADO**  
Name of Faculty

Reviewed by:

**ELVIRA L. OCLARIT**  
Department Head

Recommending Approval:

**VICTOR B. ASIO**  
Dean/Director

Approved:

**BEATRIZ S. BELONIAS**  
Vice President







		<i>As GAC Chairman</i>		Advises and corrects research outline and thesis/SP/dissertation manuscript		1	5	5	5	5.00	
		<i>AS GAC Member</i>		Advises and corrects research outline and thesis/SP/dissertation manuscript							
		<b>A4.</b> <i>Number of students entertained for consultation purposes</i>		<i>Entertains students seeking consultation with faculty</i>	2	5	5	5	5	5.00	
	<b>PI 9:</b> Number of instructional materials developed *	<b>A5.</b> <i>Number of on-line ready coursewares developed and submitted for review</i>		<i>Converts the existing instructional materials into flexible learning systems</i>		1	5	5	5	5.00	
		<i>On-line ready courseware</i>		<i>Prepares Instructional module/laboratory guide/workbook or a combination thereof</i>		1	5	5	5	5.00	
		<i>Supplemental learning resources</i>		<i>Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught</i>	2	5	5	5	5	5.00	
		<i>Assessment tools</i>		<i>Prepares assessment tools such as long exam, quizzes, problems sets, etc.</i>		2	5	5	5	5.00	



A 6 : Number of on-line course were reviewed by TRP & edited by MMDC editor				Submits the course were duly reviewed by TRP for editing by MMDC editor							
A 7 : Number of virtual classroom created and operational				Creates virtual classroom using either Moddle or Google Classroom							
	PI 10 . Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19		Designs experiential learning activities and other outputs to implement new normal	1	2	5	5	5	5.00	
<b>UMFO 2. HIGHER EDUCATION SERVICES</b>											
<b>OVPI UMFO 3. Higher Education Management Servi</b>											
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE		Handles and teaches courses assigned	2	3	5	4	5	4.67	
		A10 . Number of grade sheets submitted within prescribed period	Preparation	Prepares gradesheet and submits on or before deadline	1	2	5	5	5	5.00	
		A 11 . Number of INC forms with grade submitted within prescribed period		Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period							
		A12 . Number of trainings attended related to instruction	Trainings attended	Attend mandated trainings		1	5	5	5	5.00	



		<b>A13</b> . Number of long examinations administered and checked	exam prep	Administers and checks long examination for subjects taught	2	8	5	5	5	5.00	
		<b>A14</b> . Number of quizzes administered and checked		Prepares and checks quizzes for lec and lab	3	4	5	4	5	4.67	
		<b>A15</b> . Number of lab reports and term papers checked and graded		Checks lab reports and term papers submitted as required	20	576	5	5	5	5.00	
	<b>PI 8:</b> Number of students advised: *	<b>A16</b> . Number of students advised:		Acts as academic adviser to students	1	6	5	5	5	5.00	
		<b>A17</b> . Number of students advised on thesis/ field practice/special problem:									
		As SRC Chairman	Advising/correction	Advises, and corrects research outline and thesis/SP manuscript		1	5	5	5	5.00	
		As SRC Member	Advising/correction	Advises and corrects research outline and thesis/SP manuscript		1	5	5	5	5.00	
		<b>A18</b> . Number of students entertained for consultation purposes		Entertains students consulting on subject taught, thesis and grades	5	56	5	5	5	5.00	
	<b>PI 9:</b> Number of student organizations advised/ assisted *	<b>A19</b> . Number of Student organizations advised		Advises student organizations recognized by USSO							



		<b>A20</b> : Number of Student organizations assisted on student related activities		Assists student organizations in implementing student related activities							
	<b>PI 10:</b> Number of instructional materials developed *	<b>A 21</b> : Number of on-line course ware developed and submitted :		Prepares and submits for review by the Technical Review Panel							
		On-line ready courseware		Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	2	5	5	5	5.00	
		Supplemental learning resources		Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	3	14	5	5	5	5.00	
		Assessment tools		Prepares assessment tools such as long exam, quizzes, problems sets, etc.	3	8	5	5	5	5.00	
		<b>A 23</b> : Number of on-line course ware reviewed by TRP & edited by MMDC editor		Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		<b>A 24</b> : Number of virtual classroom created and operational		Creates virtual classroom using either Moodle or Google Classroom	1	2	5	5	5	5.00	



