

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Member: RIZALINA D. TRUYA

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.93x50%= 2.47	
b. Students (50%)		4.50x50% = 2.50	
Total for Instruction	30%	4.97	1.49
2. Research	10%.	5.0	.50.
3. Extension			
4. Administration	60%	4.95	2.97
5. Production			
TOTAL			4.96

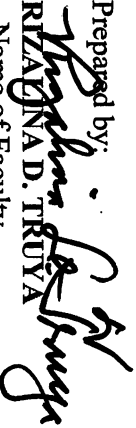
EQUIVALENT NUMERICAL RATING: 4.96

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.96

ADJECTIVAL RATING: **Outstanding**

Prepared by:


RIZALINA D. TRUYA
Name of Faculty

Reviewed by:


LJUELA D. CUADRA
Department Head

Recommending Approval:


ALELI A. VILLOCINO
Dean/Director

Approved:


BEATRIZ S. BELONIAS
VP for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, RIZALINA D. TRUYA, of the Department of Teacher Education commits to deliver and agree to be rated on the attainment of the following targets/accomplishments in accordance with the indicated measures for the period January 1, 2018 – June 30, 2018.

Rizalina D. Truya
RIZALINA D. TRUYA
Ratee

Approved:

LIVERAJ S. OLADRA
LIVERAJ S. OLADRA
Head of Unit

MFO & PAPS	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Advanced & Higher Education	FTE	Taught undergraduate courses	18	17.1	5	5	5	5	1 ST Sem. SY 2017-2018
	Number of Instructional materials developed/revised and Utilized								
	<ul style="list-style-type: none"> Syllabus 	Developed syllabus	1	1	4	5	5	4.67	FILI 157
	<ul style="list-style-type: none"> Rubrics for Senior High School (SHS) Work Immersion 	Rubrics done	1	1	5	5	5	5	SHS Work Immersion
	Number of Student Advising								
	<ul style="list-style-type: none"> Number of FILIPINO Majors Students advised 	Students who passed the course	50	57	5	5	5	5	BSED FILIPINO Majors (4 th year students)
	<ul style="list-style-type: none"> Number of SHS HUMSS facilitated 	SHS/HUMSS facilitated	20	28	5	5	5	5	Senior High School HUMSS Work Immersion Senior High School STEM Strand

	<ul style="list-style-type: none"> Number of student-related activities assisted 	Assisted student-related activities	3	4	5	5	5	5	Tribute 2018 Graduation 2018 SHS Parents-Seniors Night VSU Anniversary
	<ul style="list-style-type: none"> Enrolment/Academic Adviser Enrolment SHS Remediation SHS subjects 	Advised students during the enrolment Facilitated SHS students enrolment Facilitated Students Remediation Classes	50 300 20	57 415 25	5 5 4.87	5 5 5	5 5 5	5 5 4.95	Filipino Major Students SHS students Grades 11 & 12 SHS Students incomplete subjects
	Total for Instruction							4.96	
Total Over-all Rating									

Average Rating (Total Over-all rating divided by 4)		4.96
Additional Points:		
Approved Additional points (with copy of approval)	xxx	
FINAL RATING		4.96
ADJECTIVAL RATING		OUTSTANDING

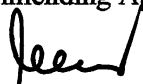
Comments & Recommendations for Development Purpose: <i>Write several programs for the SHS Filipino programs.</i>

Evaluated & Rated by:


LIJUERAJ J. CUADRA
 Head, DTE

Date: _____

Recommending Approval:


ALELIA A. VILLOCINO
 Dean, CoEd

Date: _____

Approved by:


BEATRIZ S. BELONIAS
 VP for Instruction

Date: _____

1 - Quality

2 - Efficiency

3- Timeliness

4 - Average

Exhibit I


PERFORMANCE MONITORING FORM

Name of Employee: RIZALINA D. TRUYA

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach undergraduate courses	18 FTE	1 st week of Jan 2018	Before end of sem	June 2018	Impressive	VS	17.1
1	Develop course syllabus before start of classes	Prepare 1 new course syllabus	1 st week of Jan. 2018	2 nd week of Jan 2018	Jan. 12, 2018	Impressive	VS	Developed 1 course syllabus
2	Advise and serve student-related activities and organizations	Advise and serve 3 activities	1 st week of Jan. 2018	Before end of the sem	May 2018	Impressive	VS	Advised and served 4 activities; Needs to conduct activities more relevant to education
3	Publish article	Publish 1 article	Jan 2018	Before end of the sem		Very Impressive	VS	Published 1 article
4	Attends meetings in the univ and in DepEd as principal of Senior High School	80% compliance	Jan 2018	Before end of the sem	May 2018	Impressive	VS	90% complied

- * Either very impressive, impressive, needs improvement, poor, very poor
** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


LLUÍS R. QUADRA
Head, DTE

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Rizalina D. Truya
Performance Rating: 4.96

Aim: To increase involvement in research and extension activities.
To produce instructional materials on subjects handled.

Proposed Interventions to Improve Performance:

Date: June 2018

Target Date: July to December 2018

First Step:

Attends and presents paper in research & extension conferences, seminars/workshops

Gather materials for IM production

Result:

Date: June 2018

Target Date: August to December 2018

Next Step:

Develop IM

Actively attend meetings to conceptualize extension activities.

Write research article

Outcome: Research article

Final Step/Recommendation:


Submit research article for publication

Submit IM to the Department IM Committee for approval

Prepared by:


LIJUERA CUADRA
Head, DTE

Conforme:


RIZALINA D. TRUYA
Name of Ratee Faculty/Staff