SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: MANNYLEN A. MERIOLES

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.91 x 0.5	2.455
b. Students (50%)		5.00 x 0.5	2.5
Total for Instruction	60%		2.973
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research	30%	4.78	1.434
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension	10%	4.736	0.4736
4. Administration			
5. Production			
TOTAL			4.8806

EQUIVALENT NUMERICAL RATING: 4.88
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: **4.88**

ADJECTIVAL RATING: **OUTSTANDING**

Prepared by:

MANNYLEN A. MERIOLES
Name of Faculty

Reviewed by:

ELVIRA L. OCLARIT
Department Head

Recommending Approval:

VICTOR B. ASIO
Dean/Director

Approved:

BEATRIZ S. BELONIAS
Vice President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, __MANNYLEN A. MERIOLES__ , a faculty member of the __DEPARTMENT OF PEST MANAGEMENT__ commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period __JULY-DECEMBER 2022__ .

Approved:

__MANNYLEN A. MERIOLES__
Assistant Professor I
Date:

__ELVIRA L. OCLARIT__
Department Head
Date:

__VICTOR B. ASIO__
College Dean
Date:

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
UMFO 1. ADVANCED EDUCATION SERVICES											
OVPI MFO 2. Graduate Student Management Services											
	PI 4: Total FTE coordinated, implemented &	A1. Actual Faculty's FTE		Handles subjects/courses assigned	1	2.08	5	5	5	5.0	
	PI 8: Number of graduate students	A2. Number of students advised		Acts as academic adviser to graduate							
		A3 . Number of students advised on thesis/special problem/dissertation									

		As GAC Chairman		Advises and corrects research outline and thesis/SP/dissertati	1*	1	5	5	5	5.0	
		AS GAC Member		Advises and corrects research outline and thesis/SP/dissertati		3	5	5	5	5.0	
		A4. Number of students entertained for consultation purposes		Entertains students seeking consultation with		2	5	5	5	5.0	
PI 9: Number of instructional materials developed *		**A5**. Number of on-line ready coursewares developed and submitted for review		Converts the existing instructional materials into flexible learning							
		On-line ready courseware		Prepares Instructional module/laboratory guide/workbook or a combination							
		Supplemental learning resources		Prepares Power Point presentation, video clips, movie clips, reading assignments	2*	3	5	5	5	5.0	
		Assessment tools		Prepares assessment tools such as long exam, quizzes, problems		2	5	5	5	5.0	
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor		Submits the course ware duly reviewed by TRP for editing by MMDC editor							

		A 7 : Number of virtual classroom created and operational		Creates virtual classroom using either Moddle or Google Classroom	1*	1	5	4	5	5.0	
	PI 10 . *Additional outputs:*	**A 8. Other outputs implementing the new normal due to covid 19**		Designs experiential learning activities and other outputs to implement new							
UMFO 2. HIGHER EDUCATION SERVICES											
OVPI UMFO 3. Higher Education Management Services											
	PI 5: Total FTE, coordinated, implemented and monitored *	**A9**. Actual Faculty's FTE		Handles and teaches courses assigned	5*	19.00	5	5	5	5.0	
		A10 . *Number of grade sheets submitted within prescribed period*	Preparation	Prepares gradesheet and submits on or							
		A 11 . *Number of INC forms with grade submitted within prescribed period*		Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period							
		A12 . *Number of trainings attended related to instruction*	Trainings attended	Attend mandated trainings	2*	3	5	5	5	5.0	
		A13 . *Number of long examinations administered and checked*	exam prep	Administers and checks long examination for	3*	6	5	5	5	5.0	
		A14 . *Number of quizzes administered and checked*		Prepares and checks quizzes for	10*	12	5	5	5	5.0	

		A15. *Number of lab reports and term papers checked and graded*		Checks lab reports and term papers submitted as	5*	90	5	5	5	5.0	
PI 8: Number of students advised: *		**A16**. Number of students advised:		*Acts as academic adviserto students*	5*						
		A17. *Number of students advised on thesis/ field practice/special problem:*			5*	7	5	4	5	4.67	
		As SRC Chairman	Advising/ correction	Advises, and corrects research outline and							
		As SRC Member	Advising/ correction	Advises and corrects research outline and	2*	3	5	4	5	4.67	
		A18. *Number of students entertained for consultation purposes*		Entertains students consulting on subject taught, thesis and grades	10*	10	5	5	5	5.0	
PI 9: Number of student organizations advised/ assisted *		*A19*. *Number of Student organizations advised*		*Advises student organizations recognized by*							
		A20. *Number of Student organizations assisted on student related activities*		*Assists student organizations in implementing*							
PI 10: Number of instructional materials developed *		**A 21 :** Number of on-line course ware developed and submitted :		Prepares and submits for review by the Technical Review Panel							
		On-line ready courseware		Prepares Instructional module/laboratory guide/workbook or a combination							

				Supplemental learning resources		*Prepares Power Point presentation, video clips, movie clips, reading assignments depending on*	4*	10	5	5	5	5.0
			Assessment tools		Prepares assessment tools such as long exam, quizzes, problems	5*	8	5	5	5	5.0
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor		Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational		Creates virtual classroom using either Moddle or Google Classroom	2*	2	5	4	5	4.67
PI 11. Additional outputs	**A 25**. Number of Additional outputs accomplished:										
	Program accreditation/evaluation		Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or		2	5	5	5	5.0	
	Agency/firm/Industry linkages		Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
	A 26. Other outputs implementing the new normal due to covid 19		Designs experiential learning activities and other outputs to implement new normal							
UMFO 3 . RESEARCH SERVICES											

