SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Jacob Glenn F. Jansalin

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.91 x 50 % =2.45	
b. Students (50%)		5.00 x 50 % =2.50	
Total for Instruction	75%	4.95	3.71
2. Research			
a. Client/Dir for Research		5 x 50%= 2.50	
b. Dept. Head/Center		5 x 50%= 2.50	
Director (50%)			
Total for Research	5%	5.00	0.25
3. Extension			
a. Client/Dir for		5 x 50% = 2.5	
b. Dept. Head/Center		5 x 50% = 2.5	
Director (50%)			
Total for Extenstion	5%	5.00	0.25
4. Administration	10%	5.00	0.50
5. Production	5%	5.00	0.25
TOTAL	100%	·	4.96

EQUIVALENT NUMERICAL RATING:

4.96

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.96

ADJECTIVAL RATING:

Outstanding

Prepared by:

Reviewed by:

JACOB GLENN F. JANSALIN

Name of Faculty

CANDELARIO. CALIBO

Dean, CAS

Approved:

BEATRIZ S. BELONIAS

VP for Instructor

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INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, JACOB GLENN F. JANSALIN, of the Department of Pure & Applied Chemistry, College of Arts & Sciences commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July 1 to December 31, 2018.

JACOB GLENN F. JANSALIN

Approved:

NDELARIO L. CALIBO

CAS Dean

		Ratee					CAS	Dean			
MFO No.	MFO & PAPs	Success/Performance Indicators(PI)	Program/ Activities	Tasks Assigned	Target	Details of Actual			Rating		Remarks
			Projects			Accmplishment	Q ¹	E ²	T ³	A ⁴	
MFO: 1	Advanced Education Services	PI 1. Full Teaching Equivalent (FTE)	Instruction	Chem 207	2	2	5	5	5	5	Graduate faculty
		PI 2. Number of graduate students advised	Instruction	Advise Master in Education major in Chemistry Students							
		PI 3: Number of GAC membership to graduate students	Instruction	Acted as GAC member	2	4	5	5	5	5	Gogo, Golong, Pugosa & Morales
MFO: 2	Higher Education Services	P 2.1 Full Teaching Equivalent (FTE)	Instruction	Teach Chem 151 lec, Chem 153 lec, Chem 110 lec, Chem 207 lec	8	13.65	5	5	5	5	Vacation-Sick Leave/ Dept. Head
		P2.2. Revised Course Outlines	Instruction	Revise course outlines	1	1	5	5	5	5	Chem 151
		P 2.3 Syllabi/Course Outline	Instruction	To develop course syllabi (OBE) format	2	2	5	5	5	5	Chem 157, 158
MFO: 3	Research Services	P3.1 Number of Awards received by student advisee	Research	student research							
		P 3.2 Number of research conducted	Research	Conducted approved and funded research	1	2	5	5	4	4.66667	Project leader-Survey & Chemical Characterization of Cinnamomum Species in Leyte Physico-chemical Characterization of Majors River Systems in Leyte Wood vinegar
		P3.3 Number of research proposals prepared and submitted for VSU and other agencies	Research	Request research funding	1	1	5	5	5	5	
	1	P3.4. Amount of research fund generated from VSU and external agencies	Research fund generation	Generate fund for research	100K	100K	5	5	5	5	Project leader-Survey & Chemical Characterization of Cinnamomum Species in Leyte
		P3.5 Number of research completed	Research	Completed research within the prescribed period							. :
		P3.6 Number of groups or individuals mentored to conduct research	Research mentoring	Mentor groups or individuals to conduct research	1	2	5	5	5		2 High School groups (1 got 3rd place)
		Number of research paper submitted for publication		submits research paper for publication	1	1	5	5	5	5	Yu, M.A et al, ATR
	1	Number of seminars/workshops attended & facilitated	International								

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			nationa)		1)	1	5	5	5	5	45th PSBMB Annual Convention
			regional								
			local/institutional		1	4	5	5	5	5	Scts, RQAT, HR-Prime, ASSERT
MFO: 4	Extension Services	P4.1 Number of individual beneficiaries served	Giving assistance to clientele	Accommodate individuals seeking assistance	2	2	5	5	5	5	·
		P4.2. Number of group beneficiaries served	Giving assistance to clientele	Accommodate groups seeking assistance	1	2	5	5	5	5	HS Stbudents from Ormoc
		P4.3. Number of technical expert services conducted	Conducting technical expert services	Serve as on-call specialist in extension projects, panelist in RDE review, and a counterpart in the AACCUP accreditation for BSChem	1	1	5	5	5	5	RDE
		P4.14Number of extension projects conducted and involved	Conducting extension activities	Conducts extension project	1	1	4	4	4	4	Enhancing Secondary and Senior High School Teachers Competencies in Teaching Sciences, Mathematics, Statistics and English
MFO: 5	Support to Operations	Faculty Development Services									
		Number of faculty pursuing advance research/degree programs facilitated, monitored & assisted	Faculty Devpt	Endorsed/Monitored faculty for Ph degree	1	3	5	5	5	5	AARamal. GCAlbarico & JGFJanslin
		THORIOGEV & ASSISTED		Endorsed/Monitored faculty for MS degree	3	3	5	5	5	5	YASalas, KNSBandibas, YPLazona
				Recommends attendance of faculty & staff to seminars/trainings/workshops	2	2	5	5	5	5	AARamal. GCAlbarico & MALVillar
		P5. 1. Student advising and consultation servises	Support to students	Conducts special services to students	1	1	4	4	4	4	Tutorials for BSChem students
		P5. 2. Number of hours spent on student thesis outline/manuscript/special problem	Support to Students	Record the number of hours spent on student consultation regarding thesis outline	20	40	5	5	5	5	All BSChem , BS AgChem & B Biotech students
		Pl. 3Number of hours spent on student consultations	Support to Students	Record the number of hours spent on student consultation regarding subject matter	20	20	5	5	5	5	shifters & transferess students
	1	P5.3. Number of student thesis outline advised	Support to Students	Advise BSChem, BSBiotech, students as	4	4	5	5	5	5	Fernandez, Serano etc.
				as adviser	2	5	5	5	5	5	JRAragon, AMCDimas, AMOFernandez, AVSerano, SBManapsal, JFNayga, CJMParac & NJPRamal ,RPanis
				co-adviser	1	2	4	4	4	4	BSChem & BSBiotech
				chair , SRC	2	2	5	5	5	5	BSChem & BSBiotech
				member, SRC	3	3	5	5	5	5	BSChem & BSBiotech

