

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Members: **MARJORIE G. AMOTO**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.62 x 50% = 2.31	
b. Students (50%)		3.00 x 50% = 1.50	
TOTAL for Instructiion	40%	3.81	1.52
2. Research	30%	4.33	1.30
3. Extension	15%	4.67	0.70
4. Administration	15%	4.67	0.70
5. Production	0%	0	0
TOTAL			4.22

EQUIVALENT NUMERICAL RATING: 4.22

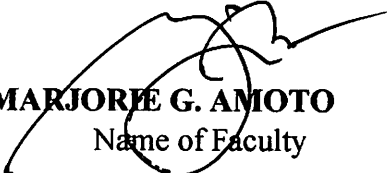
Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.22

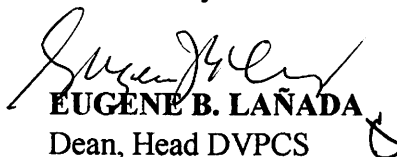
ADJECTIVAL NUMERICAL RATING

VERY SATISFACTORY


Prepared by:


MARJORIE G. AMOTO
Name of Faculty

Reviewed by:


EUGENE B. LAÑADA
Dean, Head DVPCS

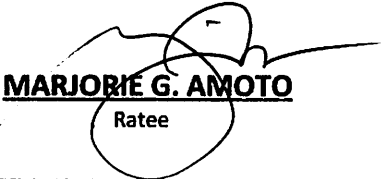
Approved:


BEATRIZ S. BELONIAS
Vice President for Instruction

“Exhibit B”

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **MARJORIE G. AMOTO** of the College of Veterinary Medicine commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY to JUNE 31, 2018.**


MARJORIE G. AMOTO
Ratee

Approved: 
MELVIN A. BAGOT
Head of Unit

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
HIGHER EDUCATION SERVICES	FTE	Instruction	10	33.80	5	5	5	5.00	
	Number of student-related activities assisted	Guide, oversee and facilitate students' activities	3	4	5	4	5	4.67	
Research Services	Number of research projects being conducted	As co- researcher on the Prevalence of Selected Animal-Borne Zoonotic Bacterial, Fungal and Parasitic Agents and Associated Risk Factors	1	1	4	4	5	4.33	
Extension Services	Number of beneficiaries served	As veterinarian and member of City Rabies Control Committee	10	15	4	5	4	4.33	
	Number of extension projects being conducted	As co- component leader on Vaccinating chicken flocks against Newcastle Disease in Leyte	1	1	5	5	5	5.00	
	Technical/ Expert services	As veterinarian/consultant for small animals, wildlife animals, in the CVM clinic and neighboring baranggays Co-component leader of Animal Disease Syndromic Surveillance and Diagnostic Services to the MAGPANGUAPA Area of Baybay City.	10	15	4	5	5	4.67	
Administrative Support Services	Meetings attended	As faculty, CVM committee and CRCC member	10	15	5	4	5	4.67	

	No. of documents acted upon on time	As faculty member, academic adviser and SRC member	5	8	5	5	5	5.00	
	No. of documents released on time	As academic adviser	1	3	5	4	4	4.33	
	No. of assigned tasks completed before the deadline	As faculty member	6	8	4	5	5	4.67	
Total Over-all Rating								18.51	

Average Rating (Total Over-all rating divided by 4)	18.51	4.62
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.62
ADJECTIVAL RATING		Outstanding

Comments & Recommendations for Development Purpose:

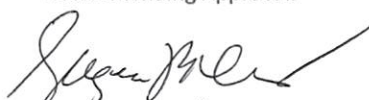
Take a Master's degree

Evaluated and Rated by:


MELVIN A. BAGOT
 Dept./Unit Head

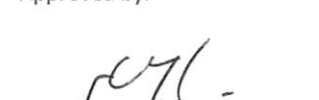
Date: _____

Recommending Approval:


EUGENE B. LAÑADA
 College Dean

Date: _____

Approved by:


BEATRIZ S. BELONIAS
 Vice President for Instruction

Date: _____

LEGEND: Q¹ – quality
 E² – Efficiency
 T³ – Timeliness
 A⁴ – Average

4.6 - 5.0 Outstanding
 3.8 - 4.5 Very Satisfactory
 3.0 - 3.7 Satisfactory
 2.2 - 2.9 Unsatisfactory
 2.1 & below Poor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: MARJORIE G. AMOTO
Performance Rating: VERY SATISFACTORY

AIM: To efficiently deliver Instruction, Research and Extension services to achieve the College targets.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 2018 **Target Date:** June 2018

First Step: A normal teaching load (Instruction function) in order to have time for research, extension activities and revision of instructional materials and to devote time as a field veterinarian of the Department of Animal Science.

Result: A better schedule that will allow time for research, extension, field veterinarian and revision of new Instructional Materials.

Date: April 2018 **Target Date:** June 2018


Next Step: To do instruction, research, extension and revision of instructional materials.

Outcome: Submitted research output for publication, engaged in Extension activities and revised Instructional Materials.

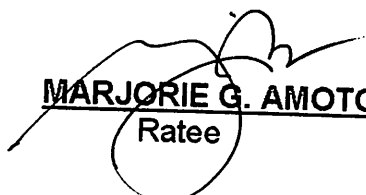
Recommendation:

The department should recruit additional faculty to cover the load of those who are on study leave and the K to 12 subjects to de-load existing faculty.

Prepared by:


EUGENE B. LAÑADA
College Dean

Conforme:


MARJORIE G. AMOTO
Ratee