

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS


Name of Faculty Member: Ms. Jenelyn S. Villafuerte

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.36	
b. Students (50%)		2.50	
TOTAL for Instruction	85%	4.86	4.13
2. Research	0%	0	0
3. Extension	0%	0	0
4. Support of Operation	10%	5.00	0.50
5. Administration	5%	5.00	0.25
TOTAL			4.88

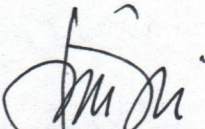
EQUIVALENT NUMERICAL RATING: 4.88
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 4.88

ADJECTIVAL RATING: Outstanding

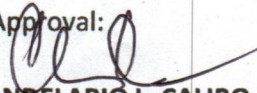
Prepared by:


JENELYN S. VILLAFUERTE
Name of Faculty

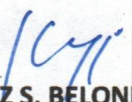
Reviewed by:


CLIMACO D. ESPINA, JR.
Head, DMP

Recommending Approval:


CANDELARIO L. CALIBO
Dean, CAS

Approved by:


BEATRIZ S. BELONIAS
Vice President for Instruction



Visayas State University
College of Arts and Sciences
DEPARTMENT OF MATHEMATICS AND PHYSICS
Visca, Baybay City, Leyte



INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **JENELYN S. VILLAFUERTE**, of the **DEPARTMENT OF MATHEMATICS AND PHYSICS, Colleges of Arts and Sciences** commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period July 1, 2019 to December 31, 2019

JENELYN S. VILLAFUERTE

Substitute Instructor

Date: 2/5/2020

CLIMACO D. ESPINA, JR

Head, DMP

Date: _____

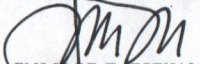
Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO's/PAPs	Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Quality	Efficiency	Timeliness	Average	
Higher Education Services	PI 1. Number of FTE	Teaches: 1st sem. SY 2019-2020 = Math 11n (6 lecs.), Math101 (2 lec)	18	47.10	5	5	5	5.00	Teacher's leave
	PI 2. Number of instructional materials developed							0.00	
	New Course Outline	Prepares new course outline						0.00	
	New syllabi	Prepares new syllabi	1	1	5	5	4	4.67	Math 11n
	Revised syllabi	Revised syllabi	1	1	5	5	4	4.67	Math 101
	New Lecture manual	Prepares new manual	1	1	5	5	4	4.67	Math 11n
	New Powerpoint lecture presentation (per course)	Prepares powerpoint	1	2	5	4	5	4.67	Math 11n, Math101
	PI 3. Additional outputs							0.00	
	Numbers of hours checking papers per week	Checked papers	2	12	5	5	4	4.67	Math 11 (3 units) = 6 lecs, math 101 (3 units) = 2 lec
	Numbers of hours class preparation per week	Prepared class preparation	2	24	5	5	4	4.67	Math 11 (3 units) = 6 lecs, math 101 (3 units) = 2 lec
								0.00	
				Total points				33.00	

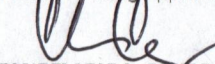
Support to Operations	PI.2 Number of hours spent for student	Entertained students	30	60	5	5	5	5.00	regarding subject matters, grades
	P.3 Additional Outputs								
				Total points				5.00	
General Admin. & Support									
Efficient & Constumor Friendly	Zero percent complaint from clients served	Entertains clients	0% complaint	no complaint	5	5	5	5.00	Students, Parents, Faculty & Staff
				Total points				5.00	
	Total Over-all Rating							43.00	
	Average Rating							4.78	
	Adjectival Rating							0	

Average Rating (Total Over-all rating divided by 4)	4.78	Comments & Recommendations for Development Purpose:
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		Needs to pursue Graduate studies
FINAL RATING	4.78	
ADJECTIVAL RATING		

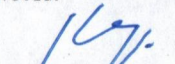
Evaluated and Review:


CLIMACO D. ESPINA, JR.
Dept. Head/Unit Head
Date: _____

Recommending Approval:


CANDELARIO L. CALBO
Date: _____

Approved:


BEATRIZ S. BELONIAS
Vice President for Instruction
Date: _____

1 - Quality 2 - Efficiency 3 - Tmeliness 4 - Average

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: JENELYN S. VILLAFUERTE

Performance Rating: Outstanding

Aim: Encourage her to make research/extension project proposals.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: _____

Target Date: One year from date of intervention

First Step:

Endorsed her to the Scholarship Committee for study leave with pay.

Result: She will be able to pursue the MS Mathematics and other relevant Program.

Date: _____

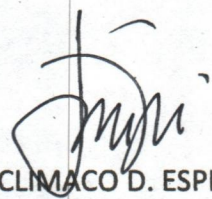
Target Date: End of first semester

Next Step: To continue giving her moral support in her studies until targeted date of full completion of studies.


Outcome: Good grades

Final Step/Recommendation:

Prepared by:


CLIMACO D. ESPINA JR.
DMP Head

Conforme:


JENELYN S. VILLAFUERTE
Ratee