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		P5.4 Number of student thesis manuscript advised and checked	Support Students	Check manuscript of BSChem and BS Biotech students	10	10	5	5	5	5	BS Chem & BS AgChem & BS Biotech
		P5.5. Number of hours spent on student thesis outline/manuscript/special problem consultation	Support to Students	Record the number of hours spent on student consultation,thesis manuscript/outline checked	20	20	5	5	5	5	BS Chem & BS Biotech Thesis Advisee/Co-Advisee
		P5.5 Number of hours spent for student consultation for courses/academic_matter	Support to Students	Student consultation for academic problems	20	20	5	5	5	5	BSChem & BSBiotech
		<u>P5.6</u> . Additional outputs									
MFO:6	General Administration and Support Services (GASS)										
	CUSTOMAL TRANSIV	PI. 1 Zero complaints from clients served	GASS	Entertain students/visitors /parents with zero percent complaint from clients served.	0% complaint	100 % w/o complaint	5	5	5	5	
		P2. DoPAC Head	Administrative services	Planned /Programmed activities for DoPAC							
				Number of department meetings conducted	3	3	5	5	5	5	Minutes of Meeting
				Number of meetings attended as member of VSU committees	3	3	5	5	5	5	Hazard Pay Committee
				Number of hours spent for dept /CAS /other meetings	4	3	5	5	5	5	CAS Meeting
				Number of VSU committee as member /chairman	2	2	5	5	5	5	Hazard Pay Committee
				Number of DoPAC faculty evaluated/sem	12	12	5	5	5	5	
				Number of dept. activities supervised	1	1	5	5	5	5	Team Building
				Number of documents signed/month	35	35	5	5	5	5	CSR/DTR, reimbursement, /voucher,payroll,recommendations & travel reports
				Number of reports submitted on time	3	4	5	5	5	5	Actual teaching load, Projected WL, PPMP
	Total Over-all Rating									191.67	
	Average Rating									4.91	
	Adjectival Rating	L						<u> </u>	<u> </u>		

Average Rating (Total Over-all rating divided by 6)	4.91
Additional Points:	
Punctuality	
Approved Additional points (with copy of approval)	
FINAL RATING	4.91
ADJECTIVAL RATING	

omments & Reco	mmendations for D	Development Purpose:
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Recommending Approval:

Approved by:

JACOB GLENN F. JANSALIN

Head, DoPAC

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CANDELARIO L. CALIBO

Dean, CAS

Date:

BEATRIZ S. BELONIA

Date:

1- Quality 2 - Effiency 3 - Timeliness 4 - Average

PERFORMANCE MONITORING & COACHING JOURNAL

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1	3 rd	TE
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Name of Employee: <u>JACOB GLENN F. JANSALIN</u>

Head of Office: CANDELARIO L. CALIBO

Number of Personnel: <u>14 Faculty & 5 Admin</u>

	ME				
Activity	Meeting		Others	Remarks	
Monitoring	One-on-One	Group	Memo	(PIs. specify)	Remarks
Monitoring	Advise him to give ample time to complete his PhD program with a time table to follow.				
Coaching					Keep up w/ "O' teaching performance

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by

CANDELARIO L. CALIBO Immediate Supervisor

Noted

BEATRIZ S. BELONIAS Next Higher Supervisor

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EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **JACOB GLENN F. JANSALIN**

Performance Rating: Outstanding

Aim: Finalize PhD dissertation proposal

Proposed Interventions to Improve Performance:

Date: September 2018

Target Date: December 2018

First Step: Reduce teaching load/assign or train younger faculty by acting as OIC in his

absence

Result:

. .

Date:

Target

Next Step:

Outcome: Conferred with his PhD Good Adviser for final dissertation proposal/schedule of activities to be conducted

Final Step/Recommendation: Enrolled at USC

Prepared by:

CANDELARIO L. CALIBO

Unit Head

Conforme:

JAÇOB GLENN F. JANSALIN

Name of Ratee Faculty