	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	**A27.** Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *		Conducts research for possible utilization by industry or other beneficiaries	-					
	PI 2. Number of research outputs completed within the year *	**A 28**. Number of research outputs completed within the year *		Conducts and completes research project within the year	1*	1	5	4	5	4.67
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	**A 29.** Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year		Writes publishable materials out of research outputs and submits for publication						
		In refereed int'l journals								
		In refereed nat'l/regional journals								
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	**A 30.** Number of research outputs presented in regional/national/ int'l fora/conferences *		Prepares, submits and presents research paper in scientific for a/conferences						
		In int'l fora/conferences								
		In nat'l/regional fora/conferences								
	PI 5. Percent of research proposals approved *	**A 31.** Percentage of of research proposals prepared, submitted and approved		Prepares research proposals, submits and follows up its approval for immediate	1*	2	5	5	5	5.0
	PI 6. Additional outputs*	**A 32**. No. of research-related awards (research conducted by								

		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer		Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly			1	5	5	5	5.0
		A 34. Number of UMs submitted to ITSO, VSU	UM preparation	Prepares and submits application for UM of technology							
		A 35.Other outputs implementing the new normal due to covid 19		Designs research related activities and other outputs to implement new							
UMFO 4. EXTENSION SERVICES											
PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension	**A 36**. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained			Identifies and links with probable partners for extension activities and maintains this active partnership							
PI 2. Number of trainees weighted by the length of training	**A 37**. Number of trainees weighted by the length of training			Conducts trainings among beneficiaries of							
PI 3. Number of extension programs organized and supported consistent with the SUC's	**A 38**. Number of extension programs/projects implemented			Implementes duly approved extension projects		1*	1	5	4	5	4.67

PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	**A 39**. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance		Provides quality and relevant training courses and advisory services	*1**	1	5	4	5	4.67	
PI 5. *Number of technical/expert services*	**A 40**. *Number of technical/expert services as/in:*		Provides the technical and expert services requested by	*1**	1	5	4	5	4.67	
Research Mentoring	*Research Mentor*									
Peer reviewers/Panelists	*Peer reviewers/Panelists*									
Resource Persons	*Resource Persons*				1	5	5	5	5.00	
Convenor/Organizer	*Convenor/Organizer*									
Consultancy	*Consultant*									
Evaluator	*Evaluator*									
PI 8. Percent of extension proposals approved *	**A 41.** Percent of extension proposals approved *		Prepares extension project proposals, submits and follow up its approval for immediate	*1**	1	5	4	5	4.67	
PI 11. Additional outputs *	**A 42.** No. of extension-related awards (extn. conducted by faculty or student & faculty) *									
	A 43.Other outputs implementing the new normal due to covid 19		Designs extension related activities and other outputs to implement new							

UMFO 5. SUPPORT TO OPERATIONS

OVPI MFO 4. Program and Institutional Accreditation Services

PI 8.Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of theQMS core processes of the university under ISO 9001:2015*		Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	zero non-conformity		5	5	5	5.0	No NC
	A 45. Compliance to all requirements of the program and institutional accreditations:	Minutes Preparation	Prepares required documents and complies all requirements as prescribed in the accreditation tools	100% compliant		5	5	5	5.0	
	On program accreditations	Pilot Plant Manager								
	On institutional accreditations	SSF Rootcrop								

UMFO 6. General Admin. & Support Services (GASS)

PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services		Provides customer friendly frontline services to clients	Zero % complaint		5	5	5	5.0	
PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *		Initiates/introduces improvements in performfing functions resulting to best practice							

		A 48. Other outputs implementing the new normal due to covid 19		Designs administration/mana gement related activities and other outputs to										
	Total Over-all Rating											147.36	
	Average Rating											4.91	
	Adjectival Rating									OUTSTANDING			

* The rest of the targets are already accomplished on January-June 2022 rating period

make research proposals to have newly-funded research.

Evaluated & Rated by:

ELVIRA L. OCLARIT
Department Head
Date:

Recommending Approval

VICTOR B. ASIO
Dean, CAFS
Date:

Approved by:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs
Date:

Exhibit L

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: <u>MANNYLEN A. MERIOLES</u>
Performance Rating: <u>OUTSTANDING</u>

Aim: <u>To have newly funded research.</u>

Proposed Interventions to Improve Performance:

Date: _____   Target Date:_____

First Step: To make research proposal. _____
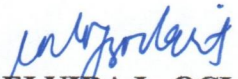_____
_____
_____

Result: _____
_____
_____

Date: _____   Target Date: _____

Next Step: _____
_____
_____

Outcome: <u>Research proposal made.</u>
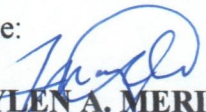
Final Step/Recommendation:

_____

Prepared by:

ELVIRA L. OCLARIT
Unit Head

Conforme:

MANNYLEN A. MERIOLES
Name of Ratee Faculty/Staff