

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **Donna C. Cuyno**

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.50	
b. Students (50%)		2.50	
TOTAL for Instruction	75%	5.00	3.75
2. Research	0%	0.00	0.00
3. Extension	0%	0.00	0.00
4. Support to Students	10%	5.00	0.50
5 Administration	15%	5.00	0.75
TOTAL			5.00


EQUIVALENT NUMERICAL RATING: 5.00

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 5.00

ADJECTIVAL RATING: **Outstanding**

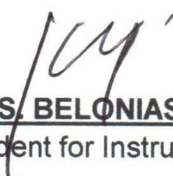
Prepared by:


DONNA C. CUYNO
Name of Faculty

Reviewed by:


NORBERTO E. MILLA
Department Head

Approved by:


BEATRIZ S. BELONIAS
Vice President for Instruction

Visayas State University
College of Arts and Sciences
DEPARTMENT OF STATISTICS
Visca, Baybay City, Leyte

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **DONNA C. CUYNO**, of the **Department of Statistics, College of Arts and Sciences** committed to the deliver and agreed to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **Jan 1, 2019 to June 30, 2019**.

DONNA C. CUYNO
Instructor I
Date: **July 10, 2019**

NORBERTO E. MILLA
Head, DepStat
Date: **July 10, 2019**

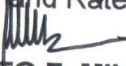
Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair


MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of June 2019	Rating				Remarks
							Quality	Efficiency	Timelines	Average	
MF01	Higher Education Services	PI 1. Number of FTE	Instruction	Teaches: Stat 21 (2 lec and 3 lab), Stat 136 (1 lec, 1 lab)	18	37.75	5	5	5	5.00	2nd sem SY 2018-2019
		PI 2. Number of instructional materials developed	Preparation/ Revising/ Encoding/ Printing								
		New Powerpoint lecture presentation (per course)	Preparation/ Revising/ Encoding/ Printing	Prepares powerpoint lecture presentation	1	2	5	5	5	5.00	Additional Slides for Stat 21 and Stat 136
		Revised instructional materials	Preparation/ Revising/ Encoding/ Printing	Revises lecture manual/handouts/course syllabi	2	3	5	5	5	5.00	Revise slides for Stat 21 and Stat 136, and revised Stat 21 syllabus to OBTL format
		PI 3. Additional outputs									
		Number of hours checking exam papers and exercises	Instruction	Checking students' output	50	70	5	5	5	5.00	Quizzes/Exercises/Exams

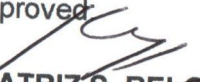
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program Activities Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of June 2019	Rating				Remarks
							Quality	Efficiency	Timeliness	Average	
	Efficient & Customer Friendly	Zero percent complaint from clients served	General services	Entertains clients	0%	0%	5	5	5	5.00	Students, Parents, Faculty and Staff
	Total Over-all Rating					Total points				5.00	
	Average Rating									55.00	
	Adjectival Rating									5.00	
										0	

Average Rating (Total Over-	5.00
Additional Points:	
Punctuality	
Approved Additional points (with conv. of approval)	
FINAL RATING	5.00
ADJECTIVAL RATING	0

Comments & Recommendations for	1. Keep up the good work. 2. Handle core courses in statistics
--------------------------------	---

Evaluated and Rated by:

NORBERTO E. MILLA, Ph.D.
Department Head, DepStat
Date: _____

Recommending Approval:

CANDELARIO L. CALIBO, Ph.D.
Dean, CAS
Date: _____

Approved:

BEATRIZ S. BELONIAS, Ph.D.
Vice Pres. for Instruction
Date: _____

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Ms. Donna C. Cuyno

Performance Rating: Outstanding

Aim: Encourage her to pursue MS in Statistics by August 2020.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: _____

Target Date: One year from date of intervention

First Step:

Handle major courses in statistics to refresh her understanding of the theory and application of statistics.

Result:

Better understanding of the theory and applications of statistics

Date: Throughout the school year

Target Date: End of SY 2018-2019

Next Step: Submit application for admission to UP School of Statistics or reputable universities abroad.

Outcome: Admission to a reputable university offering MS program in Statistics or Biostatistics.

Final Step/Recommendation: Submit scholarship applications to funding institutions such as CHED and DOST.

Prepared by:



NORBERTO E. MILLA
Head, DepStat

Reviewed by:



DONNA C. CUYNO
Name of Faculty