

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **VIVIAN P. LINA**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)	50%	4.8 x 50%	2.4
b. Students (50%)	50%	4.81 x 50%	2.405
Total for Instruction	100%		4.805
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL			4.805

EQUIVALENT NUMERICAL RATING: 4.805

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.805

ADJECTIVAL RATING: Outstanding

Prepared by:

VPL
VIVIAN P. LINA
Name of Faculty

Reviewed by:

E. S. Quevedo
ELIZABETH S. QUEVEDO
Department Head

Recommending Approval:

mtloredo
MA. THERESA P. LORETO
Dean/Director

Approved:

B. S. Belonias
BEATRIZ S. BELONIAS
Vice President for Academic Affairs

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, VIVIAN P. LINA, a faculty member of the DEPARTMENT OF PURE AND APPLIED CHEMISTRY commit to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period JANUARY TO JUNE 2023.

V. Lina

VIVIAN P. LINA

Instructor I

Date: 7/4/2023

Approved:

E. Quevedo

ELIZABETH S. QUEVEDO

Department Head

Date: 7/4/23

M. Loreto

MA. THERESA P. LORETO

College Dean

Date: JUL 07 2023

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handled and taught courses assigned	18	19.65	5	5	5	5.00	
		A10. Number of grade sheets submitted within prescribed period	Prepared and submitted gradesheet on or before deadline	6	9	5	5	5	5.00	Chem 131 (4) - 1st Sem Chem 130 (1) - 1st Sem Chem 130f (2) - 1st Sem Chem 120 (1) - 1st Sem Chem 200a2 (1) - 1st sem
		A13. Number of long examinations administered and checked	Administered and checked long examination for subjects taught	3	6	5	5	5	5.00	Chem 131 (2) - 2nd sem Chem 131.1 (2) - 2nd sem Chem 193 (2) - 2nd sem

	A14. Number of quizzes/learning tasks/assessments/assignments administered and checked (including laboratory reports)	Prepared and checked quizzes/learning tasks/assessments/assignments for subjects taught; checked laboratory reports	9	374	5	5	4	4.67	Chem 131 (15) - 2nd sem Chem 131.1 (346) - 2nd sem Chem 193 (13) - 2nd sem
PI 8: Number of students advised: *	A16. Number of students advised:								
	A17. Number of students advised on thesis/ field practice/special problem:	Advised and corrected research outline and thesis/SP manuscript	1	5	5	5	5	5.00	Arcillas Garcia Curay Sobere Roslinda
	As SRC Chairman	Advised and corrected research outline and thesis/SP manuscript	1	1	5	5	4	4.67	Galvez
	As SRC Member	Advised and corrected research outline and thesis/SP manuscript	1	6	5	5	4	4.67	Danigoy, Managbanag, Medallo, Tecson, Heraldo Labador
	A18. Number of students entertained for consultation purposes	Entertained students consulting on subject taught and grades	25	80	5	5	4	4.67	
PI 9: Number of student organizations advised/ assisted *	A19. Number of Student organizations advised	Advised student organizations recognized by USSO							
	A20. Number of Student organizations assisted on student related activities	Assisted student organizations in implementing student related activities							
PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepared and submitted for review by the Technical Review Panel							
	On-line ready courseware	Prepared Instructional module/laboratory guide/workbook or a combination thereof							

		Supplemental learning resources	Prepared Power Point presentation, video clips, movie clips, reading assignments depending on course taught	8	15	5	5	5	5.00	
		Assessment tools	Prepared assessment tools such as long exam, quizzes, problems sets, etc.	8	38	5	5	5	5.00	
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submitted the course ware duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Created/Updated virtual classroom using Moddle/VSUEE	1	3	5	5	5	5.00	Chem 131 (1) Chem 131.1 (1) Chem 193 (1)
	PI 11. Additional outputs	A 25 : Number of Additional outputs accomplished:	Prepared/Updated OBE Syllabus	1	3	5	5	5	5.00	Chem 131 (1) Chem 131.1 (1) Chem 193 (1)
			Prepared proposal for training/guidelines/policies; updated Laboratory Safety Manual	0	2	5	5	5	5.00	
UMFO 3 . RESEARCH SERVICES										
			Received Publication Awards		8	5	5	5	5.00	
UMFO 4. EXTENSION SERVICES										
UMFO 5. SUPPORT TO OPERATIONS										
OVPI MFO 4. Program and Institutional Accreditation Services										
UMFO 6. General Admin. & Support Services (GASS)										
Total Over-all Rating									69	

Average Rating		4.90
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		4.90
ADJECTIVAL RATING		Outstanding

Comments & Recommendations for Development Purposes

Pursue graduate study related to the field of expertise.

Evaluated & Rated by:



ELIZABETH S. QUEVEDO

Department Head, Department of Pure and Applied Chemistry

Date: 7/4/23

Recommending Approval

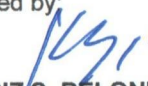


MA. THERESA P. LORETO

Dean, College of Arts and Sciences

Date: JUL 07 2023

Approved by:



BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: 7/10/23

PERFORMANCE MONITORING & COACHING JOURNAL

√	1st	Q U A R T E R
√	2 nd	
	3 rd	
	4th	

Name of Employee: VIVIAN P. LINA


Head of Office: ELIZABETH S. QUEVEDO

Number of Personnel: 1

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	Ensure commitments on research, extension, and publications are attained				March 27, 2023
Coaching	Encouraged the faculty to: a) submit research paper for possible publication in a peer-reviewed journal; b) submit research and extension proposal for possible funding (local/external/international) c) attend relevant training & scientific fora d) submit DTR on time every month as directed by the PRPEO				

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


ELIZABETH S. QUEVEDO
Immediate Supervisor

Noted:


MA. THERESA P. LORETO
Next Higher Supervisor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: VIVIAN P. LINA

Performance Rating: Outstanding

Aim: Aspire to maintain an outstanding student rating in all subjects taught

Proposed Interventions to Improve Performance:

Date: July, 2023

Target Date: December, 2023

First Step:

Prepare and update learning materials for all chemistry subjects to be taught in the 1st Semester AY 2023-2024, hold face-to-face classes regularly and on time, follow up student performance constantly and finish MS in Chemistry the soonest time possible

Results:

Meets the QS for tertiary instruction

Date: _____

Target Date: _____

Next Step:

Outcome: _____

Final Step/Recommendation:

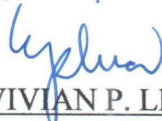
Prepared by:



ELIZABETH S. QUEVEDO

Unit Head

Conforme:



VIVIAN P. LINA

Name of Ratee Faculty/Staff