

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS
(JANUARY - JUNE 2019)

Name of Faculty Member: Dr. REMBERTO A. PATINDOL

Program Involvement	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction	20%	5.00	1.00
Students (50%)	20%	5.00	1.00
TOTAL for Instruction	40%		
2. Research	-	-	
3. Extension	-	-	
4. Support to Operation	20%	5.00	1.00
5. Administration	40%	5.00	2.00
TOTAL	100%		5.00

EQUIVALENT NUMERICAL RATING: 5.00
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 5.00

ADJECTIVAL RATING: Outstanding

Prepared by:


REMBERTO A. PATINDOL
Name of Faculty

Approved by:


EDGARDO E. TULIN
President

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **Dr. Remberto A. Patindol**, Vice President for Administration and Finance, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 30, 2019.


REMBERTO A. PATINDOL
 VP for Admin. & Finance

Date:

Approved:


EDGARDO E. TULIN
 President
 Date:



MFO's/PAPs	Success Indicators	Target	Actual Accomplishment	Percent Accomplishment	Rating				Remarks
					Q	E	T	A	
MFO1: Advanced & Higher Education Services	Number of FTE implemented	7	9.19		5	5	5	5	Stat 210 (Lec and Lab), Stat 190
	Sub-total (Points):				5.00	5.00	5.00	5.00	
	Sub-Total (Average Score):				5.00	5.00	5.00	5.00	
MFO4: Administration and Support Services									
Administrative Services and Management	Number of Offices and units directly supervised and monitored	19	19	100%	5	5	5	5.00	
	Number of university-wide committees chaired and coordinated	8	8	100%	5	5	5	5.00	NAPB, BAC, , PMT, VASC, CHED-ISA, Disposal, EO-MCC(CNA), Tree Mg't,
	Number of university-wide committees meetings conducted	30	38	127%	5	5	5	5.00	
	Number of biddings conducted, completed, and awarded	50	30	60%	5	5	5	5.00	
	Number of administrative and financial documents reviewed and approved	4,000	4,295	107%	5	5	5	5.00	
	Number of Memorandum issued	10	10	100%	5	5	5	5.00	

Control No- 138

MFO's/PAPs	Success Indicators	Target	Actual Accomplishment	Int Accomplishment	Rating				Remarks
					Q	E	T	A	
	Number of linkages with external agencies maintained	10	12	120%	5	5	5	5.00	CSC, PASUC, DBM, CHED, NEDA, GSIS, PhilHealth, Ombudsman, GPPB, AO25 Secretariat, LGU Offices
Physical facilities development and maintenance	Number of infrastructure coordinated and monitored	4	6	150%	5	5	4	4.67	
	Number of completed building repair coordinated and monitored	8	9	113%	5	5	5	5.00	
	Number of completed power-related projects coordinated and monitored	372	398	107%	5	5	5	5.00	
	Number of water and sewer lines improvement and maintainance projects coordinated and monitored	132	219	166%	5	5	5	5.00	
	Number of repair and maintenance of light vehicles and heavy equipment programs coordinated and monitored	1,690	1,934	114%	5	5	5	5.00	
	Number of collection & disposal of garbage monitored	2,015	2,415	120%	5	5	5	5.00	
	Number of instrumentation, computers, cooling units, and laboratory facilities repaired, maintained, and monitored	160	184	115%	4	5	5	4.67	
Financial Services and Management	Number of budget proposals reviewed and endorsed for UADCO and BOR approval	1 volume of budget proposal for 2020 submitted on time to governing bodies, error free	1 volume of budget proposal for 2020 submitted on time to governing bodies, error free	100%	5	5	4	4.67	
	Percentage of database records updating monitored	100%	100%	100%	5	5	4	4.67	

MFO's/PAPs	Success Indicators	Target	Actual Accomplishment	Planned Accomplishment	Rating				Remarks
					Q	E	T	A	
	Percentage of financial documents received and approved	Documents released within 20 mins	Documents released within 10 mins	100%	5	5	4	4.67	
	Amount of Disbursement coordinated and achieved based on obligations				5	5	4	4.67	Utilized MDS Funds in paying VSU transactions
Personnel Services and Management	No. of activities conducted in compliance to ISO requirements/alignment to QMS coordinated & monitored	2 RSP, 2 L&D, 1 PM and 3 R&R processes	2 RSP, 2 L&D, 1 PM and 3 R&R processes	100%	5	5	5	5.00	
	Number of human resource management systems monitored	6	6	100%	5	5	5	5.00	
	Number of appointments reviewed and approved	250 appointments	___ appointments	100%	5	5	5	5.00	
Medical and Dental Health Services	Number of medical-related services monitored	6,885	11,333	165%	5	5	5	5.00	
	Number of dental-related services monitored	2,226	3,710	167%	5	5	5	5.00	
	Number of health-related training/seminar monitored	4	4	100%	5	5	5	5.00	
Support Services	Efficient customer friendly frontline service	Zero complaint	Zero complaint	100%	5	5	5	5.00	
	Sub-total (Points):				124	125	120	123	
	Sub-Total (Average Score):				4.96	5.00	4.80	4.92	
Total Over-all Rating					129	130	125	128	
Average Rating					4.98	5.00	4.90	4.96	
Adjectival Rating					OUTSTANDING			O	

Evaluated & Rated by:


EDGARDO E. TULIN
 Immediate Supervisor

Date: _____

Recommending Approval:

 N/A

Approved by:


EDGARDO E. TULIN
 President

Date: _____

PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q U A R T E R
	2 nd	
	3 rd	
	4 th	

Name of Office: Office of the President


Head of Office: Dr. EDGARDO E. TULIN

Number/Name of Personnel: Dr. REMBERTO A. PATINDOL

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring					
Coaching					

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


EDGARDO E. TULIN
Immediate Supervisor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **REMBERTO A. PATINDOL**
Performance Rating: **January 1 to June 30, 2019**

Signature: 

Aim:

Proposed Interventions to Improve Performance:

Date: **January 1, 2019**

Target Date: _____

First Step: Attendance to the Seminar-Workshop on Procurement: Rationalizing the Process and Impact on SUC Administration on March 5-7, 2019.

Result: Learned some productivity ideas and innovation that can be applied in VSU.

Next Step: Identification and assessment of possible productivity and innovation activities for the VSU setting.

Outcome: Proposed productivity-enhancement activities/practices and innovations

Final Step/Recommendation:

Prepared by:


EDGARDO E. TULIN
President

Conforme:


REMBERTO A. PATINDOL
Vice President for Administration & Finance