

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **JENEFA L. CANOY**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2 x 3)
1. Instruction			
a. Head/Dean (50%)		4.67	4.67
b. Students (50%)			
TOTAL for Instruction			
2. Research			
TOTAL RATING			4.67

EQUIVALENT NUMERICAL RATING: 4.67

Add: Additional Points, if any:

TOTAL NUMERICAL RATING 4.67

ADJECTIVAL RATING: OUTSTANDING


Prepared by:

Reviewed by:


JENEFA L. CANOY
Name of Faculty


ANALYN M. MAZO
Head

Recommending Approval:


CANDELARIO L. CALIBO
CAS Dean

Approved:


BEATRIZ S. BELONIAS
Vice President for Instruction

Visayas State University
DEPARTMENT OF BIOLOGICAL SCIENCES
Visca, Baybay City, Leyte
INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW (IPCR)

I, JENEFA L. CANOY, DBS faculty member, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period August to November 2018.


JENEFA L. CANOY
Instructor I

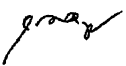

ANALYN M. MAZO
Head
Date:

MFO No.	MFO Description	Success/Performance Indicator (PI)	Task Assigned	Target	Actual Accomplishment	Rating				Remark
						Quality	Efficiency	Timeliness	Average	
UMFO	1: Advanced Education Services									
DBS MFO 1.	Graduate Degree Program									
	PI 1: Number of graduate degree specializations									
	PI 2: Total FTE monitored									
	PI 4: Other accomplishments									
	Number of proposed graduate degree program									
DBS MFO 2.	Graduate Student									
	PI 1: Number of graduate students advised									
UMFO 2.	Higher Education Services									
DBS MFO 1.	Curriculum Program									
	PI 1: Total FTE monitored		To handle Zool 11 Lec & Lab; Biol 123 Lab; Biol 127 Lab; and Biol 114 Lab	20.00	23.15	5	5	4	4.67	Handled Zool Lec (4.4); Zool Lab (3.6); Zool Lab (5.1); Biol 123 (3.45); Biol 127 (4.8); Biol 114 (1.8)
	PI 2: Number of curricular program compliant to									
	PI 3: Average passing percentage in licensure									
	PI 4: Number of academe/industry linkage established									
	PI 8: Number of students advised for their academic									
	PI 9: Number of student organizations advised									
	PI 10: Number of instructional materials									
	PI 11: Number of OBE compliant syllabus prepared									
	PI 12: Additional outputs									
	Number of awards/recognitions received by									
DBS MFO 3.	RESEARCH									
	PI 1: Number of published papers in internationally indexed journals refereed int'l journals		To publish paper in international indexed journals	1	1.0	5	5	5	5.00	Published paper "Cytotoxicity and Anti-angiogenic Activity of <i>Turbinaria ornata</i> Agardh and <i>Padina australis</i> Hauck Ethanolic Extracts"
	PI 2: Number of research outputs presented in									
	PI 3: Number of research project/study conducted									
	PI 5: Number of researchproject proposals approved									

	PI 6: Amount of money generated outside VSU								
	PI 8: Amount of money generated from institutional								
	PI 9: Additional outputs								
	Number of research related awards (research								
	Number of research articles submitted for publications								
DBS MFO 4. Extension services									
	PI 1: Number of technical/expert services rendered								
	PI 2: Number of extension projects/components								
	PI 6: Additional Outputs								
	Number of clientele served for identification of specimens as expert in the field								
	Number articles reviewed for peer-reviewed journals								
	Number of scientific fora attended as								
	Number of seminars/workshops/trainings attended	To attend seminar/workshop	2	3	4	4	4	4	Attended the Seminar of Newly Hired Faculty and the ARTA, Seminar on Animal Handling and Proper Waste Disposal and Seminar on Perspectives for research on fragmented aquatic plant population: Survival strategy and resilience in coastal landscapes
DBS MFO 5. Support to operation									
OVPI MFO 1 Faculty Development Services									
	PI 1. Number of faculty pursuing advanced degree								
OVPI MFO 2 Faculty Recruiting/Hiring Services									
	PI 1: Number of new faculty recommended for hiring								
OVPI MFO 3 Faculty Evaluation Services									
	PI 2: Percentage of Faculty rated by students with at								
OVPI MFO 4 Program and Institutional Accreditation									
	PI 1: Number of degree programs which passed								
	PI 2: Percentage of degree program compliant with								
	PI 3. Number of NP submitted for BS Bio Level III Phase II AACCUP accreditation								

	PI 4: Number of supporting documents bound for BS Bio Level III Phase 2 AACCUP accreditation								
	PI 5: % of Presentation made for the Level III Phase II AACCUP accreditation								
DBS MFO 6: General Administration and Support									
	PI 1: Zero complaints from clients								
	PI 2: Additional outputs								
	Number of management meetings attended	To attend DBS monthly meetings	5.0	5	5	5	5	5.00	Attended DBS monthly meetings
	Number of management meetings conducted								
	Number of recommendations made for the approval								
	Number of requests made for approval by the								
	Number of Purchase requests made for materials/equipment needed for smooth laboratory								
	Number of job/letter requests made for the lecture/laboratory rooms and office maintenance								
	PI 7: Number of well maintained laboratory/lecture								
	Number of well maintained comfort rooms for comfortable use of students, faculty and staff								
	Percent of laboratory specimens properly collected for instructional purposes								
	Number of exam papers properly mimeographed and reproduced on time								
	Number of laboratory/lecture guides reproduced on time								
	Number of documents acted upon promptly								
	Laboratory Services								
	Number of laboratory equipment properly maintained								
	No. of glasswares/equipment dispensed								
	% of students & faculty served on time during the								
	% of request for reagents prepared & issued during								
	% specimens collected & prepared before scheduled								
	% materials/equipment submitted to the property								
Total Over-all Rating								18.67	
Average Rating								4.67	
Adjectival Rating								OUTSTANDING	

Evaluated and Rated by:


ANALYN M. MAZO
DBS, Head


Recommending Approval


CANDELARIO L. CALIBO
CAS, Dean

Approved:


BEATRIZ S. BELONIAS
VP for Instruction

COMMENTS & RECOMMENDATIONS FOR DEVELOPMENT PURPOSE:

Must be in constant communication with the subject coordinators. Come to class always prepared & on time.


EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Jenefa L. Canoy
Performance Rating: Outstanding

Aim: Enhance Teaching Ability

Proposed Interventions to Improve Performance:

Date: August 2018 Target Date: November 2018

First Step:

Make necessary preparation before coming to class

Result:

Come to class prepared

Date: _____ Target Date: September-December _____

Next Step:

Look for possible University

Outcome:

Possible university is UP-MSI but can also try universities abroad

Final Step/Recommendation:

Look for possible scholarship

Prepared by:


ANALYN M. MAZO
Unit Head

Conforme:


JENEFA L. CANOY
Ratee

11/11/11

STATE OF NEW YORK

County of Albany
City of Albany

Office of the City Clerk

Notarized for the purpose of the City of Albany

On the 11th day of November, 2011

Notary Public

My commission expires on the 11th day of November, 2012

Notary Public

My commission expires on the 11th day of November, 2012

Notary Public

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