SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: MAGDALENE C. UNAJAN

| Program Involvement | Percentage | Numerical Rating | Equivalent |
|-----------------------|------------|------------------|------------|
| | Weight of | (Rating x %) | Numerical |
| | Involvemen | | Rating |
| (1) | (2) | (3) | (2x3) |
| 1. Instruction | | | |
| a. Head/Dean (50%) | .60% 35 | 4.83 | 2.90 1.69 |
| b. Students (50%) | 10% 35 | 4.88 | 0.49 1.7 |
| TOTAL for Instruction | 70% | | |
| 2. Research | 10% | 4.67 | 0.47 |
| 3. Extension | 10% | 4.60 | 0.46 |
| 4. Support Operations | 5% | 4.67 | 0.23 |
| 5 Administration | 5% | 4.67 | 0.23 |
| TOTAL | 100% | | 4.78 |

EQUIVALENT NUMERICAL RATING:

4.78 4.79

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

178 4.79

ADJECTIVAL RATING:

Outstanding

Prepared by:

Reviewed by:

MAGDALENE C. UNAJAN

Name of Faculty

Recommending Approval:

ROBERTO C. G UARTI

College Dean

ROBERTO C. GUARTI

College Dean

Approved by:

BEATRIZS. BELONIAS

Vice President for Instruction

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MAGDALENE C. UNAJAN, a faculty member of the DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of <u>January - June, 2021.</u>

Approved:

ROBERTO C. GUARTE

College Dean Date:

MAGDALENE C. UNAJAN

Department Head

Date:

| MFO No. Description of MFO's/PAPs | | Success/ Performance Indicators (PI) | Tasks Assigned | Target | Actual Accomplishment | Rating | | | | REMARKS (Indicators in percentage should | |
|-----------------------------------|-----------------------|--|---|--------|--------------------------|---------|-----------|------------|---------|---|--|
| | | | | | • | Quality | Eficiency | Timeliness | Average | be supported with numerical values in numerators and denominators) | |
| UMFO 1. ADVANCED EDUCA | ATION SERVICES | | | | | | | | | | |
| UMFO 2. HIGHER EDUCATION | ON SERVICES | | | | | | | | | | |
| OVPI UMFO 3. Higher Educa | ntion Management Ser | vices | | | | | | | | | |
| PI | 5: Total FTE, | A9. Actual Faculty's FTE | Teaches subjects/courses | 4 | 6 | 5 | 5 | 4 | 4.67 | CS192, CSci128 | |
| | | A10. Number of grade sheets submitted within prescribed period | Prepares gradesheet and submits on or before deadline | 4 | 7 | 5 | 5 | 4 | 4.67 | CSci 11(3), CSci153, CS143, CS200, CS200.2 | |
| | | A 11. Number of INC forms with grade | Facilitates students in their | 2 | 13 | 5 | 5 | 5 | 5.00 | CSci11 (5), CSci153(7), | |
| | | A12. Number of trainings attended related to instruction | Attends mandated trainings | 2 | 10 | 5 | 5 | 5 | 5.00 | PSITE, MOODLEMOOT, Elsevier, NEDA, PASUC BootCamp, EVHEIS | |
| | | A13. Number of long examinations administered and checked | Administers and checks long examination for subjects taught | 4 | 4 | 5 | 5 | 5 | 5.00 | CSci128(2), CS192(2) | |
| | | A14. Number of quizzes administered and checked | Prepares and checks quizzes for lec and lab | 6 | 12 | 5 | 5 | 4 | 4.67 | CSci128(6), CS192(6) | |
| PI | 8: Number of students | A16. Number of students advised: | Acts as academic adviser to | 10 | 20 | 5 | 5 | 5 | 5.00 | Advisees and advisees | |
| | | <u>A17</u> . Number of students advised on thesis/ field practice/special problem: | Advises and corrects thesis proposal | 2 | 2 | 5 | 5 | 5 | 5.00 | JRoda, DCabarrubias | |
| | | A18. Number of students entertained for consultation purposes | Allots time to students seeking for consultation or advise. | 10 | 10 | 5 | 5 | 5 | 5.00 | BSCS and non-BSCS students asking for | |
| PI | 9: Number of student | A19. Number of Student organizations | Advises student organization | | | | | | | | |