	<b>PI 11.</b> Additional outputs	<b>A 25.</b> Number of Additional outputs accomplished:									
		Program accreditation/ evaluation		Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation	2	9	5	5	5	5.00	
		Agency/firm/Industry linkages		Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		<b>A 26.</b> Other outputs implementing the new normal due to covid 19		Designs experiential learning activities and other outputs to implement new normal	1	4	5	5	5	5.00	
<b>UMFO 3 . RESEARCH SERVICES</b>											
	<b>PI 1.</b> Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	<b>A27.</b> Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *		Conducts research for possible utilization by industry or other beneficiaries	1	2	5	5	5	5.00	
	<b>PI 2.</b> Number of research outputs completed within the year *	<b>A 28.</b> Number of research outputs completed within the year *		Conducts and completes research project within the year							







		<b>A 33.</b> Number of journal articles/scientific paper received and reviewed as peer-reviewer		Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper		1	5	5	5	5.00	
		<b>A 34.</b> Number of UMs submitted to ITSO, VSU	UM preparation	Prepares and submits application for UM of technology generated out of research output							
		<b>A 35.</b> Other outputs implementing the new normal due to covid 19		Designs research related activities and other outputs to implement new normal							
<b>UMFO 4. EXTENSION SERVICES</b>											
	<b>PI 1.</b> Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	<b>A 36.</b> Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained		Identifies and links with probable partners for extension activities and maintains this active partnership		1	5	5	5	5.00	
	<b>PI 2.</b> Number of trainees weighted by the length of training	<b>A 37.</b> Number of trainees weighted by the length of training		Conducts trainings among beneficiaries of technologies for transfer	5	138.5	5	5	5	5.00	





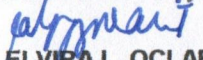


	<b>PI 8.</b> Percent of extension proposals approved *	<b>A 41.</b> Percent of extension proposals approved *		Prepares extension project proposals, submits and follow up its approval for immediate implementation							
	<b>PI 11.</b> Additional outputs *	<b>A 42.</b> No. of extension-related awards (extn. conducted by faculty or student & faculty) *									
		<b>A 43.</b> Other outputs implementing the new normal due to covid 19		Designs extension related activities and other outputs to implement new normal		1	5	5	5	5.00	
<b>UMFO 5. SUPPORT TO OPERATIONS</b>											
	<b>OVPI MFO 4. Program and Institutional Accreditation Services</b>										
	<b>PI 8.</b> Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	<b>A 44.</b> Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*		Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	zero non-conformity					5.00	
		<b>A 45.</b> Compliance to all requirements of the program and institutional accreditations:	Minutes Preparation	Prepares required documents and complies all requirements as prescribed in the	100% compliant					5.00	
		On program accreditations	Pilot Plant Manager								

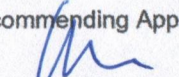


		On institutional accreditations	SSF Rootcrop facility								
<b>UMFO 6. General Admin. &amp; Support Services</b>											
	<b>PI 2.</b> Zero percent complaint from clients served	<b>A 46.</b> Customerly friendly frontline services		Provides customer friendly frontline services to clients		Zero% complaints	5	5	5	5.00	
	<b>PI 3:</b> Additional Outputs	<b>A 47.</b> Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *		Initiates/introduces improvements in performing functions resulting to best practice							
		<b>A 48.</b> Other outputs implementing the new normal due to covid 19		Designs administration/management related activities and other outputs to implement new normal							
	<b>Total Over-all Rating</b>									203.68	
	<b>Average Rating</b>									4.97	
	<b>Adjectival Rating</b>										

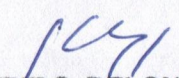
Evaluated & Rated by:

  
**ELVIRA L. OCLARIT**  
 Department Head  
 Date:

Recommending Approval

  
**VICTOR B. ASIO**  
 Dean, CAFS  
 Date:

Approved by:

  
**BEATRIZ S. BELONIAS**  
 Vice President for Academic Affairs  
 Date:



## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Justine Bennette H. Millado

Performance Rating: Outstanding

Aim: Revision of old entomology graduate course offerings and add more researches to the department

Proposed Interventions to Improve Performance:

Date: \_\_\_\_\_ Target Date: \_\_\_\_\_

First Step: Revise syllabus of graduate courses and submit proposals to various agencies

Result:

Date: \_\_\_\_\_ Target Date: \_\_\_\_\_

Next Step:

Outcome: \_\_\_\_\_

Final Step/Recommendation:

Prepared by:

ELVIRA L. OCLARIT

Unit Head

Conforme:

JUSTINE BENNETTE H. MILLADO

Name of Ratee Faculty/Staff