

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS
July-December 2017 -ok**

Name of faculty Member: JOSELLE R. CAYETANO

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x 3)
1. Instruction			
a. Head/Dean (50%)		$4.66 \times 50\% = 2.33$	
b. Students (50%)		$5.0 \times 50\% = 2.50$	
Total for Instruction	75 %	4.83	3.62
2. Extension	15%	5.0	.75
3. Support to Operations	10%	5.0	.50

Equivalent numerical rating
Add: additional Points if any:
Total Numerical Rating:

4.87

4.87

Adjectival rating:

OUTSTANDING

Prepared by:

JOSELLE R. CAYETANO
Name of Faculty

Reviewed by:

ALEJI A. VILLOCINO
Department Head

Recommending Approval:

REMBERTO A. PATINDOL
Chairman, PMT

Approved:

EDGARDO E. TULIN
President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, JOSELLE R. CAYETANO of the Institute of Human Kinetics commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2017.


JOSELLE R. CAYETANO
 Ratee


ALFELI A. VILLOCINO
 Head of Unit
 Date: _____

MFO and PAPs	Success Indicators	Task Assigned	Target	Actual Accomplishment	Rating			Remarks
					Quality	Efficiency	Timeliness	
HIGHER EDUCATION SERVICES	FTE TL	• MAPE 107 MUSIC LITERATURE • MAPEH 107 MUSIC LITERATURE • PE 13 TEM SPORTS • PE 13 TEAM SPORTS • PRED 200a – Student Teaching	20.00	25.55	5	5	4	4.66
	Implementation of Instructional Programs, Projects and Activities:	• IMs and other devices prepared and utilized • Mid-term and Final Examinations conducted • Collected and checked Projects/assignments and completed on due date • No. of teaching aids and devices prepared for utilization with 80% acceptance • CSR • Grade Sheets	5	5	5	5	4	4.66
	Teaching Guides/teaching aids		9	9	5	5	4	4.66
			5	5	5	5	4	4.66
			10	10	5	5	4	4.66
	Submission of reports and other requirements		6	6	5	5	5	5
			10	10	5	4	4	4.33

Presentations are made per topic
 Video presentations are used as supplemental information per major topic

	Student Advising	• Number of Student-Teaching Advisee • MAPEH Club Adviser • Approved Portfolio/ Special Problem submitted within the prescribed period • Number of hours spent on Student Consultation/Semester • Advise students on subject-related concerns/Semester	5 160 5 30 hrs 10hrs	14 160 14 35 15	5 5 5 5 5	5 5 5 5 5	5 5 4 5 5	5 5 4.66 5 5			
	Total for Instruction:								4.66		
Extension Services	Holy Spirit Parish Children's Choir Trainer	• Teach liturgical music to children	10	15	5	5	5	5	5		
	Total for Extension Services:								5.0		
SUPPORT TO OPERATIONS	Coordinator (program, varsity, Music Section) • MAPEH Sirens	• Number of current Choir members • Auditions conducted • No of auditionees • No. of the accepted members	20 1 20 20	31 2 20 11	5 5 5 5	5 5 5 5	5 5 5 5	5 5 5 5	5 5 5 5		
	• MAPEH Sirens Public Performance	• Invitations • Shows and Concerts	6 5	8 5	5 5	5 5	5 5	5 5	5 5		
	• VSU ARNIS TEAM	• Number of Member • Contests joined <i>(SCUAA 2018 Over-all Champion)</i>	8 1	18 1	5 5	5 5	5 5	5 5	5 5		
	Attendance in regular, emergency & special meetings	• IHK regular and, special and emergency meetings	10	10	5	5	5	5	5	5	
	Committee assignments as member/chairperson in Institute	• Member, University Intramural Council • Tournament Manager <i>(Songfestival), University-Wide</i>	15 20	15 20	5 5	5 5	5 5	5 5	5 5	5 5	

	and University affairs	- Intramural Games 2016 - Tournament Manager (Amnis), University-Wide Intramural Games 2015 - Committee Member, SCUAA Committee on Games - Member, VSU Anniversary Committee - Larong Pinoy - Goodwill Games - Choir Conductor, Grand Choir for the Lighting of the VSU Christmas Tree - VSU Night Choir, VSU MAPEH Sirens - Performer, Violin Solo - Music Section Leader, Culture and the Arts Section	30	30	5	5	5	5	5
	Total for Support to Operations:								5.0
Total Over-all Rating									4.88

Received by:
TERESITA L. QUIÑANOLA
 Planning Office
 Date: _____

Calibrated by:
REMBERTO A. PATINDOL, Ph.D.
 Chairman, PMT
 Date: _____

Recommending Approval:
BEATRIZ S. BELONIAS, Ph.D.
 Vice President
 Date: _____

Approved by:
EDGARDO E. TULIN, Ph.D.
 President
 Date: _____

- 1 – Quality
- 2 – Efficiency
- 3 – Timeliness
- 4 - Average