A20. Number of Student organizations Assists student organization in Assisted CSSS activities 1 assisted on student related activities implementing student related activities PI 10: Number of A 21: Number of on-line courseware Prepares and submits for 2 5 CS192, CSci128 5.00 instructional materials developed and submitted : review by the Technical developed * Review Panel On-line ready courseware Prepares instructional CS192, CSci128 2 5 5 5.00 CS192(2), CSci128(2) 5 5 Prepares Power Point presentation, video clips. Supplemental learning resources movie clips, reading assignments depending on course taught Prepares assessment tools 4 CS192(2), CSci128(2) 4 5 5 5 such as long exam, quizzes, Assessment tools problems sets, etc. A 23: Number of on-line courseware CS192(2), CSci128(2) 2 2 Submits the courseware duly 4 4.00 reviewed by TRP & edited by MMDC reviewed by TRP for editing by editor MMDC editor A 24: Number of virtual classroom Creates virtual classroom CS192, CSci128 and other 2 10 5 5 5 PI 11. Additional outputs A 25. Number of Additional outputs accomplished: Program accreditation/evaluation Prepares documents and /or 4 AACCUP 2022 visit program profile and other materials required during program/institutional accreditation and/or evaluation Agency/firm/Industry linkages Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU A 26. Other outputs implementing the Designs experiential learning 1 5 5 4 Used Grammarly and new normal due to covid 19 activities and other outputs to Turnitin for students implement new normal output 87.00 Total Mean 4.83 **UMFO 3. RESEARCH SERVICES**

PI 1. Number of research A27. Number of research outputs in Conducts research for outputs in the last three (3) the last three (3) years utilized by the possible utilization by industry years utilized by the industry or by other beneficiaries * or other beneficiaries industry or by other beneficiaries * PI 2. Number of research A 28. Number of research outputs Conducts and completes completed within the year * outputs completed within research project within the the year * year PI 3. Percentage of A 29. Percentage of research outputs Writes publishable materials research outputs published published in internationally-refereed or out of research outputs and in internationally-referred or CHED recognized journal within the submits for publication CHED recognized journal year within the year (2%) * In refereed int'l journals In refereed nat'l/regional journals PI 4. Number of research A 30. Number of research outputs Prepares, submits and outputs presented in presented in regional/national/ int'l presents research paper in regional/national/ int'l fora/conferences * scienfic for a/conferences fora/conferences In int'l fora/conferences In nat'l/regional fora/conferences PI 5. Percent of research A 31. Percentage of of research Prepares research proposals. 1 1 5 5 ICT Capability Building proposals approved * proposals prepared, submitted and submits and follows up its for DepEd-Baybay CT approved approval for immediate Core Team implementation PI 6. Additional outputs* A 32. No. of research-related awards (research conducted by faculty or student w/ faculty) 5 4.67 Acts as peer reviewer of 1 1 A 33. Number of journal iournal articles/scientific articles/scientific paper received and papers, reviews the paper reviewed as peer-reviewer received and returns duly A 34. Number of UMs submitted to Prepares and submits 1 ITSO, VSU application for UM of technology generated out of research output A 35. Other outputs implementing the Designs research related new normal due to covid 19 activities and other outputs to implement new normal

