

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Members: **JANE P. DAUTIL**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.73 x 50% = 2.36	
b. Students (50%)		5.00 x 50% = 2.50	
TOTAL for Instruction	40%	4.86	1.94
2. Research	30%	4.16	1.25
3. Extension	15%	4.83	0.72
4. Administration	15%	4.92	0.74
5. Production	0%	0	0
TOTAL			4.65

EQUIVALENT NUMERICAL RATING: 4.65


Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.65


ADJECTIVAL NUMERICAL RATING

OUTSTANDING


Prepared by:


JANE P. DAUTIL
Name of Faculty


Reviewed by:


AGNES M. TAVEROS
Head DVPCS

Recommending Approval:


EUGENE B. LAÑADA
College Dean

Approved:


BEATRIZ S. BELONIAS
Vice President for Instruction

STATEMENT OF EXPENDITURE FOR THE YEAR 1974

STATE OF TEXAS

Department of Health

Program Function	Percentage of Total Expenditure	Percentage of Total Expenditure	Percentage of Total Expenditure
1. Administration	10.00	10.00	10.00
2. Health Services	20.00	20.00	20.00
3. Planning and Development	10.00	10.00	10.00
4. Administration	10.00	10.00	10.00
5. Production	10.00	10.00	10.00
TOTAL	60.00	60.00	60.00

TOTAL EXPENDITURE

TOTAL RECEIPTS

ADDITIONAL INFORMATION

Approved by _____
Director of Health

Approved by _____
Assistant Director of Health

Approved by _____
Assistant Director of Health


STATE OF TEXAS

Approved


“Exhibit B”

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, JANE P. DAUTIL of the College of Veterinary Medicine commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JULY 1 to DECEMBER 31, 2018.


JANE P. DAUTIL
Ratee

Approved:


AGNES M. TAVEROS
Head of Unit

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
HIGHER EDUCATION SERVICES	FTE	Instruction	10	24.90	5	5	5	5.00	
	Number of student-related activities assisted	Guide, oversee and facilitate students' activities	10	11	5	5	5	5.00	
Research	Number of research projects being conducted	As co- researcher on the <i>Survey on the Prevalence of Selected Animal-Borne Zoonotic Bacterial, Fungal and Parasitic Agents and Associated Risk Factors</i>	1	1	5	4	4	4.33	
		As co- component leader on Vaccinating Chicken flocks in Leyte	3	56	5	5	5	5.00	
Extension	Number of beneficiaries served	As veterinarian and member of City Rabies Control Committee	30	46	5	5	4	4.67	
	Number of extension projects being conducted	As co- component leader on Vaccinating Chicken flocks in Leyte	1	1	5	5	5	5.00	
	Number of extension projects proposed	As co- component leader on the <i>Survey on the Prevalence of Selected Animal-Borne Zoonotic Bacterial, Fungal and Parasitic Agents and Associated Risk Factors</i>	1	1	5	5	4	4.67	
	Technical/ Expert services	As veterinarian/consultant for small animals, wildlife animals, in the CVM clinic and neighboring barangays	30	46	5	5	5	5.00	


Administrative Support Services	Meetings attended	As faculty, CVM committee and CRCC member	15	16	5	5	5	5.00	
	No. of documents acted upon on time	As faculty member, academic adviser and SRC member	15	19	5	5	5	5.00	
	No. of documents released on time	As academic adviser	5	16	5	5	5	5.00	
	No. of assigned tasks completed before the deadline	As faculty member	10	16	5	5	4	4.67	
Total Over-all Rating								18.91	

Average Rating (Total Over-all rating divided by 4)	18.91/4	4.73
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.73
ADJECTIVAL RATING		Outstanding

**Comments & Recommendations
for Development Purpose:**


*Do to run his degree
program*

Evaluated and Rated by:


AGNES M. TAVEROS
Dept./Unit Head

Date: _____

Recommending Approval:


EUGENE B. LAÑADA
College Dean

Date: _____

Approved by:


BEATRIZ S. BELONIAS
Vice President for Instruction

Date: _____

LEGEND:

Q ¹ – quality	4.6 - 5.0	Outstanding
E ² – Efficiency	3.8 - 4.5	Very Satisfactory
T ³ – Timeliness	3.0 - 3.7	Satisfactory
A ⁴ – Average	2.2 - 2.9	Unsatisfactory
	2.1 & below	Poor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: JANE P. DAUTIL
Performance Rating: OUTSTANDING

AIM: To efficiently deliver Instruction, Research and Extension services to achieve the College targets.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: July 2018 **Target Date:** December 2018

First Step: A normal teaching load (Instruction function) in order to have time for research, extension activities and revision of instructional materials and to devote time as a veterinarian.

Result: A better schedule that will allow time for research, extension, field veterinarian and revision of new Instructional Materials.

Date: October 2018 **Target Date:** December 2018


Next Step: To do instruction, research, extension and revision of instructional materials.

Outcome: Submitted research output for publication, engaged in Extension activities and revised Instructional Materials.


Recommendation:

The department should recruit additional faculty to cover the load of those who are on study leave and the K to 12 subjects to de-load existing faculty.

Prepared by:


EUGENE B. LAÑADA
College Dean

Conforme:


JANE P. DAUTIL
Ratee

