# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Members:

JANE P. DAUTIL

Program Involvement	Percentage Weight of Involvment	Numerical Rating (Rating x%)	Equivalent Numerical Rating
(1)	(2)	(2x3)	
1. Instruction			
a. Head/Dean (50%)		$4.73 \times 50\% = 2.36$	
b. Students (50%)		$5.00 \times 50\% = 2.50$	
TOTAL for Instructiion	40%	4.86	1.94
2. Research	30%	4.16	1.25
3. Extension	15%	4.83	0.72
4. Administration	15%	4.92	0.74
5. Production	0%	0	0
TOTAL			4.65

**EQUIVALENT NUMERICAL RATING:** 

4.65

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.65

ADJECTIVAL NUMERICAL RATING

**OUTSTANDING** 

Prepared by:

Reviewed\_by:

Recommending Approval:

AGNES M. TAVEROS Head DVPCS

College Dean

Approved:

Vice President for Instruction

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## INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>JANE P. DAUTIL</u> of the <u>College of Veterinary Medicine</u> commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period <u>JULY 1</u> to <u>DECEMBER 31, 2018.</u>

JANE P DAUTIL

Approved:

GMES M. TAVEROS

Head of Uni

				Actual		Remarks			
MFO & PAPs	Success Indicators	Tasks Assigned	Target	Accomplishment	Q¹	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
HIGHER EDUCATION SERVICES	FTE	Instruction	10	24.90	5	5	5	5.00	
	Number of student-related activities assisted	Guide, oversee and facilitate students' activities	10	11	5	5	5	5.00	
Research	Number of research projects being conducted	As co- researcher on the Survey on the Prevalence of Selected Animal-Borne Zoonotic Bacterial, Fungal and Parasitic Agents and Associated Risk Factors	1	1	5	4	4	4.33	
		As co-component leader on Vaccinating Chicken flocks in Leyte	3	56	5	5	5	5.00	
Extension	Number of beneficiaries served	As veterinarian and member of City Rabies Control Committee	30	46	5	5	4	4.67	
	Number of extension projects being conducted	As co-component leader on Vaccinating Chicken flocks in Leyte	1	1	5	5	5	5.00	
	Number of extension projects proposed	As co- component leader on the Survey on the Prevalence of Selected Animal-Borne Zoonotic Bacterial, Fungal and Parasitic Agents and Associated Risk Factors	1	1	5	5	4	4.67	
	Technical/ Expert services	As veterinarian/consultant for small animals, wildlife animals, in the CVM clinic and neighboring barangays	30	46	5	5	5	5.00	

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Meetings attended	As faculty, CVM committee and CRCC member	15	16	5	5	5	5.00	
No. of documents acted upon on time	As faculty member, academic adviser and SRC member	15	19	5	5	5	5.00	
No. of documents released on time	As academic adviser	5	16	5	5	5	5.00	
No. of assigned tasks completed before the deadline	As faculty member	10	16	5	5	4	4.67	
							18.91	
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Average Rating (Total Over-all rating divided by 4)	18.91/4	4.73
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.73
ADJECTIVAL RATING		Outstanding

**Very Satisfactory** 

Satisfactory

Unsatisfactory

E<sup>2</sup> – Efficiency

T³ – Timeliness

A<sup>4</sup> – Average

3.8 - 4.5

3.0 - 3.7

2.2 - 2.9

2.1 & bellow Poor

Comments & Recommendations for Development Purpose:

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Evaluated and Rated by:	Recommending Approval:	Approved by:
AGNES M. TAVEROS Dept./Unit Head	EUGENE B. LAÑADA  College Dean	BEATRIZ S./BELONIAS  Vice President for Instruction
Date:	Date:	Date:
LEGEND: Q <sup>1</sup> – quality 4.6 - 5.0 Outstand	ling	

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### **EMPLOYEE DEVELOPMENT PLAN**

Name of Employee: <u>JANE P. DAUTIL</u> Performance Rating: <u>OUTSTANDING</u>

AIM: To efficiently deliver Instruction, Research and Extension services to

achieve the College targets.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: July 2018 Target Date: December 2018

First Step: A normal teaching load (Instruction function) in order to have time for

research, extension activities and revision of instructional materials and

to devote time as a veterinarian.

Result: A better schedule that will allow time for research, extension, field

veterinarian and revision of new Instructional Materials.

Date: October 2018 Target Date: December 2018

**Next Step:** To do instruction, research, extension and revision of instructional

materials.

Outcome: Submitted research output for publication, engaged in Extension

activities and revised Instructional Materials.

### Recommendation:

Conforme:

The department should recruit additional faculty to cover the load of those who are on study leave and the K to 12 subjects to de-load existing faculty.

Prepared by:

College Dean

JANE P/ DAUTIL

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