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| | T | | T | | | T | Tota | al | 9.33 | T |
|-------------------|--|---|---|-------|------------------|----|---|-----------------------------------|-------|--|
| | | | | | | | Mea | Efficient Property Company | 4.67 | |
| UMFO 4. EXTENSION | SERVICES | | | | | T | I | I | | i |
| | PI 1. Number of active | A 36. Number of active partnerships | Identifies and links with | 1 | 1 | 5 | 5 | 5 | 5.00 | DepEd Baybay Division |
| | PI 2. Number of trainees weighted by the length of training | A 37. Number of trainees weighted by the length of training | Conducts trainings among beneficiaries of technologies for transfer | 30 | | | | | | |
| | PI 3. Number of extension | A 38. Number of extension | Implementes duly approved | 1 | | | 1 | | | 1 |
| | Pl 4. Percentage of | A 39. Percentage of beneficiaries who | Provides quality and relevant | 80% | | | | | | |
| | PI 5. Number of | A 40 . Number of technical/expert | Provides the technical and | 1 | | | | | | |
| | Research Mentoring | Research Mentor | | | | | | | | |
| | Peer reviewers/Panelists | Peer reviewers/Panelists | | 1 | | | | | | |
| | Resource Persons | Resource Persons | | 1 | 2 | 5 | The Real Property lies, the Parket Inches | 5 | 5.00 | Moodle training and |
| | Convenor/Organizer | Convenor/Organizer | | | 1 | 4 | 4 | 4 | 4.00 | PSITE Regional |
| | Consultancy | Consultant | | | | - | - | - | | |
| | Evaluator | Evaluator | | | | +- | <u> </u> | - | 1.00 | 1070 100 5 00 |
| | PI 8. Percent of extension PI 11. Additional outputs * | A 41. Percent of extension proposals A 42. No. of extension-related awards (extn. conducted by faculty or student & faculty) * | Prepares extension project | 1 | 1 | 4 | 4 | 4 | 4.00 | ICT Capability Buildin |
| | | A 43. Other outputs implementing the new normal due to covid 19 | Designs extension related activities and other outputs to implement new normal | | 1 | 5 | 5 | 5 | 5.00 | Virtual classroom for training, Assisted VSI CAT online examinia |
| | | | | | | | Tota | l | 23.00 | |
| | | | | | | | Mea | n | 4.60 | |
| UMFO 5. SUPPORT T | O OPERATIONS | | | | | | | | | |
| | | Institutional Accreditation Services | | | | _ | | | | |
| | PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of | A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015* | Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member | | Zero % complaint | 5 | 5 | 5 | 5.00 | No complaints receiv |
| | the core processes of the | | | | | | | | 4.33 | D |
| | College/department under | A 45 Compliance to all page 1 | December of december 4 | 4000/ | F00/ | 4 | | | | Document preparation |
| | | A 45. Compliance to all requirements of the program and institutional accreditations: | Prepares required documents and complies all requirements as prescribed in the accreditation tools | 100% | 50% | 4 | 5 | 4 | 4.33 | for AACCUP 2022 |

| | | On institutional accreditations | | | 100% | 4 | 5 | 5 | 4.67 | Assisted in the ISO 2021 Audit |
|--|------------------|---|--|-------------------------|------------------|---|------|----------|--------|---|
| | | | | | | | Tota | I | 18.67 | |
| IIMEO & Conoral Admin & Sunna | 4 Camila - 1040 | 201 | | - | | | Mear | 1 | 4.67 | |
| UMFO 6. General Admin. & Suppo Pl 2. Zero from clier | percent complain | | Provides customer friendly frontline services to clients | Zero % complai nt | Zero % complaint | 5 | 5 | 5 | 5.00 | |
| <u>PI 3:</u> Ado | litional Outputs | A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies * | Initiates/introduces improvements in performfing functions resulting to best practice | 1 | | | | | | |
| | | A 48.Other outputs implementing the new normal due to covid 19 | Designs administration/management related activities and other outputs to implement new normal | 1 | 1 | 5 | 5 | 4 | 4.67 | Implemented the Google Drive for DCST documents for easy access and sharing |
| | | | | | | | Tota | ı | 4.67 | |
| | | | | | | 1 | Mear | 1 | 4.67 | |
| Total Ov | er-all Rating | | | | | | | | 142.67 | |
| Average | Average Rating | | | | | | | 4.69 | | |
| Adjectival Rating | | | | | | | | Outstand | ling | |

| Average Rating | 4.69 |
|--------------------|-------------|
| Additional Points: | |
| FINAL RATING | 4.69 |
| ADJECTIVAL RATING | Outstanding |

she is doing very well both in her instruction and administrative functions, she may be supported to other middle level readership a Mattrainings

Evaluated and Reviewed:

ROBERTO C. GUARTE

Dean, CET Date:

Recommending Approval:

ROBERTO C. GUARTE

Dean, CET Date

Approved:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs Date: 7272